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OBJECTIVE:

To obtain a position in which my customer service and management skills will be best utilized.

SKILLS:

Customer Service

Knowledge of beers, mixed drinks and specialty drinks

Understanding of the Point of Sale system

Microsoft Office

EMPLOYMENT:

12/14-Present Bartender Buffalo Wild Wings Riverside, CA

- Performed opening bar routine including, but not limited to, restocking bar, setting up registers, and checking supplies.
- Performed closing bar routine including, but not limited to, overseeing cleaning of bar, reconciling daily sales, making the money drop
- Served food and drinks to customers.

09/11-08/14 Bar Manager The Beach Grill and Bar Riverside, CA

- Performed opening bar routine including, but not limited to, restocking bar, setting up registers, overseeing opening cleaning process, and checking supplies.
- Performed closing bar routine including, but not limited to, overseeing cleaning of bar, reconciling daily sales, making the money drop.
- Reviewed applications, interviewed applicants, hired and trained bartenders.
- Managed approximately 20 employees.
- Made weekly bartender, server, and busser schedules.
- In charge of bar inventory on weekly basis.
- Placed maintenance calls when needed.
- Planned special yearly events.
- Planned and executed two golf tournaments each year.
- Handled bank transactions nightly including credit card batch, money drop averaging \$1000 to \$5000, and posted sales.
- Ran nightly checkouts of servers and bartenders.
- Performed general bar duties such as mixing drinks, pouring beer and serving food for customers.
- Created unique and specialized bar menu.

12/10-02/11 Bartender Mario's Place Riverside, CA

- Performed opening bar routine including, but not limited to, restocking bar, setting up registers, and checking supplies.
- Performed closing bar routine including, but not limited to, overseeing cleaning of bar, reconciling daily sales, making the money drop
- Planned, executed and served private parties.
- Served food and drinks to customers

11/10-11/10 Bartender Mission Tobacco Lounge Riverside, CA

- Performed opening bar routine including, but not limited to, restocking bar, setting up registers, and checking supplies.
- Performed closing bar routine including, but not limited to, overseeing cleaning of bar, reconciling daily sales, making the money drop
- Served food and drinks to customers.

11/05-09/10 Bartender The Royal Falconer Riverside, CA

- Performed opening bar routine including, but not limited to, restocking bar, setting up registers, and checking supplies.
- Performed closing bar routine including, but not limited to, overseeing cleaning of bar, reconciling daily sales, making the money drop.
- Served food and drinks to customers
- Helped schedule entertainment

09/05-11/05 Bartender Senor Sancho's Paso Robles, CA

- Performed opening bar routine including, but not limited to, restocking bar, setting up registers, and checking supplies.
- Performed closing bar routine including, but not limited to, overseeing cleaning of bar, reconciling daily sales, making the money drop.
- Responsible for all restaurant drink orders
- Served food

05/05-09/05 Bartender/Manager Babe's Slim Pig N's Redlands, CA

- Made drinks for customers
- Shift bar manager
- Served food and drinks to customers
- Closed and did money drop at closing time
- Settled credit card batch nightly

04/04-05/05 Barback/Bartender The Royal Falconer Riverside, CA

- Performed opening bar routine including, but not limited to, restocking bar, setting up registers, restocking hostess station, and checking supplies.
- Performed closing bar routine including, but not limited to, overseeing cleaning of bar, reconciling daily sales, making the money drop
- Made drinks for customers
- Made sure to keep up with customer and kitchen needs by cleaning tables and dishes
- Multitasked by preparing and serving late night menu

EDUCATION:

Riverside Community College, 2006-2007, Intro to Golf

Buena Park High School, 1985-1988, High School Equivalence

Bethel Christian Academy, 1984-1985