

## **Emily Amanda Gallegos**

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### **Education**

Colton High School

*Graduated June 2016*

*High school diploma*

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### **Work Experience**

#### **Vans Sales Associate**

- Provided excellent customer service through the Vans SKATE guidelines such as greeting customers, fitting/ measuring, and assisting with meeting the customer's wants and needs while assuring they experience the fulfillment of vans product lines.
- Restored stock levels on the sales floor when needed; organized and maintained organization of the stores stockroom.
- Assisted in ensuring sales promotional setup of the store maintenance sales floor and stockroom to create and maintain a neat, clean and well represented store.
- Efficient in operating cash register.

#### **McDonald's crew member**

- Provided customers with the menu and suggested food items related to their preferences.
- Informed customers of any specials or new deals that the company has introduced.
- Operated a cash register.
- Assembled orders and packed them in a safe manner.

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### **Student Involvement**

Junior year 2015

#### **Link Crew Leader**

- As a leader I've taken on the responsibility of guiding an assigned group of freshman in the right academic success by keeping up with their current grades, provided study tips, and tutored them in subjects they needed help in.
- Connected with fellow classmates and freshman on a personal note outside of class in a synergy event to increase social and positive involvement.

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#### **Community Service**

- Feed the children, bagged various of food supply in boxes that would get shipped to different countries for children that are suffering from hunger

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#### **School Awards**

- Honor Roll, First Semester demonstrating academic excellence by achieving and obtaining a GPA of 3.0-3.49 for the first semester