

Margret Bell
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(408)-821-9521
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OBJECTIVE:

- Part time server

QUALIFICATIONS:

- Team player
- Hard worker
- Able to multi-task
- Always looking to learn and grow
- Food preparation skills
- Good communicator
- Detail oriented

COMPUTER SKILLS:

- Proficient in Microsoft word
- Proficient in Microsoft Excel
- Proficient in PowerPoint
- E-mail

WORK EXPERIENCE:

Babysitter (Los Gatos, CA)

- Cleaning
- Supervision of children (3 months -11 years old)
- Ran errands

Contact: Kristen Koopen (510)593-0959

-Cupertino High School (Cupertino, CA)

Teachers assistant

- Filing papers
- Organized and sorted as needed
- Grading papers

Palazzi Salon

- Front desk communications
- organization
- preparation of events
- ordering product

Contact: Jackie Castro (408)370-0472

Willard Hicks

- Front hostes
- beginning set up
- cleaning bathrooms
- taking out trash
- communication skills with costumers
- time management
- multi tasking

Contact: Ante (408)374-5000