

Interview Note Sheet

Applicant Information

Name: <u>Jazmine Burnett</u>	Interviewer: <u>Steven Gonzalez</u>
Date: <u>11/14/17</u>	Rate of Pay: <u>9-12</u>
Position (s) Applied for: <u>Cashier</u>	Referred by:

Test Scores			Experience		
Server	/35	%	Bartender	/35	%
Prep Cook	/20	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Job Type	Experience
<input checked="" type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time

Relevant Experience & Summary of Strengths

Jazmine Burnett currently has a Total of Part-time mind in Food Service/Hospitality for a second job. She wouldn't mind working as a cashier. She would also like to learn how to be a server as well.

P.O.S. Experience: Y / N details: _____

Transportation	<input checked="" type="checkbox"/> Car	<input type="checkbox"/> Public Transit	<input type="checkbox"/> Carpool (Rider / Driver)
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Regions Available to Work	<input type="checkbox"/> Kansas City, KS	<input type="checkbox"/> Overland Park, KS	<input checked="" type="checkbox"/> Kansas City, MO
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Certifications (many)	<input checked="" type="checkbox"/> TIPS	<input type="checkbox"/> Serv-Safe	<input type="checkbox"/> LEAD
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Availability	<input checked="" type="checkbox"/> Open	<input type="checkbox"/> AM only	<input type="checkbox"/> PM only
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Uniforms Owned	<input type="checkbox"/> Bistro	<input type="checkbox"/> Black Bistro	<input type="checkbox"/> Tuxedo
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<input type="checkbox"/> Chef Coat	<input type="checkbox"/> Chef Pants	<input type="checkbox"/> Knives	<input checked="" type="checkbox"/> Black Pants	<input checked="" type="checkbox"/> 1/2 Tuxedo	<input type="checkbox"/> Non-Slip Shoes	<input type="checkbox"/> Black Vest	<input type="checkbox"/> Bow Tie	<input type="checkbox"/> Long Black Tie
				<input type="checkbox"/> Convention Candidate?		<input type="checkbox"/> Other Languages Spoken:		
Would you recommend this applicant for Acrobat Academy?								

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Your Hospitality Staffing Professionals
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Jasmine Burnett
Email: Jasmine.Burnett.30@gmail.com
Phone number: 816.433.0978

Working Experience:

Company Name: Walgreens

Dates of Employment: 1/07/17

Job Responsibility:

- Shift Lead
- Cash Handling
- Floor Sales
- Greet Guest

Company Name: ROSS Dress for Less

Dates of Employment: 10/1/16

Job Responsibility:

- Cashier
- work sales floor
- Dressing Room
-

Company Name: _____

Dates of Employment: _____

Job Responsibility:

-
-
-
-
-

Skills

-
-
-
-
-

Employment Application

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Jasmine Monet Burnett Date: 11/14/17
 Home Telephone (816) 433-0978 Other Telephone ()
 Present Address 2032 E. 38th St.
 Permanent Address, if different from present address: _____
 Email Address Jasmine.Burnett300@gmail.com

EMPLOYMENT DESIRED

Position applying for: OPEN Salary desired: \$10.00 hr.
 Are you currently registered with any staffing and/or employment agencies? If so, please list
AKR&T

Are you applying for: Full-time work? Yes No Part-time work? Yes No
 Temporary work, e.g., summer or holiday work? Yes No From: _____ To: _____
 How did you find out about our open position? (Please check fill in proper name of source):
 Referral Name of Referral Christina Wren Newspaper Job Fair Agency Company Website
 Other Web Posting Other Source
 Could you work overtime, if necessary? Yes No If hired, on what date could you start working? _____

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
DAILY							
AM	<input checked="" type="checkbox"/>	<u>9-6</u>	<u>9-6</u>	<input checked="" type="checkbox"/>	<u>9-6</u>	<u>9-6</u>	<u>9-6</u>
PM	<input checked="" type="checkbox"/>	<u>9-6</u>	<u>9-6</u>	<input checked="" type="checkbox"/>	<u>9-6</u>	<u>9-6</u>	<u>9-6</u>

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: _____

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes No If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes No If yes, please state name and relationship
Christina Wren (mother)

If hired, would you have a reliable means of transportation to and from work? Yes No

If hired, can you present evidence of your legal right to live and work in this country? Yes No

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes No

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Your Hospitality Staffing Professionals

Your Position and Duties _____

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____

Reason for Leaving: _____

Name and Address of Employer _____

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes _____ No

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Angel Lindsey Telephone No. (816) 521-0373
Address _____

Occupation: Retail Relationship: Manager Number of Years Acquainted: 6

Name: Cortney Evans Telephone No. (816) 406-6125
Address _____

Occupation: Volunteer Relationship: Manager Number of Years Acquainted: 4

Name: Alesia Thompson Telephone No. (816) 469-1648
Address _____

Occupation: Retail Relationship: Manager Number of Years Acquainted: 1

Jasmine Bennett Cashier Test

Score 12/15

80%

1) A roll of quarters is worth?
 a) \$5.00
 b) \$10.00
 c) \$15.00
 d) \$20.00

2) A roll of dimes is worth?
 a) \$5.00
 b) \$4.00
 c) \$3.00
 d) \$2.00

3) A roll of nickels is worth?
 a) \$8.00
 b) \$6.00
 c) \$4.00
 d) \$2.00

4) A roll of pennies is worth?
 a) \$1.00
 b) \$0.75
 c) \$0.50
 d) \$0.25

5) What does POS stand for?
 a) Patience over standards
 b) Percentage of sales
 c) Point of sales
 d) People over service

6) What is the current sales tax rate in your city _____?

7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?
 a) \$4.06
 b) \$2.06
 c) \$7.06
 d) \$5.06

8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?
 a) \$19.50
 b) \$14.50
 c) \$9.50
 d) \$4.50

9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?
 a) \$6.00
 b) \$8.00
 c) \$10.00
 d) \$12.00

10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?
 a) \$78.50
 b) \$58.50
 c) \$38.50
 d) \$28.50



Cashier Test

Score / 15

~~A~~

11) Counterfeit pens should be used on which three denominations?

- a) \$20, \$50, \$100
- b) \$10, \$20, \$50
- c) \$5, \$50, \$100
- d) \$10, \$20, \$50

~~A~~

12) How many times should you count change when giving it to the customer?

- a) one
- b) two
- c) three
- d) no need to count

Question & Answer:

13) What is the minimum age for legal alcohol purchases? 21

14) What are the acceptable forms of ID for alcohol purchases? State ID, Passport

15) How many \$20 bills are in a bank band? 1,000



SENSITIVE BUT UNCLASSIFIED

Case Verification Number: 2017318145119PA

Report Prepared: 11/14/2017

Company Information

Company ID: 139349

Company Name: Acrobat Outsourcing

Employee Information

Last Name: Burnett

First Name: Jazmine

Date of Birth: 02/06/1992

Social Security Number: *** * 6723

Hire Date: 11/14/2017

Citizenship Status: A citizen of the United States

Document Information

List B Document: Driver's license or ID card issued by a U.S. state or outlying possession

List C Document: Social Security Card

Document Name: Driver's license

Document State: Missouri

Driver's License or ID Card Number:

Document Expiration Date: 02/06/2021

Case Status Information

Current Case Result: Employment Authorized

Employer Case ID:

Case Submitted On: 11/14/2017

Case Submitted By: SGON7369

SENSITIVE BUT UNCLASSIFIED