

LUDMILA POLONSKAIA

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745 East Main St. Bridgewater, New Jersey 08807

EDUCATION

Essential Yoga School – RYT 200 (Registered Yoga Teacher)

Kingsboro Community College – 57 Credits in Finance

New York State General Equivalency Diploma

SKILL SET

- Over 16 years of Customer Service experience including retail, cosmetology and hospitality
- Bilingual in Russian and English
- Able to greet over 100 customers per day and make them feel welcome
- Help customers try on or fit merchandise then recommend, select, and help locate or obtain merchandise based on customer needs and desires
- Increased sales by over 20% for small boutique and was “Salesperson of the Month” for three months in a row
- Use of POS system to compute total purchases and accept payment via cash or credit and also accept returns or exchanges
- Answer questions regarding the store and its merchandise, excellent communication skills
- Maintain knowledge of current sales and promotions, policies regarding payment and exchanges, and security practices
- Opening store including organizing shelves, displays, ensuring all clothing items were neat and arranged properly, opening cash register and counting money
- Basic cleaning including mop and sweep floor, shine windows, dust furniture, steam clothes and wash glasses and bus tables
- Basic accounting including calculating employee wages, and processing accounts receivable and accounts payable, billing
- Building websites (word press), proficient in Microsoft Word, Excel, Explorer, Apple Products
- Highly self motivated, excellent at following instructions, reliable, punctual, creative and team player

WORK HISTORY

Jennifer Arias (Bridgewater, NJ)

Personal Assistant

Mar 2016 – Present

Free Lance (Los Angeles, CA)

Make-Up Artist

Aug 2008 – Feb 2016

Native Boutique (Los Angeles, CA)

Sales Associate

Jan 2011 – Sep 2014

Real Raw Food (Los Angeles, CA)

Bookkeeper (Temp)

May 2014 – Oct 2014

Free Lance (New York, NY)

Make-Up Artist

Jun 2006 – Jul 2008

VIP Lounge (New York, NY)

Bartender/Server

Nov 2000 – May 2006

Bartender
Server

08/30/16

Drives

⑧ 1pm

Multiple Choice (6 points)

B

1) Carbonation _____ the rate of intoxication.

- a) Slows down
- b) Speeds up
- c) Does nothing to

25/35

B

2) What are the six most commonly used spirits?

- a) Sweet and Sour, Triple Sec, Grenadine, Midori, Lime Juice and Cranberry Juice
- b) Vodka, Whiskey, Gin, Bourbon, Rum and Tequila
- c) Chardonnay, Cabernet Sauvignon, Champagne, Merlot, Sauvignon Blanc, Zinfandel
- d) Kahlua, Vodka, Frangelico, Gin, Tequila, Spiced Rum

~~69%~~ 69%

B

3) You can accept an expired ID as long as all other information is correct.

- a) True
- b) False

A

4) If someone has had too much to drink, serving them coffee will help sober them up.

- a) True
- b) False

D

5) What are the acceptable forms of ID for Alcohol Consumption?

- a) State or Government Issued ID Card or Drivers License
- b) Passport or Passport ID Card (as long as it lists the person's date of birth)
- c) School ID or Birth Certificate
- d) A & B
- e) A, B & C

B

6) If there is no shaker tin available to scoop ice for a drink, it is okay to use a glass.

- a) True
- b) False

Vocabulary (9 points)

Match the word to its definition

I "Straight Up"

a.) Used to crush fruits and herbs for craft cocktail making

E Shaker Tin

b.) Used with the Shaker Tin to prevent solid material from entering a cocktail glass when poured

C "Neat"

c.) To serve chilled liquor in a chilled stemmed cocktail glass with no ice

A Muddler

d.) To pour $\frac{1}{2}$ oz of a liquor on top

B Strainer

e.) Used to measure the alcohol and mixer for a drink

E Jigger

f.) Used to mix cocktails along with a pint glass and ice

G Bar Mat

g.) Used on the bar top to gather spills

D "Float"

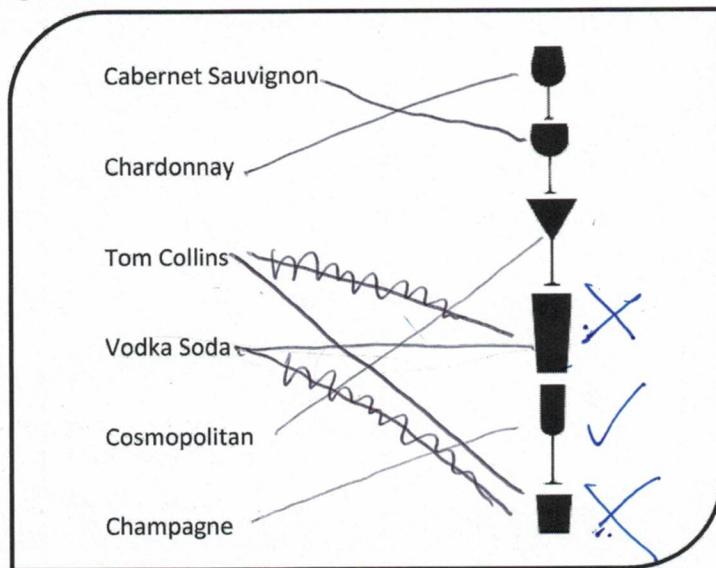
h.) Requesting a separate glass of another drink

H "Back"

i.) Means to serve spirit room temperature in a rocks glass with no ice

Glassware (6 points)

Match the correct glass to the drink



Answer and Question (14 points)

Provide examples of 3 brand name "top shelf" spirits (3 points):

Hennessy, J.W. Blue, Grey Goose

What are the ingredients in a Manhattan? Whiskey, bitters, simple syrup, garnished with a cherry

What are the ingredients in a Cosmopolitan? Citron, triple sec, cranberry

What are the ingredients in a Long Island Iced Tea? Vodka, rum, tequila, gin, sour mix, splash of lime juice

What makes a margarita a "Cadillac"? Triple sec

What is simple syrup? Grenadine

Is it legal to pour liquor from one bottle into another? What is this called? (2 points)

Marrying ✓

What should you do if you break a glass in the ice? Change out, all ice, clean and get new

When is it OK to have an alcoholic beverage while working? Never

What does it mean when a customer orders their cocktail "dirty"? Olive juice

What are the ingredients in a Margarita? Tequila, sour mix,