

LUDMILA POLONSKAIA

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745 East Main St. Bridgewater, New Jersey 08807

EDUCATION

Essential Yoga School – RYT 200 (Registered Yoga Teacher)

Kingsboro Community College – 57 Credits in Finance

New York State General Equivalency Diploma

SKILL SET

- Over 16 years of Customer Service experience including retail, cosmetology and hospitality
- Bilingual in Russian and English
- Able to greet over 100 customers per day and make them feel welcome
- Help customers try on or fit merchandise then recommend, select, and help locate or obtain merchandise based on customer needs and desires
- Increased sales by over 20% for small boutique and was “Salesperson of the Month” for three months in a row
- Use of POS system to compute total purchases and accept payment via cash or credit and also accept returns or exchanges
- Answer questions regarding the store and its merchandise, excellent communication skills
- Maintain knowledge of current sales and promotions, policies regarding payment and exchanges, and security practices
- Opening store including organizing shelves, displays, ensuring all clothing items were neat and arranged properly, opening cash register and counting money
- Basic cleaning including mop and sweep floor, shine windows, dust furniture, steam clothes and wash glasses and bus tables
- Basic accounting including calculating employee wages, and processing accounts receivable and accounts payable, billing
- Building websites (word press), proficient in Microsoft Word, Excel, Explorer, Apple Products
- Highly self motivated, excellent at following instructions, reliable, punctual, creative and team player

WORK HISTORY

Jennifer Arias (Bridgewater, NJ)

Personal Assistant

Mar 2016 – Present

Free Lance (Los Angeles, CA)

Make-Up Artist

Aug 2008 – Feb 2016

Native Boutique (Los Angeles, CA)

Sales Associate

Jan 2011 – Sep 2014

Real Raw Food (Los Angeles, CA)

Bookkeeper (Temp)

May 2014 – Oct 2014

Free Lance (New York, NY)

Make-Up Artist

Jun 2006 – Jul 2008

VIP Lounge (New York, NY)

Bartender/Server

Nov 2000 – May 2006

Bartender
server
Drives

08/30/16
@ 1pm

Bartenders Test

Score ~~25~~ / 35

Multiple Choice (6 points)

25/35

- B 1) Carbonation _____ the rate of intoxication.
a) Slows down
b) Speeds up
c) Does nothing to
- B 2) What are the six most commonly used spirits?
a) Sweet and Sour, Triple Sec, Grenadine, Midori, Lime Juice and Cranberry Juice
b) Vodka, Whiskey, Gin, Bourbon, Rum and Tequila
c) Chardonnay, Cabernet Sauvignon, Champagne, Merlot, Sauvignon Blanc, Zinfandel
d) Kahlua, Vodka, Frangelico, Gin, Tequila, Spiced Rum
- B 3) You can accept an expired ID as long as all other information is correct.
a) True
b) False
- A 4) If someone has had too much to drink, serving them coffee will help sober them up.
a) True
b) False
- D 5) What are the acceptable forms of ID for Alcohol Consumption?
a) State or Government Issued ID Card or Drivers License
b) Passport or Passport ID Card (as long as it lists the person's date of birth)
c) School ID or Birth Certificate
d) A & B
e) A, B & C
- B 6) If there is no shaker tin available to scoop ice for a drink, it is okay to use a glass.
a) True
b) False

69%

Vocabulary (9 points)

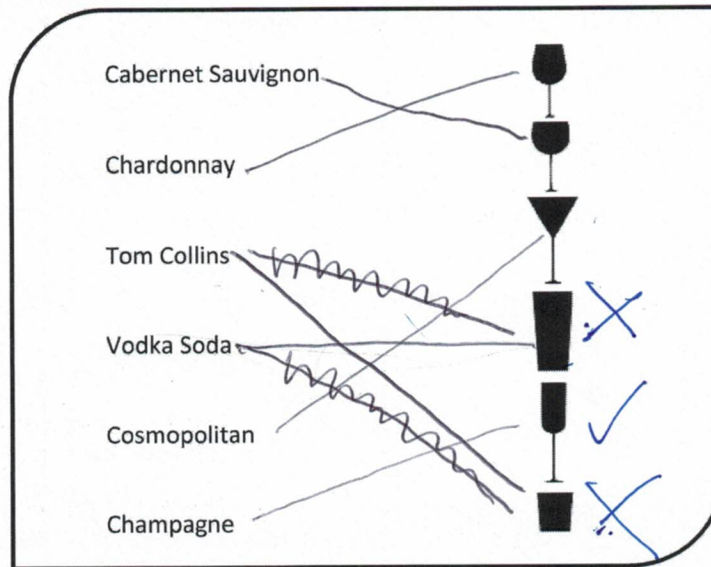
Match the word to its definition

- I "Straight Up" X
E Shaker Tin
C "Neat" X
A Muddler
B Strainer
E Jigger
G Bar Mat
D "Float"
H "Back"

- a.) Used to crush fruits and herbs for craft cocktail making
b.) Used with the Shaker Tin to prevent solid material from entering a cocktail glass when poured
c.) To serve chilled liquor in a chilled stemmed cocktail glass with no ice
d.) To pour ½ oz of a liquor on top
e.) Used to measure the alcohol and mixer for a drink
f.) Used to mix cocktails along with a pint glass and ice
g.) Used on the bar top to gather spills
h.) Requesting a separate glass of another drink
i.) Means to serve spirit room temperature in a rocks glass with no ice

Glassware (6 points)

Match the correct glass to the drink



Answer and Question (14 points)

Provide examples of 3 brand name "top shelf" spirits (3 points): Hennessy, J.W. Blue, Grey Goose

What are the ingredients in a Manhattan? —

What are the ingredients in a Cosmopolitan? citron, triple sec, cranberry

What are the ingredients in a Long Island Iced Tea? vodka, rum, tequila, gin, sour mix splash

What makes a margarita a "Cadillac"? —

What is simple syrup? Grenadine

Is it legal to pour liquor from one bottle into another? What is this called? (2 points)

Harveying ✓ —

What should you do if you break a glass in the ice? change out, all ice, clean and get new

When is it OK to have an alcoholic beverage while working? Never

What does it mean when a customer orders their cocktail "dirty"? Olive juice

What are the ingredients in a Margarita? tequila, sour mix,