

Bysil N. Moore
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WORK HISTORY

June 2016-July 2016

Business Image

Los Angeles, CA

Janitor

- Cleaned building floors by sweeping, mopping, scrubbing, or vacuuming them.
- Cleaned and polished furniture and fixtures.
- Dusted furniture, walls, machines, and equipment.

April 2016-June 2016

Douglas Emmett

Los Angeles, CA

Custodian/Janitor

- Cleaned building floors by sweeping, mopping, scrubbing, or vacuuming them.
- Gathered and emptied trash.
- Serviced, cleaned, and supplied restroom.
- Cleaned windows, glass partitions, and mirrors, using soapy water or other cleaners, sponges, and squeegees.

September 2014–February 2015 Turf Terminators, LLC

Los Angeles, CA

Landscaper

- Cared for established lawns by mulching, aerating, weeding, grubbing and removing thatch and trimming and edging around flower beds, walks and walls
- Attached wires from planted trees to support stakes
- Followed planned landscaping designs to determine where to lay sod, sow grass, or plant flowers and foliage
- Hauled or spread topsoil and spreads straw over seeded soil to hold soil in place
- Maintained irrigation systems, including winterizing the systems

September 2010-August 2013

Divine Intervention Adults

Los Angeles, CA

Supervisor

- Supervised facility
- Responsible for passing out medication to clients
- Responsible for cleanliness of facility

November 2005- March 2014

Vista Del Mar

Los Angeles, CA

NPS Behavior Specialist

- Assisted teachers with students in classroom
- Supervised students on playground
- Monitored the front gate daily
- Identified signs of emotional and or developmental issues in children
- Responsible for informing parents of child's behavioral issues

- Assigned to observe individual children on a daily basis and provide information on activities, meals served and medications given
- Maintained records for assigned children

July 2002-November 2006 City of Lawndale Lawndale, CA

Fitness Assistant

- Assisted in the kitchen
- Participated in Meals on Wheels
- Assisted with passing out groceries to the elderly
- Supervised children on various field trips
- Supervised children on playground

October 2000-July 2002 Lakeshore Los Angeles, CA

Cashier/Floor Assistant/Shipping and Receiving

- Responsible for placing and filing orders in the warehouse
- Unloaded weekly shipments
- Assisted customers on a daily basis

EDUCATION

New Mexico Highlands

Las Vegas, NM

Major: Physical Education

GPA: 2.9/4.00

Dates Attended: 2002-2004

Southwest Community College

Los Angeles, CA

Major: Liberal Arts

Major: Electrical
GPA: 2.3/4.00

Dates Attended: 1998-2002

Dates Attended: 1998-2000

Hollywood High School

Diploma Skills

- Interpersonal skills/customer service
- Internet savvy
- Efficient in Microsoft Word 2007 and Excel 2007

• Efficient
CERTIFICATES

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- Direct Support Professional – Certified: March 2013

Housekeeping Test

1. During which of the following situation(s) should you wear gloves?
 - a) When handling disinfectant solutions
 - b) When cleaning guest rooms
 - c) When handling soiled linen
 - d) When handling or disposing of waste
 - e) All of the above
2. Which of the following should be cleaned daily?
 - a) Chairs, lamps, and tables
 - b) Tabletops, bed, and handrails
 - c) Grab bars, light, tops of doors and counters
 - d) Floors, sinks, toilets, and latrines
 - e) All of the above
3. True or False: You do not need to use a separate cloth for cleaning bathrooms.
4. True or False: Dusting is most commonly used for cleaning walls, ceiling, doors, windows and furniture.
5. Should the following be cleaned daily or weekly? Circle one.

a) Floors	<input checked="" type="radio"/> Daily/ Weekly
b) Toilets and latrines	<input checked="" type="radio"/> Daily/ Weekly
c) Carpets in guest rooms	<input checked="" type="radio"/> Daily/ Weekly
d) Carpets in offices	<input checked="" type="radio"/> Daily/ Weekly
e) Soiled linen	<input checked="" type="radio"/> Daily/ Weekly
6. The best way to clean the floors:
 - a) Scrubbing
 - b) Dry sweeping and dusting
 - c) Sweeping, mopping and dusting
 - d) Wet mopping
7. What should do if you spill liquids or see a liquid spill?
 - a) Leave it for someone else to clean- up
 - b) Wait until the end of your shift to clean it
 - c) Flag the spill and clean it up immediately
 - d) Not sure
8. The proper procedure for cleaning spills of blood and other body fluids is:
 - a) Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
 - b) Find the janitor on- duty and ask him to clean it up
 - c) Grab whatever is closest and wipe up immediately, then mark "Biohazard"
 - d) Nothing
9. What do you do if you encounter with bed bugs in a guest room?
Call supervisor.
10. What do you do if you find Lost and Found items in a guest rooms?
return it to the office desk

11. Describe the difference between a disinfectant and a cleaning solution?

*disinfectants is to take away bad odor
And cleaning solution is mixed water and detergents.*