

**Belinda Barraza**  
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### OBJECTIVE

To obtain a position as a courtesy clerk where my acquired experience and skills will be utilized towards growth and success for the company and myself.

### SUMMARY OF QUALIFICATIONS

- 6+ years of experience in customer service
- Great at Problem Solving
- Self motivated and ability to work with minimal supervision
- Detail Oriented with accurate and efficient work ethics

### PROFESSIONAL EXPERIENCE

#### **Dollar Tree/Livermore, CA**

- Cashier
- Customer Service
- Handle money, assisting customers, stocking, opening and closing store

#### **Chris Yacht Details/Palm Beach, FL**

- Crew member detailing Yachts
- Customer service
- Assisted Manager in making appointments, problem solving with customers, mediating co-workers

#### **Chiefland Yard Sales/Chiefland, FL**

- Assistant Manager
- Managed hiring reliable workers, transportation of all items in sales, provided resources for manager to obtain for sales
- Provided transportation to co-workers, handle of products with extreme care and in a efficient manner

### EMPLOYMENT HISTORY

Cashier, Dollar Tree, Livermore, CA - 02/11 – 11/11

Crew Member, Chris' Yacht Detail, Palm Beach, FL – 08/08 – 12/10

Assistant Manager, Chiefland Yard Sales, Chiefland, FL – 06/04 – 03/07

### EDUCATION AND PROFESSIONAL DEVELOPMENT

General Education Diploma, Central Florida Community College, Chiefland, FL – 07/07

Food Handlers Certificate, Alameda County Correction, Dublin, CA 07/14

NOW Program, Goodwill, San Jose, CA - Current

### REFERENCES

Aila Malik 408 807 0612

Ivory Gibson 561 800 8466

Danielle Tindale 352 240 5927