

Name \_\_\_\_\_

**Servers Test**

Score / 35

**Multiple Choice**

C 1) Food is served on what side with what hand?

- a) On the left side with the left hand
- b) On the left side with the right hand
- c) On the right side with the left hand
- d) On the right side with the right hand

3

C 2) Drinks are served on what side with what hand?

- a) On the left side with the left hand
- b) On the left side with the right hand
- c) On the right side with the left hand
- d) On the right side with the right hand

3

d 3) Food and drinks are removed on what side with what hand?

- a) On the left side with the left hand
- b) On the left side with the right hand
- c) On the right side with the left hand
- d) On the right side with the right hand

3

a 4) What part of a glass should you handle at all times?

- a) The stem
- b) The widest part of the glass
- c) The top

3

a 5) When you are setting a dining room how should you set up your tablecloths?

- a) Neatly and evenly across the tables
- b) The creases should all be going in the same directions
- c) The chairs should be centered and gently touching the table cloth
- d) All of the above

3

d 6) If you bring the wrong entrée to a guest what should you do?

- a) Go back into the kitchen and patiently wait in line behind the rest of the servers until it's your turn
- b) Inform the guests that you will bring the correct entrée once everyone else in the dining room is served
- c) Try to convince the guests to eat what you brought them
- d) Go back into the kitchen to the front of the line and inform the expeditor that you need a different entrée

3

**Match the Correct Vocabulary**

D.

Scullery

A. Metal buffet device used to keep food warm by heating it over warmed water

E.

Queen Mary

B. Style of service where food is prepared or served individually at the dinner table to fit the customer's specific taste (i.e. providing dressing and pepper for salad or handing out bread to each patron)

A.

Chaffing Dish

C. Used to hold a large tray on the dining floor

B.

French Passing

D. Area for dirty dishware and glasses

G.

Russian Service

E. Large metal shelving unit for prepared food to be held or for dirty trays to be stored

F.

Corkscrew

F. Used to open bottles of wine

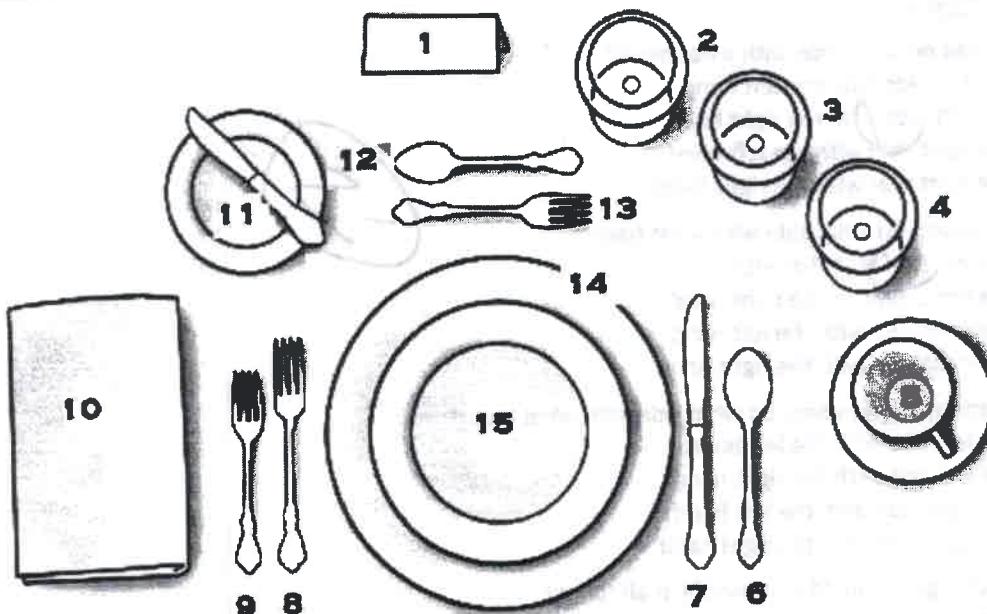
C.

Tray Jack

G. Style of dining in which the courses come out one at a time

**Servers Test**

**Score / 35**



**Match the Number to the Correct Vocabulary**

<u>10</u>	Napkin	<u>8</u>	Dinner Fork
<u>11</u>	Bread Plate and Knife	<u>5</u>	Tea or Coffee Cup and Saucer
<u>1</u>	Name Place Card	<u>7</u>	Dinner Knife
<u>12</u>	Teaspoon	<u>2</u>	Wine Glass (Red)
<u>13</u>	Dessert Fork	<u>9</u>	Salad Fork
<u>6</u>	Soup Spoon	<u>14</u>	Service Plate
<u>15</u>	Salad Plate	<u>3</u>	Wine Glass (White)
<u>4</u>	Water Glass		

**Fill in the Blank**

1. The utensils are placed Six 4 inch (es) from the edge of the table.
2. Coffee and Tea service should be accompanied by what extras? sugar, sugar substitute, creamer
3. Synchronized service is when: plates are served continually at the same time.
4. What is generally indicated on the name placard other than the name? title / relationship to host
5. The Protein on a plate is typically served at what hour on the clock? 4 o'clock
6. If a guest asks for a specialty dinner (i.e. Gluten-Free or Vegetarian) you should do what immediately? Alert the captain.

**Bartenders Test**

**Score / 35**

**Multiple Choice (6 points)**

b. 1) Carbonation \_\_\_\_\_ the rate of intoxication.  
 a) Slows down  
 b) Speeds up  
 c) Does nothing to

b. 2) What are the six most commonly used spirits?  
 a) Sweet and Sour, Triple Sec, Grenadine, Midori, Lime Juice and Cranberry Juice  
 b) Vodka, Whiskey, Gin, Bourbon, Rum and Tequila  
 c) Chardonnay, Cabernet Sauvignon, Champagne, Merlot, Sauvignon Blanc, Zinfandel  
 d) Kahlua, Vodka, Frangelico, Gin, Tequila, Spiced Rum

b. 3) You can accept an expired ID as long as all other information is correct.  
 a) True  
 b) False

b. 4) If someone has had too much to drink, serving them coffee will help sober them up.  
 a) True  
 b) False

a. 5) What are the acceptable forms of ID for Alcohol Consumption?  
 a) State or Government Issued ID Card or Drivers License  
 b) Passport or ~~Passport~~ ID Card (as long as it lists the person's date of birth)  
 c) School ID or Birth Certificate  
 d) A & B  
 e) A, B & C

b. 6) If there is no shaker tin available to scoop ice for a drink, it is okay to use a glass.  
 a) True  
 b) False

80

**Vocabulary (9 points)**

Match the word to its definition

c. "Straight Up"

a.) Used to crush fruits and herbs for craft cocktail making

f. Shaker Tin

b.) Used with the Shaker Tin to prevent solid material from entering a cocktail glass when poured

i. "Neat"

c.) To serve chilled liquor in a chilled stemmed cocktail glass with no ice

a. Muddler

d.) To pour  $\frac{1}{2}$  oz of a liquor on top

b. Strainer

e.) Used to measure the alcohol and mixer for a drink

e. Jigger

f.) Used to mix cocktails along with a pint glass and ice

g. Bar Mat

g.) Used on the bar top to gather spills

d. "Float"

h.) Requesting a separate glass of another drink

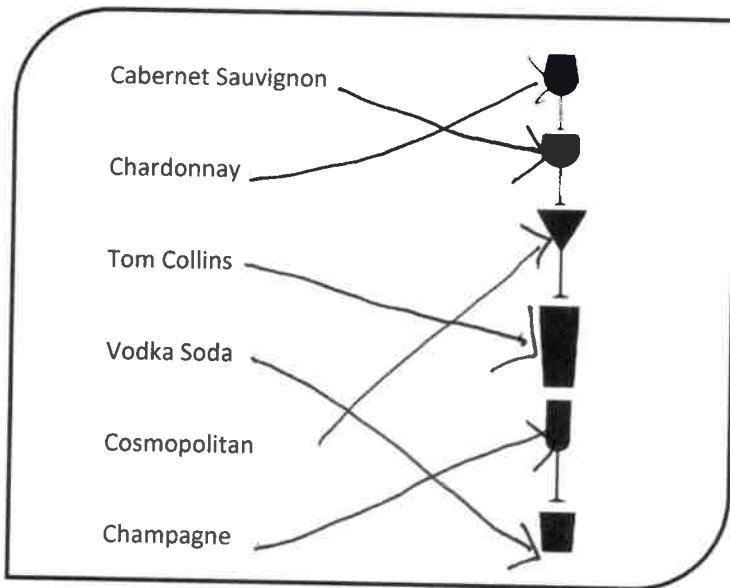
h. "Back"

i.) Means to serve spirit room temperature in a rocks glass with no ice



**Glassware** (6 points)

Match the correct glass to the drink



**Answer and Question** (14 points)

Provide examples of 3 brand name "top shelf" spirits (3 points):

Johnny Walker Black Label Tequila

Chivas Regal, Stoli Vodka

vermouth  
sweet liquor

What are the ingredients in a Manhattan? muddled cherry, whiskey, bitters,

What are the ingredients in a Cosmopolitan? Vodka, Triple Sec (or other orange liquor)

What are the ingredients in a Long Island Iced Tea? Vodka, Rum, Gin, Tequila, splash of cranberry

What makes a margarita a "Cadillac"? top shelf tequila

What is simple syrup? Sugar and Water

Is it legal to pour liquor from one bottle into another? What is this called? (2 points)

NO

What should you do if you break a glass in the ice? Pour grenadine in bin; clear and clean entirely

When is it OK to have an alcoholic beverage while working? Never

What does it mean when a customer orders their cocktail "dirty"? extra olive juice

What are the ingredients in a Margarita? Tequila, triple sec, sweet + sour mix  
- or fresh lemon/lime juice  
- Salt-rimmed glass, if preferred



# ASHLYN E. WILLIS

Cell: 646.228.9271

106 South Hewitt St. #233 • Los Angeles, CA 90012

[awi287@aol.com](mailto:awi287@aol.com)

## EXPERIENCE

### WEBSITE EVALUATOR 7/14–Present

- Analyzed landing pages for Leapforce, Inc.
- Provided detailed feedback and evaluation of landing pages and conducted Internet-based research for major search engine

### BARTENDER 2/13–5/14

- Full-service bartender for Kobe Steaks, Atlanta, Georgia
- Prepared specialty drinks and cocktails for hibachi-style restaurant

### SERVER 1/10–1/13

- Server in full-service restaurant, O'Charley's, Hermitage, TN (7/12-1/13)
- Server in full-service restaurant, Steak 'n Shake, Hermitage, TN (1/12-7/12)
- Event catering server, At Your Service Staffing, NYC, NY (7/10-12/10)

### WORD PROCESSOR / PROOFREADER 7/00–5/08

- Created documents using Microsoft Word, Excel, PowerPoint in fast-paced investment banking presentations center (UBS Investment Bank/Tiger Info Systems, NYC)
- Gave time estimates to bankers and performed document edits as requested
- Proofread documents for accuracy and style

### TECHNICAL WRITER 2/95–5/96

- Wrote technical training materials for chemical plants, Technology Training Systems, Inc. Aurora, CO
- Wrote brochure copy and articles for marketing newsletter

## EDUCATION

UNIVERSITY OF NORTH CAROLINA, Chapel Hill, NC

*BA Psychology, 1989*

PROFESSIONAL BARTENDING SCHOOLS OF AMERICA, Nashville, TN

*Graduated, 12/12*

## PERSONAL

Enjoy health and fitness, creative writing, travel.

