

# LAUREN E. ANNAN

7009 Thomas Drive North Highlands, CA 95660

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## OBJECTIVE

To work for an industry leading organization incorporating my skills and being part of a team to grow that business.

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## EXPERIENCE

Ed Outland's Family Heritage Group

Director of Marketing (12/2013 to 3/2015)

- \* Rebranded Ed Outland and his company which included a new logo, new website, new brochures and letterhead.
- \* Assisted Administrator with clerical duties such as booking appointments, light bookkeeping, filing, Medical qualifications for a diverse clientele.
- \* Assisted Ed Outland with appointments concerning IRA's, annuities as well as closing large books of business.
- \* Co-hosted with Ed Outland on 1380's 'The Answer' which was a resource for leads.

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## EDUCATION

2002-2003 Sierra College-President's Honor Roll/Dean's List.

B.A. Degree-Accounting

2009-2011 Sierra College-Dean's List

A.S. Degrees in Biological Science and Natural Science

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## AWARDS AND ACKNOWLEDGEMENTS

- \* Women's Soroptimist Award-2003