

Lindsay Brewer

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Objective: Seeking a customer service, warehouse or manufacturing and productions position which will require me to use my skills, knowledge and experience to assist and assure a company's success.

Education

Arroyo Valley High School 2002-2006

Highlights

- Ability to work independently or on a team, strong interpersonal and written communication skills.
- Ability to communicate effectively with customers, fellow employees, and supervisors.
- Ability to handle money and cash registers.
- 2 years customer service experience
- Reputation for being well organized, following through, and completing projects successfully.
- Setting up and taking down displays, stocking
- Ability to lift heavy objects
- Filing important documents, keeping track of customer information
- Familiar with manufacturers tools

Relevant Experience

<i>Manufacturer, Jostens</i>	Denton, TX	9/09-01/13
<ul style="list-style-type: none">● inspected products for defect● Caliber to measure rings● Shipping and Receiving		
<i>Customer Service, Walmart Corp.</i>	San Bernardino, CA	07/13- 04/14
<ul style="list-style-type: none">● Operated Cash Register● Assisted customers with products● re-stock● light janitorial● UPC scanner		
<i>Secretary, Desert View Auto Auction</i>	Bloomington, CA	04/14-07/14
<ul style="list-style-type: none">● Filed documents● data entry● faxing		
<i>Housekeeping, Towne Suites Marriot</i>	Ontario, CA	07/14-Present
<ul style="list-style-type: none">● clean rooms● janitorial		

