

# Athena Perkins

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(408)849-0260

## OBJECTIVE:

- Seeking a position that will allow me to have open experience in which I will grow.

## EDUCATION:

**Connexion to Community- GED Program.** San Jose, C.A. Currently attending.

## SPECIAL SKILLS:

- Efficient/ fast paced
- Dependable/ reliable
- Organized
- Group oriented
- Able to complete deadlines.
- Ability to multi-task.
- Proficient with MS Word, and Internet research
- Effective team player and strong work ethic
- Provides quality customer service.
- Respectful, & able to work well with diverse groups.
- Experience babysitting with young children 0-5.
- Self-motivated; ability to work both semi-independently and in cooperation with others.
- Customer service
- Housekeeping

## EXPERIENCE:

**Caregiver, In Home Support Services, San Jose , CA** 7/06/14- currently

- Housecleaning, meal preparation, laundry, shopping and personal care (such as bathing & grooming).

7/13-9/13

**Advertisement, Gilroy, CA**

- Promoting KB HOMES housing by waving a sign to recruit customers

**Babysitting, Newark, CA**

6/10-7/10

- Provided child care to children & responsible for household duties.
- Responsible for providing entertainment for children while supervising them.

**Filing Paperwork, San Jose, CA**

9/11-9/13

- Organized files by alphabetical order
- Completed tasks asked by employer

**Receptionist, Green Pro Network, San Jose, CA**

10/16/14-Currently On-Call

- Canvassing
- Tabling events
- Data Entry
- Call-outs/ answering phone

**Housekeeper, Extended Stay America, San Jose, CA**

1/6/16-4/23/16

- Sanitize all areas
- Clean bathrooms, restock everything



- Cleaning bedrooms, making beds, vacuuming
- Cleaning kitchen area, dishes
- Washing and folding laundry

**Retail, Fallas, San Jose, CA**

5/29/16-8/9/16

- Customer service
- Cash Register

**VOLUNTEER/COMMUNITY HOURS:**

<b><u>Latina Leadership, Girl Scouts department, Broadway High School, San Jose, CA</u></b>	3/28/14-3/29/14
<b><u>Ropes Course, Girl Scouts department, Broadway High School, San Jose, CA</u></b>	4/19/14

**References:**

Camelia Ward: Former Boss, KB HOMES  
 Email: [camework1@yahoo.com](mailto:camework1@yahoo.com) Cell: (408) 980-8267

Sarah Rothschild: Family Friend  
 2925 Florence Ave. Apt #17, San Jose, CA 95127 Home: (408) 251-9870

Royal Huey: Current Employer, GreenPro Network  
 Email: [royal@greenpronetwork.com](mailto:royal@greenpronetwork.com) Cell: (408) 307-9494



**Cashier Test**

**Score** / 15

B

1) A roll of quarters is worth?

- \$5.00
- \$10.00
- \$15.00
- \$20.00

$$10/15 = 67\%$$

A

2) A roll of dimes is worth?

- \$5.00
- \$4.00
- \$3.00
- \$2.00

D

3) A roll of nickels is worth?

- \$8.00
- \$6.00
- \$4.00
- \$2.00

A

4) A roll of pennies is worth?

- \$1.00
- \$0.75
- \$0.50
- \$0.25

B

5) What does POS stand for?

- Patience over standards
- Percentage of sales
- Point of sales
- People over service

8.75

\$0.79?

6) What is the current sales tax rate in your city       ?

C

7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?

- \$4.06
- \$2.06
- \$7.06
- \$5.06

B

8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?

- \$19.50
- \$14.50
- \$9.50
- \$4.50

D

9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?

- \$6.00
- \$8.00
- \$10.00
- \$12.00

A

10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?

- \$78.50
- \$58.50
- \$38.50
- \$28.50

**Cashier Test**

**Score** / 15

A

11) Counterfeit pens should be used on which three denominations?

- a) \$20, \$50, \$100
- b) \$10, \$20, \$50
- c) \$5, \$50, \$100
- d) \$10, \$20, \$50

B

12) How many times should you count change when giving it to the customer?

- a) one
- b) two
- c) three
- d) no need to count

**Question & Answer:**

13) What is the minimum age for legal alcohol purchases? 21

14) What are the acceptable forms of ID for alcohol purchases? Driver's License, ID, Passport

15) How many \$20 bills are in a bank band? 10 100 bills