

BRANDI PRINE

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CAREER FOCUS

Personable and responsible team player with a constant upbeat, positive attitude. Ability to work in a fast-paced environments, handling pressure well while multitasking. Competent with customer service. Dedicated to quality, with the ability to listen attentively. Computer efficient.

CORE QUALIFICATIONS

Proficient math skills

Strong organizational skills

Friendly and enthusiastic

Sharp memory

Excellent verbal and communication skills

Adaptability

EDUCATION AND TRAINING

Bachelor of Arts: Business Communications

Ozarks Technical Community College – Springfield, MO, US

Currently pursuing a Bachelors degree in Business Communications

ACCOMPLISHMENTS

Managed serving, bar back, hosting and helping serve all by myself.

Managed detailed scheduling reservations through high volume days and nights

Ensured quality of all service to guests or customers by working the hardest I could while maintaining a positive fulfilling experience to the guest or customer.

Have experience using all social media accounts and knowledge of all aspects of

every social media page.

WORK EXPERIENCE

07/2106 to Current

Hostess

Hotel Erwin, High Rooftop Lounge – Venice, CA

Responsible for the organization and balance of table sections for each server using Open Table. Cleaning tables, sweeping floors, cleaning bathrooms, and keeping an organized pristine work area both in the front and back of the restaurant was mandatory. Interacting with customers was key; greeting them, showing them to their seats, talking about the menu, getting their drinks, running food, and taking their orders when needed. If restaurant would become busy I would help serve and take tables for the servers.

06/2016 to 08/2016

Hostess/Server

House of Oliver – Roseville, CA

Responsible for the organization and balance of table sections for each server. Cleaning tables, sweeping floors, cleaning bathrooms, and keeping an organized pristine work area both in the front and back of the restaurant was mandatory. Interacting with customers was key; greeting them, showing

them to their seats, talking about the menu, getting their drinks, running food, and taking their orders when needed. If restaurant would become busy I would help serve and take tables for the servers.

01/2016 to 05/2016

Sales Agent

CTA — Springfield, CA

Completed inbound and outbound calls in order to help Americans across the nation find the perfect hotel room that they needed for specific travel events and vacations. Working under a team environment allowed for healthy competitions and motivation on a daily, weekly, and monthly basis.

07/2015 to 01/2016

Gymnastics Coach

Ozark Mountain Gymnastics — Springfield, MO

Worked with children at an age range from 2 to 18 years old, as well as assisted college level gymnasts, by teaching, spotting, and demonstrating gymnastics techniques for their age appropriate skill level. Lesson plans were also constructed on a daily basis for each individual class. Ensured each area of the gym was in pristine condition by cleaning.

08/2014 to 06/2015

Hostess

Texas Roadhouse — Springfield, MO

Responsible for the organization and balance of table sections for each server. Cleaning tables, sweeping floors, and keeping an organized, pristine work area both in the front and back of the restaurant was mandatory. Interacting with customers was key; showing them to their seats, talking about the menu, and getting their drinks. If the restaurant became extremely busy, I would also help serve.