

10870 Lorenson Rd  
Auburn, CA 95602

## ❖ MELISSA MALDONADO ❖

310.921.0468

ms.meli.maldonado@gmail.com

*Cicerone Certified Beer Server, Shift Leader, Bartender, Food Server*

### ❖ RELEVANT SKILLS

- 10 yrs Customer Service Experience
- 10 yrs Food and Beverage Service Experience
- 5 yrs Management Experience
- Great ability to learn and adapt
- Team player and Team Leader

- Microsoft Office: Outlook, Word, Excel and PowerPoint
- Professional Communication Skills
- POS system proficient
- Languages: Fluent Written/Spoken Spanish  
Basic Written/Spoken Portuguese

### ❖ RELEVANT WORK EXPERIENCE

#### 38 Degrees Alehouse and Grill, Alhambra, CA Bartender, Server

2012 - 2016

- \*Educate customers on new beers and ensure a pleasant experience
- \*Create new cocktails and stay up to date on changing food menu
- \*Maintain cleanliness and safe work space and habits

#### Congregation Alehouse Chapters – Pasadena, Azusa, Long Beach, CA Shift Leader, Bartender, Server

2011 – 2013

- \*Ensure Customers have a pleasant experience.
- \*Pour beers, make cocktails, take food and beverage orders.
- \*Change kegs, stock and maintain cleanliness of bar and floor.
- \*Train new employees on policies and beer education.

#### Lucky Baldwin's Pub and Delirium Cafe – Pasadena, Sierra Madre, CA Bartender, Server

2007 – 2011

- \*Able to work the bar and floor alone, and alongside co-workers.
- \*Change kegs, stock, and maintain cleanliness of bar and floor.
- \*Ensure customers satisfaction and beer education.

#### Nordstrom – California, North Carolina Personal Shopper/Stylist

2004 – 2007

- \*Storewide Leader in Commission-based Sales and ranked as an All Star.
- \*Ensure repeat customers and satisfaction.

### ❖ EDUCATION

- **University of California, Los Angeles** 2005  
Honors B.A. Economics and Women Studies
- **Polimoda Institute, Florence Italy** 2006  
History of Fashion and Costume Design
- **Los Angeles Trade Technical College** 2007  
Fashion Design and Merchandising

### ❖ REFERENCES

- **Sarah Seddon** - Restaurant Manager, Allagash Beer Sales Rep (928) 221 - 2018
- **Clay Harding** – Restaurant Owner, Manager (626) 230 - 6666
- **Joey Joyce** - Restaurant Supervisor (714) 422 - 4447