

# Acrobat

outsourcing

Your Hospitality Staffing Professionals  
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Brittany Bonner  
Email: bonner.britt@acrobatsm.com  
Phone number: (832) 335-8271

Working Experience:

Company Name: Jack in the Box  
Dates of Employment: 9/15 - 4/16  
Job Responsibility:

- Cashier
- Cook fryer food
- Clean stock.

Company Name: 100% Bounce Energy  
Dates of Employment: 4/15 - 8/15  
Job Responsibility:

- Customer service
- Call center, assist customers for
- Electricity services

Company Name: Wal-Mart  
Dates of Employment: 10/14 - 2/15  
Job Responsibility:

- Cashier
- Customer service
- Money center
- Customer service mgmt.

Skills

- Cashier
- Customer service
- Sales associate - retail

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## Employment Application

816-501-9067

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

### PLEASE PRINT

Full Name Brittany Bonner Date: 9.7.2016

Home Telephone (832) 335-8127 Other Telephone (    )

Present Address 5514 Post Oak manor Dr.

Permanent Address, if different from present address: \_\_\_\_\_

Email Address bonnerbritt90@aim.com

### EMPLOYMENT DESIRED

Position applying for: Cashier/cust. Service/sales Salary desired: \$10.00/hr

Are you currently registered with any staffing and/or employment agencies? If so, please list

No

Are you applying for: Full-time work? Yes  No  Part-time work? Yes  No

Temporary work, e.g., summer or holiday work? Yes  No  From: \_\_\_\_\_ To: \_\_\_\_\_

How did you find out about our open position? (Please check, fill in proper name of source):

Referral  Name of Referral Chamayah Walker Newspaper  Job Fair  Agency  Company Website

Other Web Posting  Other Source

Could you work overtime, if necessary? Yes  No  If hired, on what date could you start working? immediately

*Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.*

SPECIFY HOURS <u>AVAILABLE</u> <u>DAILY</u>	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	<u>OPEN</u>						
PM	<u>OPEN</u>						

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

### PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes  No  If yes, when? 10/2015

Do you have friends or relatives working for Acrobat Outsourcing? Yes  No  If yes, please state name and relationship

Chamayah Walker

If hired, would you have a reliable means of transportation to and from work? Yes  No

If hired, can you present evidence of your legal right to live and work in this country? Yes  No

State age if you are under 18 \_\_\_\_\_. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes  No

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If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

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Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

## EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Marque Learning Ctr	Houston, TX	Diploma	Yes
Do you have any special licenses, certificates or special training? If so please list under "Special".		YES	NO
Are you computer literate? If so, list software knowledge under "Special."		YES	NO
Are you proficient with Point of Sales Systems? If so please list which ones under "Special."		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	NO
Special: TWIC Cards microsoft, I have management experience			

## EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes    No ✓ If so, may we contact your current employer? Yes    No   

Name and Address of Employer Jack In the Box

Type of Business restaurant Telephone No. (732) 208-1876 Supervisor's Name Ashley

Your Position and Duties Cashier, cook, clean, stock

Dates of Employment: From 9/2015 To 4/2016 Weekly Pay: Starting \$18.00/hr. Ending \$18.00/hr.

Reason for Leaving: Medical

Name and Address of Employer 1DOR /bounce Energy

Type of Business call center Telephone No. ( ) Supervisor's Name Jackson

Your Position and Duties call center cust. service for electricity provider company INBALX (1)

Dates of Employment: From 4/15 To 8/15 Weekly Pay: Starting \$9/hr. Ending \$9/hr.

Reason for Leaving: Management unfair & unprofessional.

Name and Address of Employer WALMART

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Type of Business Metail

Telephone No. ( 713 551-9148 )

Supervisor's Name Jesse

Your Position and Duties

Cashier, cust service, money center, customer service manager

Dates of Employment: From 6/14 To 2/15

Weekly Pay: Starting \$7.70hr Ending \$8.60hr

Reason for Leaving: Resigned

Name and Address of Employer

Type of Business \_\_\_\_\_

Telephone No. ( \_\_\_\_ ) \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Your Position and Duties

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Weekly Pay: Starting \_\_\_\_\_ Ending \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Have you ever been fired from any previous place of employment? If so, please explain: \_\_\_\_\_

## MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military?

Yes        No ✓

If so, describe: \_\_\_\_\_

## JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Korean Davenport Telephone No. ( 832) 973-8620 )

Address 17033 Butte Creek Rd. #1502

Occupation: HCSO Relationship: friend Number of Years Acquainted: 3 yrs

Name: Chamayah Walker Telephone No. ( 832) 944-1253 )

Address 71028 Leonora St.

Occupation: majesty staff. Relationship: friend Number of Years Acquainted: 15 yrs

Name: Calandra Broussard Telephone No. ( 832) 47-1883 )

Address 5838 Belmark St.

Occupation: Total Safety Relationship: friend Number of Years Acquainted: 6 yrs.

**Please Read Carefully, Initial Each Paragraph and Sign Below**

MB

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

MB

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

MB

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

MB

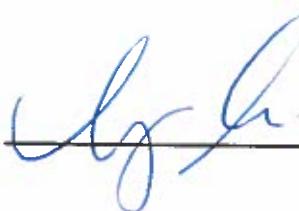
I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

MB

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature



Date

9/7/14

**Cashier Test**

Score **14** / 15

b ✓ 1) A roll of quarters is worth?

- a) \$5.00
- b) \$10.00
- c) \$15.00
- d) \$20.00

$$\begin{array}{r} 1.25 \\ \times 40 \\ \hline 50.00 \end{array}$$

$$\begin{array}{r} 1.25 \\ \times 40 \\ \hline 50.00 \end{array}$$

a ✓ 2) A roll of dimes is worth?

- a) \$5.00
- b) \$4.00
- c) \$3.00
- d) \$2.00

d ✓ 3) A roll of nickels is worth?

- a) \$8.00
- b) \$6.00
- c) \$4.00
- d) \$2.00

c ✓ 4) A roll of pennies is worth?

- a) \$1.00
- b) \$0.75
- c) \$0.50
- d) \$0.25

C ✓ 5) What does POS stand for?

- a) Patience over standards
- b) Percentage of sales
- c) Point of sales
- d) People over service

✓ 6) What is the current sales tax rate in your city \_\_\_\_\_?

8.25

C ✓ 7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?

- a) \$4.06
- b) \$2.06
- c) \$7.06
- d) \$5.06

$$\begin{array}{r} 1.25 \\ 0.90 \\ 0.79 \\ \hline 2.94 \end{array}$$

b ✓ 8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?

- a) \$19.50
- b) \$14.50
- c) \$9.50
- d) \$4.50

$$\begin{array}{r} 10.50 \times 2 = 21 \\ 7.25 \times 2 = 14.50 \\ \hline 35.50 \end{array}$$

$$\begin{array}{r} 50.00 \\ - 35.50 \\ \hline 14.50 \end{array}$$

d ✓ 9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?

- a) \$6.00
- b) \$8.00
- c) \$10.00
- d) \$12.00

$$\begin{array}{r} 3.75 \\ 4.25 \\ \hline 8.00 - 20 = 12 \end{array}$$

a ✓ 10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?

- a) \$78.50
- b) \$58.50
- c) \$38.50
- d) \$28.50

$$\begin{array}{r} 3.75 \times 2 = 7.50 \\ 1.25 \times 2 = 2.50 \\ 2.50 \times 2 = 5.00 \\ 3.25 \times 2 = 6.50 \\ \hline 25.00 \end{array}$$

$$\begin{array}{r} 100.00 \\ - 25.00 \\ \hline 75.00 \end{array}$$

**Cashier Test**

**Score** / 15

a 11) Counterfeit pens should be used on which three denominations?  
a) \$20, \$50, \$100  
b) \$10, \$20, \$50  
c) \$5, \$50, \$100  
d) \$10, \$20, \$50

b 12) How many times should you count change when giving it to the customer?  
a) one  
b) two  
c) three  
d) no need to count

**Question & Answer:**

13) What is the minimum age for legal alcohol purchases? 21

14) What are the acceptable forms of ID for alcohol purchases? Valid id/dl - passport

15) How many \$20 bills are in a bank band? \$1,000

# Interview Note Sheet

## Applicant Information

Name: <u>Brittany Bonner</u>	Interviewer: <u>Comilla</u>
Date: <u>9/7/16</u>	Rate of Pay:
Position (s) Applied for: <u>Cashiering</u>	Referred by: <u>Cheneyah Walker</u>

## Test Scores

Server	/35	%	Bartender	/35	%
Prep Cook	/20	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:

Full-Time

Part-Time

## Relevant Experience & Summary of Strengths

Total of 5+ in Food Service/Hospitality

- willing to get FHC in TABLE
- people person

P.O.S. Experience: Y / N details: \_\_\_\_\_

## Transportation

Car

Public Transit

Carpool ( Rider / Driver )

## Regions Available to work:

SF City

SF North

SF Peninsula

East Bay

Outer East Bay

San Jose

South San Jose

SJ Peninsula

SW Houston

## Certifications (if any)

TiPS

Serv-Safe

LEAD

Other \_\_\_\_\_

Will Submit

## Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details: \_\_\_\_\_

## Uniforms Owned:

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: \_\_\_\_\_

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken: \_\_\_\_\_