

Jozette Rios

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Objective: To obtain employment in sales that will allow me to utilize and further my skills in customer service.

SKILLS AND QUALIFICATIONS:

- Customer Service
- Trainable and eager to learn new skills
- Money management and transactions
- Team player as well as self motivated
- Excellent communication skills: both verbal and written
- Exceptional organizational standards
- Positive attitude with a great work ethic
- Ability to provide excellent customer service and satisfaction
- Excellent at multitasking and prioritizing
- Detail oriented with focus on top quality work

WORK EXPERIENCE:

Shoreline Apitheater
currently employed

*traffic director

*traffic assistant

Black Angus Steak House,
1/10/15-9/28/15

*dishwasher

*food prep

Line Server Associate

Mountian View,ca

5/1/16-

Milpitas, ca

Hometown Buffet
7/2014

Milpitas, CA

2/2014-

- Handing out food to customers
- Inventory checking and stock
- Provided excellent customer service
- Line server
- Responsible in setting up tables

Cashier/Floor Associate

TJ Max
12/2013

Santa Clara, CA

3/2013-

- Cashiering
- Responsible in answering a multi-line phone system
- Responsible in cleaning floors
- Dressing room attendant
- Responsible in closing and opening store

House Keeper

Self Employed
4/2011

Santa Clara, CA

1/2011-

- Responsible in keeping all rooms clean
- Responsible in keeping yard groomed
- Trimming grass line
- Cutting rose bushes and cleaning up trimming

- Victoria's dance and costume
- *helping with recovery of items
- *cashiering
- *customer service
- *floor assistance
- *maintanance
- *opening

EDUCATION:

Metro Education
2011

San Jose, CA

- Pursuing GED

References Available Upon Request