

Ninoska Kob

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RELEVANT SKILLS & EXPERIENCE

- Experienced in cashier position.
- Strong customer relations skills
- Excellent organizational skill and basic computer skill
- Reliable, dependable and punctual to the work place
- Hard working and have some security experience
- Flower design and processing experience
- Fashion experience with clothes, shoes and accessories

WORK HISTORY

X St. Moritz

03/2013 – Present (On-call)

Message Therapist / Manicure/ Pedicure/ Receptionist

- Perform numerous massage modalities and adjust delivery mode to address the needs of customer.
- General understanding of body treatment and willing and able to learn the products and services.
- Therapist must be willing and capable to deliver on site in a corporate setting (incidental travel, set-up and tear down) in addition to a spa like environment.
- Must function as an active member of an integrated health and wellness team and support department wide events and strategies.

? Saw Entertainment

08/2003 – Present

Cocktail Waitress / Sales Drink/ Cashier

- Take customer's order, serve food and beverages, prepare itemized checks, sometimes accept payments and familiar with menu.
- Perform additional duties, which may include escorting guests to tables, serving customers seated at counters, setting up and clearing tables, or operating a cash register.
- Answer the phone call and questions from the customers.

I-Hop

03/2000 – 04/2013

Hostess / Cashier

Lombard

- Responsible for handling cash / credit cards in an accurate and responsible manner following all cash handling policies and procedures.
- Responsible for courteously and cheerfully greeting / seating customers, answering the phones, taking/ preparing To-Go orders, assist in delivering food / beverages; maintaining cleanliness of the restaurant.
- Be able to lift at least and/ or move up to 25 pounds, and have full mobility of hands and arms while performing repetitive tasks.

City College of San Francisco

08/2007 – 02/2013

Sales / Stock Clerk

- Responsible for handling cash/ credit cards in an accurate and responsible manner following all cash handling policies and procedures.
- Responsible for cheerfully greeting/ seating customers, answering the phone and organized the shelves.

EDUCATION

City College of San Francisco, G.E.D.

SF School of Message, Message License

Marinello School of Beauty, Manicure License

Dishwasher Test

Score / 10

C

1) After washing your hands, which item should be used to dry them?

- a) Clean apron
- b) Sanitized wiping cloth
- c) Single use paper towel
- d) Common used cloth

C

2) While washing dishes by hand, which item should you wear?

- a) Cutting glove
- b) Oven Mitt
- c) Rubber glove
- d) Nothing

D

3) When should you wash your hands?

- a) Before you start work
- b) After handling non-food items (garbage, money, cleaning chemicals)
- c) After using the restroom
- d) All of the above

B/A

4) If you need to move a heavy load, you should PULL and not PUSH the object.

- a) True
- b) False

E

5) Which of the following could you be at risk for getting burned from?

- a) Steam from boiling pots
- b) Hot liquids (coffee, soup, tea)
- c) Hot equipment (ovens, pots, chafing dishes)
- d) Harsh chemicals
- e) All of the above

A

6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.

- a) True
- b) False

C

7) What should you do if you spill liquids or see a liquid spill?

- a) Leave it for someone else to clean-up
- b) Wait until the end of your shift to clean it
- c) Flag the spill and clean it immediately
- d) Not sure

C

8) When handling hot items you should?

- a) Wear rubber gloves
- b) No need to wear anything
- c) Use an oven mitt or dry cloth towel
- d) Nothing

A/d

9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?

- a) Rinsing
- b) Scraping
- c) Washing
- d) Sanitizing

C/B

10) What is the proper method for cleaning and sanitizing stationary equipment?

- a) Spray with a strong cleaning solution and wipe with a sanitized cloth
- b) Spray with a sanitizing solution, then rinse with clean water and dry
- c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
- d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution

Cashier Test

Score / 15

B

1) A roll of quarters is worth?

- a) \$5.00
- b) \$10.00
- c) \$15.00
- d) \$20.00

A

2) A roll of dimes is worth?

- a) \$5.00
- b) \$4.00
- c) \$3.00
- d) \$2.00

D

3) A roll of nickels is worth?

- a) \$8.00
- b) \$6.00
- c) \$4.00
- d) \$2.00

C

4) A roll of pennies is worth?

- a) \$1.00
- b) \$0.75
- c) \$0.50
- d) \$0.25

C

5) What does POS stand for?

- a) Patience over standards
- b) Percentage of sales
- c) Point of sales
- d) People over service

95%

6) What is the current sales tax rate in your city 9.50% ? SF 8.75

C

7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?

- a) \$4.06
- b) \$2.06
- c) \$7.06
- d) \$5.06

B

8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?

- a) \$19.50
- b) \$14.50
- c) \$9.50
- d) \$4.50

D

9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?

- a) \$6.00
- b) \$8.00
- c) \$10.00
- d) \$12.00

A

10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?

- a) \$78.50
- b) \$58.50
- c) \$38.50
- d) \$28.50