

Acrobat

outsourcing
Your Hospitality Staffing Professionals

Employment Application

816-501-9067

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Nicholas Blair Date: 10/26/16
Home Telephone (713) - 429-4992 Other Telephone (713) - 504-9387
Present Address 14027 Fleetwell Dr. 77045
Permanent Address, if different from present address: _____
Email Address nblairb22@gmail.com

EMPLOYMENT DESIRED

Position applying for: Catering Salary desired: Open
Are you currently registered with any staffing and/or employment agencies? If so, please list
NO

Are you applying for: Full-time work? Yes ___ No ___ Part-time work? Yes ☒ No ___
Temporary work, e.g., summer or holiday work? Yes ___ No ___ From: _____ To: _____
How did you find out about our open position? (Please check fill in proper name of source):
Referral ☒ Name of Referral Michael Thompson Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☐
Other Web Posting ☐ Other Source ☐
Could you work overtime, if necessary? Yes ☒ No ___ If hired, on what date could you start working? 10/29/16

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

| SPECIFY HOURS AVAILABLE DAILY | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--|--------|--------|---------|-----------|----------|--------|----------|
| AM | 6:00 | 6:00 | 6:00 | 6:00 | 6:00 | 6:00 | 6:00 |
| PM | 10:00 | 2:30 | 2:30 | 2:30 | 2:30 | 2:30 | 10:00 |
| Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: <u>11/10/16 - 11/14/16</u> | | | | | | | |

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ___ No ☒ If yes, when? _____
Do you have friends or relatives working for Acrobat Outsourcing? Yes ___ No ☒ If yes, please state name and relationship _____
If hired, would you have a reliable means of transportation to and from work? Yes ☒ No ___
If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No ___
State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.
Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No ___

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If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

| NAME OF SCHOOL | CITY & STATE | GRADE OR DEGREE COMPLETED | DID YOU GRADUATE? |
|--|--------------|---------------------------|-------------------|
| James Madison High School | Houston, TX | | Yes |
| Do you have any special licenses, certificates or special training? If so, please list under "Special." | | YES | (NO) |
| Are you computer literate? If so, list software knowledge under "Special." | | YES | (NO) |
| Are you proficient with Point of Sales Systems? If, so please list which ones under "Special." | | YES | (NO) |
| Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special." | | YES | (NO) |
| Special: | | | |

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes ☒ No ☐ If so, may we contact your current employer? Yes ☒ No ☐

Name and Address of Employer Fed-Ex Ground 6905 E. Orem

Type of Business Shipping Telephone No. (800) 571-8918 Supervisor's Name Bobby Johnson

Your Position and Duties Package Handler - Load and unload, sort for shipping

Dates of Employment: From 2/2016 To 10/1 Weekly Pay: Starting \$10.20 Ending \$10.95

Reason for Leaving: ~~Quit~~ Currently employed Part time

Name and Address of Employer Burger King 3535 S. Post Oak

Type of Business Fast Food Telephone No. (281) 888-4377 Supervisor's Name Ivan Rodriguez

Your Position and Duties Cashier - Took care of orders, made sure store was clean

Dates of Employment: From 8/2015 To 2/2016 Weekly Pay: Starting \$7.50 Ending \$7.50

Reason for Leaving: Better Opportunity

Name and Address of Employer _____

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Type of Business _____

Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____

Reason for Leaving: _____

Name and Address of Employer _____

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military?
If so, describe: _____

Yes _____ No ☒

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Capricia Gragg Telephone No. (713) 909-6491

Address _____

Occupation: Supervisor Relationship: Friend Number of Years Acquainted: 10

Name: Mykeysha Johnson Telephone No. (832) 887-2188

Address _____

Occupation: Security Relationship: Friend Number of Years Acquainted: 10

Name: Isiah Castillo Telephone No. (832) 496-2310

Address _____

Occupation: Whataburger Relationship: Friend Number of Years Acquainted: 6

Please Read Carefully, Initial Each Paragraph and Sign Below

N.B. I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

N.B. I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

N.B. I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

N.B. I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

N.B. Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature Nicholas Blair Date 10/26/16

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665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Nicholas Blair
Email: nblair622@gmail.com
Phone number: 713-429-4992

Working Experience:

Company Name: Fed-Ex

Dates of Employment: February 2011-Present

Job Responsibility: Package Handler

- - Load/Unload trucks up to 75 pounds.
- - Make sure that packages are scanned and going
- - to correct places.

Company Name: Burger King

Dates of Employment: August 2015-February 2016

Job Responsibility: Cashier

- - Greeted customers and assisted with food and drinks.
- - Maintained restaurant cleanliness.
- - Stocked different areas as needed.

Company Name: _____

Dates of Employment: _____

Job Responsibility: _____

- -
- -
- -
- -

Skills

- -
- -
- -
- -

Interview Note Sheet

| Applicant Information | |
|--|-------------------------------------|
| Name: <u>Nicolas Blaz</u> | Interviewer: <u>Camille Ponsore</u> |
| Date: <u>10/27/14</u> | Rate of Pay: |
| Position (s) Applied for: <u>Cater</u> <u>Interested in learning how to</u> | Referred by: <u>Randall Moore</u> |

| Test Scores | | | | | |
|-------------|-----|---|--------------|-----|---|
| Server | /35 | % | Bartender | /35 | % |
| Prep Cook | /20 | % | Barista | /15 | % |
| Grill Cook | /40 | % | Cashier | /15 | % |
| Dishwasher | /10 | % | Housekeeping | /16 | % |

| Seeking: |
|-----------|
| Full-Time |
| Part-Time |

Relevant Experience & Summary of Strengths

Total of 6 months in Food Service/Hospitality

Cashing, counter help
likes to learn new things
like working with people

P.O.S. Experience: Y / N details: _____

Transportation

Car

Public Transit

Carpool (Rider / Driver)

Regions Available to work:

SF City

SF North

SF Peninsula

East Bay

Outer East Bay

San Jose

South San Jose

SJ Peninsula

SW

Certifications (if any)

TIPS

Serv-Safe

LEAD

Other Tuxedo

Will Submit

Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details: limited availability

Uniforms Owned:

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: _____

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:

Dishwasher Test

C 1) After washing your hands, which item should be used to dry them?

- a) Clean apron
- b) Sanitized wiping cloth
- ☒ c) Single use paper towel
- d) Common used cloth

C 2) While washing dishes by hand, which item should you wear?

- a) Cutting glove
- b) Oven Mitt
- ☒ c) Rubber glove
- d) Nothing

d 3) When should you wash your hands?

- a) Before you start work
- b) After handling non-food items (garbage, money, cleaning chemicals)
- ☒ c) After using the restroom
- ☒ d) All of the above

b 4) If you need to move a heavy load, you should PULL and not PUSH the object.

- a) True
- ☒ b) False

e 5) Which of the following could you be at risk for getting burned from?

- a) Steam from boiling pots
- b) Hot liquids (coffee, soup, tea)
- c) Hot equipment (ovens, pots, chaffing dishes)
- d) Harsh chemicals
- ☒ e) All of the above

b 6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.

- a) True
- ☒ b) False

C 7) What should you do if you spill liquids or see a liquid spill?

- a) Leave it for someone else to clean-up
- b) Wait until the end of your shift to clean it
- ☒ c) Flag the spill and clean it immediately
- d) Not sure

C 8) When handling hot items you should?

- a) Wear rubber gloves
- b) No need to wear anything
- ☒ c) Use an oven mitt or dry cloth towel
- d) Nothing

a 9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?

- ☒ a) Rinsing
- b) Scraping
- c) Washing
- d) Sanitizing

C 10) What is the proper method for cleaning and sanitizing stationary equipment?

- a) Spray with a strong cleaning solution and wipe with a sanitized cloth
- b) Spray with a sanitizing solution, then rinse with clean water and dry
- ☒ c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
- d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution