

Kelsey Hayden-Louis

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Objective

To start my career in a company which will help me grow within. I am excited to gain experience and be able to grow within the ranks. To show my employer my tenacity and hunger to learn and become the best at what I do

Employment History

Warehouse Associate

03/2015-Current Amazon Fulfillment, Moreno Valley, CA

- Worked at a rapid pace to meet tight deadlines
- Hired and trained new employees
- Received and verified Bill of Lading with incoming loads
- Verified inventory counts and kept orders accurate

Sales Associate

11/2014-06/2015 WSS, Moreno Valley, CA

- Successfully kept a high standard of customer service in a high pace environment
- Found customers need by knowing their needs and budget
- Kept store well stocked and organized to provide an efficient work environment
- Made sure to provide customers with a great shopping experience.

Customer Service Representative

08/2014-01/2016 Lineage Logistics, Colton CA

- Received new customer orders and request
- Produced bill of lading and updated shipment status information
- Answered customer service calls
- Entered data in excel

Waitress/Hostess

06/2013-08/2014 Virgils, New York, New York

- Greeted patrons and provided them with an entertaining and fun environment
- Served food and drinks and dealt with customer complaints
- Consistently received the highest tips every night

Education

Aug 2009-June 2013 Grand Terrace High School, Colton CA

- High School Diploma

Other Experience and Skills

- Experience with Quickbooks, Microsoft Word and Excel.
- Deliver exceptional customer service
- Positive Attitude
- Ability to work well under pressure
- Great organizational skills
- Attention to Detail