

Andra Tuggle

Server

Rialto, CA

tuggle8613@gmail.com - 9094548621

Obtain a position as a team-player in a people-oriented organization where I can maximize my customer-service experience in a challenging environment to achieve the corporate goals

WORK EXPERIENCE

Server

City Cafe - Morrow, GA - February 2013 to August 2015

Inform customers of daily specials

- Assist host or hostess by answering phones to take reservations or to-go orders, and by greeting, seating, and thanking guests.
- Present menus to patrons and answer questions about menu items, making recommendations upon request.
- Check with customers to ensure that they are enjoying their meals and take action to correct any problems.

General Warehouse Associate

Randstad Staffing - Morrow, GA - November 2011 to January 2013

Load and unload products from trailers using forklift trucks and other material handling equipment.

Store the products in proper places in warehouse.

- Transport products to and from warehouse and distribution centers.
- Deliver products to various units in safely and timely manner.
- Sort, pack, wrap, tie and label products as per company procedures.
- Weigh products and record weight and other data in product labels.
- Monitor and maintain accurate inventory.

Sales Associate

Angelyn Staffing - McDonough, GA - January 2007 to November 2010

McDonough, GA

- Deliver prepared sales talks, reading from scripts that describe products or services, in order to persuade potential customers to purchase a product or service or to make a donation.
- Contact businesses or private individuals by telephone in order to solicit sales for goods or services, or to request donations for charitable causes.
- Explain products or services and prices, and answer questions from customers
- Conduct client or market surveys in order to obtain information about potential customers
- Answer telephone calls from potential customers who have been solicited through advertisements.
- Adjust sales scripts to better target the needs and interests of specific individuals.

EDUCATION

Aviation Ins. Of Maintenance School

December 2014 to Present

ADDITIONAL INFORMATION

QUALIFICATIONS/ SKILLS

Sales Verbal Skills Word

Analyzer Customer Service Call Center

Organized Detail Oriented Problem Solver