

Athena Perkins

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OBJECTIVE:

- Seeking a position that will allow me to have open experience in which I will grow.

EDUCATION:

Conxion to Community- GED Program. San Jose, C.A. Currently attending.

SPECIAL SKILLS:

- Efficient/ fast paced
- Dependable/ reliable
- Organized
- Group oriented
- Able to complete deadlines.
- Ability to multi-task.
- Proficient with MS Word, and Internet research
- Effective team player and strong work ethic
- Provides quality customer service.
- Respectful, & able to work well with diverse groups.
- Experience babysitting with young children 0-5.
- Self-motivated; ability to work both semi-independently and in cooperation with others.
- Customer service
- Housekeeping

EXPERIENCE:

Caregiver, In Home Support Services, San Jose , CA 7/06/14- currently

- Housecleaning, meal preparation, laundry, shopping and personal care (such as bathing & grooming).

Advertisement, Gilroy, CA

7/13-9/13

- Promoting KB HOMES housing by waving a sign to recruit customers

Babysitting, Newark, CA

6/10-7/10

- Provided child care to children & responsible for household duties.
- Responsible for providing entertainment for children while supervising them.

Filing Paperwork, San Jose, CA

9/11-9/13

- Organized files by alphabetical order
- Completed tasks asked by employer

Receptionist, Green Pro Network, San Jose, CA

10/16/14-Currently On-Call

- Canvassing
- Tabling events
- Data Entry
- Call-outs/ answering phone

Housekeeper, Extended Stay America, San Jose, CA

1/6/16-4/23/16

- Sanitize all areas
- Clean bathrooms, restock everything

- Cleaning bedrooms, making beds, vacuuming
- Cleaning kitchen area, dishes
- Washing and folding laundry

Retail, Fallas, San Jose, CA

5/29/16-8/9/16

- Customer service
- Cash Register

VOLUNTEER/COMMUNITY HOURS:

Latina Leadership, Girl Scouts department, Broadway High School, San Jose, CA

3/28/14-3/29/14

Ropes Course, Girl Scouts department, Broadway High School, San Jose, CA

4/19/14

References:

Camelia Ward: Former Boss, KB HOMES

Email: camewarl@yahoo.com Cell: (408) 980-8267

Sarah Rothschild: Family Friend

2925 Florence Ave. Apt #17, San Jose, CA 95127 Home: (408) 251-9870

Royal Huey: Current Employer, GreenPro Network

Email: royal@greenpronetwork.com Cell: (408) 307-9494

Cashier Test

Score / 15

$10/15 = 67\%$

B

- 1) A roll of quarters is worth?
- a) \$5.00
 - b) \$10.00
 - c) \$15.00
 - d) \$20.00

A

- 2) A roll of dimes is worth?
- a) \$5.00
 - b) \$4.00
 - c) \$3.00
 - d) \$2.00

D

- 3) A roll of nickels is worth?
- a) \$8.00
 - b) \$6.00
 - c) \$4.00
 - d) \$2.00

A

- 4) A roll of pennies is worth?
- a) \$1.00
 - b) \$0.75
 - c) \$0.50
 - d) \$0.25

B

- 5) What does POS stand for?
- a) Patience over standards
 - b) Percentage of sales
 - c) Point of sales
 - d) People over service

8.75

\$0.79? 6) What is the current sales tax rate in your city ~~_____~~?

C

- 7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?
- a) \$4.06
 - b) \$2.06
 - c) \$7.06
 - d) \$5.06

B

- 8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?
- a) \$19.50
 - b) \$14.50
 - c) \$9.50
 - d) \$4.50

D

- 9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?
- a) \$6.00
 - b) \$8.00
 - c) \$10.00
 - d) \$12.00

A

- 10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?
- a) \$78.50
 - b) \$58.50
 - c) \$38.50
 - d) \$28.50

A

11) Counterfeit pens should be used on which three denominations?

- a) \$20, \$50, \$100
- b) \$10, \$20, \$50
- c) \$5, \$50, \$100
- d) \$10, \$20, \$50

B

12) How many times should you count change when giving it to the customer?

- a) one
- b) two
- c) three
- d) no need to count

Question & Answer:

13) What is the minimum age for legal alcohol purchases? 21

14) What are the acceptable forms of ID for alcohol purchases? 21. Driver's License, ID, Passport

15) How many \$20 bills are in a bank band? 10 100 bills