

Acrobat

outsourcing
Your Hospitality Staffing Professionals

Employment Application

816-501-9067

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Jasoa Lamar Jeffries Date: 8/17/16
 Home Telephone (832) 883-5111 Other Telephone _____
 Present Address 10134 Hammerly Blvd #148
 Permanent Address, if different from present address: _____
 Email Address j1jeffries3@yahoo.com

EMPLOYMENT DESIRED

Position applying for: OPEN Salary desired: \$11.00/hr
 Are you currently registered with any staffing and/or employment agencies? If so, please list
NO

Are you applying for: Full-time work? Yes No Part-time work? Yes No
 Temporary work, e.g., summer or holiday work? Yes No From: _____ To: _____
 How did you find out about our open position? (Please check fill in proper name of source):
 Referral Name of Referral Anita Jeffries Newspaper Job Fair Agency Company Website
 Other Web Posting Other Source
 Could you work overtime, if necessary? Yes No If hired, on what date could you start working? 8/19/16

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
DAILY	—	<u>open</u>	<u>open</u>	<u>open</u>	<u>open</u>	<u>open</u>	—
AM	—	<u>open</u>	<u>open</u>	<u>open</u>	<u>open</u>	<u>open</u>	—

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: _____

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes No If yes, when? 11/14

Do you have friends or relatives working for Acrobat Outsourcing? Yes No If yes, please state name and relationship
Anita Jeffries, mother

If hired, would you have a reliable means of transportation to and from work? Yes No

If hired, can you present evidence of your legal right to live and work in this country? Yes No

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes No

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If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
High School for the Performing Visual Arts Houston, TX		Diploma	Yes
Washington University in St. Louis	St. Louis, MO	B.F.A.	Yes
Do you have any special licenses, certificates or special training? If so please list under "Special".		<input checked="" type="checkbox"/> YES	NO
Are you computer literate? If so, list software knowledge under "Special."		<input checked="" type="checkbox"/> YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	NO
Special: illustration, graphic arts, caricatures, proficient in Photoshop, Quark Xpress, Illustrator, Bryce, Sketch Studio Pro, Form Z			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes No If so, may we contact your current employer? Yes No

Name and Address of Employer Thomas Printworks 4225 Richmond Ave Houston, TX 77027

Type of Business Printing Telephone No. (713) 579-2036 Supervisor's Name Betty Guillory

Your Position and Duties Driver, responsible for pick-ups and deliveries to clients along various assigned routes throughout the city. Drove cars, vans and boxtrucks

Dates of Employment: From 3/16/15 To 7/15/16 Weekly Pay: Starting \$10.00 Ending \$10.00

Reason for Leaving: Pursued greater employment opportunities

Name and Address of Employer Purple Heart

Type of Business donations Telephone No. (713) 685-3460 Supervisor's Name Edgar

Your Position and Duties Driver, responsible for picking up donations in a 16' boxtruck along a daily assigned route and unloading at Value Village

Dates of Employment: From 12-10-14 To 3-14-15 Weekly Pay: Starting \$9.00 Ending \$9.00

Reason for Leaving: Pursued greater employment opportunities

Name and Address of Employer Royal Service Movers

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Type of Business moving co.

Telephone No. (832) 883-6591 Supervisor's Name myself

Your Position and Duties owner/operator, Managed, supervised and operated 2-3 man crew packing, wrapping, loading, relocating and unloading household goods, etc. Logistics, administrative duties.

Networking and advertising

Dates of Employment: From 7/2008 To present

Weekly Pay: Starting \$30/hr Ending \$45/hr

Reason for Leaving: decrease in work volume

Name and Address of Employer Dril-Quip, Inc.

Type of Business oil and gas

Telephone No. (310) 467-5876 Supervisor's Name Breast Jones

Your Position and Duties Clerk, Responsible for assembling service manuals for offshore employees and shipping them to clients as well as inventory, stocking, filing and ordering supplies

Dates of Employment: From 5/2004 To 8/2009

Weekly Pay: Starting \$1000/hr Ending \$13,40/hr

Reason for Leaving: Pursued greater employment opportunities

Have you ever been fired from any previous place of employment? If so, please explain: No

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes No ✓
If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Patricle Rodriguez

Telephone No. (281) 883-6550

Address 7525 N. Enwy Houston, TX

Occupation: Account manager

Relationship: sales manager

for my moving co. Number of Years Acquainted: 3

Name: Tell Dill

Telephone No. (314) 935-5555

Address One Brookings Drive St. Louis, Mo 63130

Occupation: Dean, school of Art

Relationship: Dean/Friend Number of Years Acquainted: 23

Name: Breast Jones

Telephone No. (310) 467-5876

Address 13550 Hempstead Hwy Houston, TX 77040

Occupation: Supervisor/editor

Relationship: Friend Number of Years Acquainted: 9

Please Read Carefully, Initial Each Paragraph and Sign Below

H.J. I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

H.J. I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

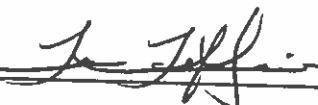
H.J. I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

H.J. I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

H.J. Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature



Date

8/17/16

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Your Hospitality Staffing Professionals
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Jason Jeffries
Email: j1jeffries31@yahoo.com
Phone number: 832-883-5191

Working Experience:

Company Name: Thomas Printworks
Dates of Employment: 3/16/15 - 7/15/16
Job Responsibility:

- - driving
- - pick-ups and deliveries
- - customer service
- -

Company Name: Purple Heart
Dates of Employment: 12/10/14 - 3/14/15
Job Responsibility:

- - driving
- - picking up donations along an assigned route
- -
- -

Company Name: Royal Service Movers
Dates of Employment: 7/2008 - Present
Job Responsibility:

- - Owner /operator
- - Supervised and operated 2-3 man crew
- - Wrapping, packing, loading /unloading household goods
- - logistics, administrative duties, networking and advertising

Skills

- - Warehouse
- - clerical
- - general labor
- - graphic arts /illustration

Interview Note Sheet

Applicant Information

Name: <u>Jason Jeffries</u>	Interviewer: <u>Carrie Donato</u>
Date: <u>8/17/16</u>	Rate of Pay:
Position (s) Applied for: <u>Open</u>	Referred by: <u>Previous Employee</u>

Test Scores

Server	/35	%	Bartender	/35	%
Prep Cook	13	/20	Barista	/15	%
Grill Cook		/40	Cashier	/15	%
Dishwasher		/10	Housekeeping	/16	%

Seeking:

Full-Time

Part-Time

Relevant Experience & Summary of Strengths

Total of _____ in Food Service/Hospitality

- will set table in F&C
- background in art

P.O.S. Experience: Y / N details: _____

Transportation

Car

Public Transit

Carpool (Rider / Driver)

Regions Available to work:

SF City

SF North

SF Peninsula

East Bay

Outer East Bay

San Jose

South San Jose

SJ Peninsula

NW Houston

Certifications (if any)

TiPS

Serv-Safe

LEAD

Other _____

Will Submit

Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details:

Uniforms Owned:

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: _____

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:

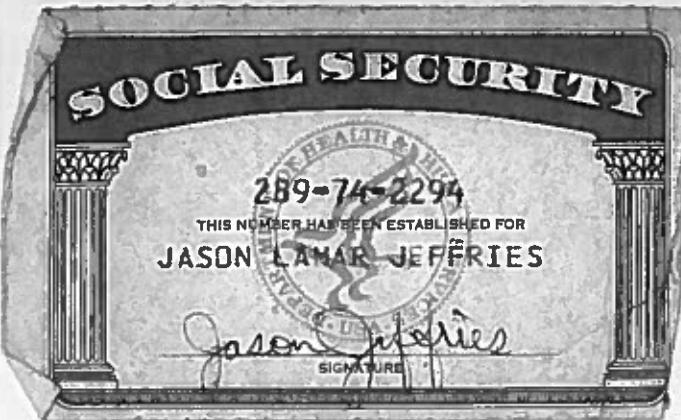
Texas

USA
TX

DRIVER LICENSE



4d DL 19017040 • Class C
4a Iss 12/10/2013 4b Exp 12/05/2019
3 DOB 12/05/1976
1 JEFFRIES
2 JASON LAMAR
8 14256 NORTHWEST FWY #286
HOUSTON TX 77040-0000
12 Restrictions NONE 14 End NONE
16 Hgt 6-04 18 Sex M 19 Eyes BRO
5 DD 12211391122110847940



Multiple Choice (1 point each)

X b

1) A gallon is equal to ____ ounces

- a. 56
- b. 145
- c. 32
- d. 128

X b

2) Mesclun are what type of vegetable?

- a. Roots
- b. Beans
- c. Salad Greens
- d. Spices

X d

3) What does the term braise mean?

- a. Sear quickly on both sides
- b. Slowly cook in covered pan with little liquid
- c. Cook on high heat and quickly
- d. Slowly cook in simmering water

✓ b

4) At what internal temperature must chicken be cooked so that it is safe to eat?

- a. 155 degrees F
- b. 165 degrees F
- c. 175 degrees F
- d. 185 degrees F

✓ a

5) How do you blanche vegetables?

- a. Immerse for a short time in boiling water
- b. Cook lightly in butter over med heat
- c. Soak in cold water overnight
- d. Rub with salt before cooking

✓ c

6) Which of the following ingredients would you pack before measuring?

- a. Olive Oil
- b. Salt
- c. Brown Sugar
- d. White Sugar

✓ a

7) What is Al Dente?

- a. Firm but not hard
- b. Soft to the touch
- c. Very hard
- d. Very soft

✓ c

8) Food should be left out no more than

- a. 2 hours
- b. 3 hours
- c. 4 hours
- d. 5 hours

Xb

9) Which is the improper way to thaw frozen food?

- In the fridge
- In a sink with cold water
- On the counter
- In the microwave

✓a

10) Which of the following can you use to put out a grease fire?

- Baking Soda
- Baking Powder
- Flour
- Water

✓b

11) What is the temperature range of the danger zone?

- 25-135
- 40-140
- 50-160
- 30-130

✓d

12) Which of the following is listed from smallest to largest?

- Dice, chop, mince
- Mince, chop, dice
- Chop, dice, Mince
- Mince, dice, chop

Xd

13) Which direction should pan handles be turned while cooking on the stove?

- Over the fire at all times
- Turned towards you for better control
- Turned towards the right or left at all times
- Over the countertop at all times

✓c

14) When you poach something, you cook it with what?

- Noodles
- Vegetables
- Liquid
- Oil

Xc

15) Which spoon is used to remove fat from soups and stews?

- Basting Spoon
- Ladle
- Slotted Spoon
- Portion Spoon

Xb

16) Which of the following means to cook in a small amount of fat?

- Season
- Sauté
- Broil
- Boil
- Fry

Prep Cooks Test

✓ a

17) What is a Julien cut?

- a. Food cut into long thin strips, matchstick
- b. Food cut into long thin strips then turned and cut into a 1/8" dice
- c. Food diced into finely chopped and uniform pieces
- d. Cutting and peeling into oblong seven sided football like shapes

✓ a

18) To cook a food in a pan without browning over low heat until the item softens and releases moisture.

- a. Sweat
- b. Boil
- c. Roast
- d. Grill

Fill in the Blank (1 point each)

19) salt & pepper are the basic seasoning ingredients for all savory recipes.

20) chop: to cut into very small pieces when uniformity of size and shape is not important.