

Acrobat

outsourcing

Your Hospitality Staffing Professionals
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Josue Mendez
Email: josue-dm86@yahoo.com
Phone number: 323.445.3381

Working Experience:

Company Name: Pathways
Dates of Employment: Sept 2015 - July 2016
Job Responsibility:

- - Assist Vendors with incoming calls/walking
- - Request Checks
- - Office Administration

Company Name: Westlake Financial Services
Dates of Employment: July 2005 - Dec. 2007
Job Responsibility:

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Company Name: Pepperdine University
Dates of Employment: 3/2015 - 4/2015
Job Responsibility:

- - Cook and Prep
- - Serve food to Students
- - Clean the kitchen
- - Restock

Skills

- - Cook
- - Sales
- - Computer literate
- - Accounting

Bilingual English & Spanish Read and write