

Lindsay Brewer

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Objective: Seeking a customer service, warehouse or manufacturing and productions position which will require me to use my skills, knowledge and experience to assist and assure a company's success.

Education

Arroyo Valley High School 2002-2006

Highlights

- Ability to work independently or on a team, strong interpersonal and written communication skills.
- Ability to communicate effectively with customers, fellow employees, and supervisors.
- Ability to handle money and cash registers.
- 2 years customer service experience
- Reputation for being well organized, following through, and completing projects successfully.
- Setting up and taking down displays, stocking
- Ability to lift heavy objects
- Filing important documents, keeping track of customer information
- Familiar with manufacturers tools

Relevant Experience

Manufacturer, Jostens

Denton, TX

9/09-01/13

- inspected products for defect
- Caliber to measure rings
- Shipping and Receiving

Customer Service, Walmart Corp.

San Bernardino, CA

07/13- 04/14

- Operated Cash Register
- Assisted customers with products
- re-stock
- light janitorial
- UPC scanner

Secretary, Desert View Auto Auction

Bloomington, CA

04/14-07/14

- Filed documents
- data entry
- faxing

Housekeeping, Towne Suites Marriot

Ontario, CA

07/14-Present

- clean rooms
- janitorial

