

Natasha Honeywood-Covington

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Objective:

Seeking a responsible and challenging position working with families, youth, or communities where my work experience can be implemented and I can gain new skills.

Skills:

- Hands-on experience working with K-12 youth
- CPR Certified
- Knowledge of the administrative and clerical position performance
- Enjoys working with children
- Customer Service
- Ability to establish trustworthy relationship with the children and parents.
- Knowledge of organizing academic and non-academic activities
- Excellent interpersonal and communication skills

Work Experience:

San Juan School District- Bridges after School Program

Carmichael, CA

Lead Team Leader

- Create and administer Educational and recreational activities
- Managed to create and nurture a safe, positive and loving environment.
- Maintained visual supervision of children at all times

02/2012-Present

- Follow policy and procedures required of the program
- Liaison between students, parents, and school staff

Special Events Leader

- Manage class of 25+ students
- Lead group activities

02/2012-06/2014

- Distributions of snacks to students
- Communicate with parents and staff

Playground Aide

- Provide a security presence at the school campus
- Supervised up to 30+ students

- Monitored activities on-campus to ensure the safety of staff and students
- Supervised students during lunch period.

Sunrise Recreation & Park District

Cashier

- Greet customers as they arrive and direct them to merchandise they need
- Assist customers with buying decisions

Sacramento, CA

05/2014-09/2014

- Operate cash register
- Reviewed applications and hired staff
- Stock items when require

Education:

Los Rios Community College District

Degree in Progress

References sent upon request.