

QUISHA WALKER

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EDUCATION

Bennett College for Women Greensboro, NC
B.A. Journalism and Media Studies
Cum Laude GPA: 3.4

May 2015

EXPERIENCE

Girls Like Sports Greensboro, NC
Founder/Producer

Summer 2011/2015

- Head of content research
- Worked on highlight package
- On-Air reporting / Edit to final cut
- Tracked the social media content from Twitter ,Instagram ,Facebook and YouTube

Bennett College Theater Greensboro, NC
Production Assistant/Asst. Director

Spring 2015

- Worked with the assistant directors, relaying information from the director to each department.
- Daily tasks include escorting actors to and from their trailers, assisting with crowd control, locking up locations, managing extras, passing out scripts and schedules, collecting paperwork, delivering film to various locations and helping move equipment
- Help construct sets and props, dress the sets, run errands, perform clerical duties and deliver messages to the directors.

Black Network Television Greensboro, NC
Production Intern

Fall 2014

- Help coordinate and organize documentary film projects, TV shows, and non-profit promotional videos.
- Help out on various shoots as production assistant with audio, lighting, camera-work, logging, etc.
- Assist in various post-production efforts from editing to motion graphics and DVD design

Ugly Radio (Online Station) New Haven, CT
Production Intern

Summer 2013

- Represent Ugly Radio at station events.
- Set up the studio for broadcasts with scripts for advertisements and endorsements.
- Gathered content, and made sure equipment worked properly
- Prep the talent that visit the show

SUMMARY OF SKILLS

- Excellent written communications and verbal skills;
- Ability to work independently or in a team environment;
- Detail oriented; Outstanding research skills; Quick learner; Experience working in diverse atmospheres;
- Excellent Computer skills; Type 40 WPM and Proficient with Microsoft Applications (Word, Excel, PowerPoint, Outlook, and Desktop Publisher)