

# Acrobat

outsourcing  
Your Hospitality Staffing Professionals

## Employment Application

816-501-9067

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

### PLEASE PRINT

Full Name William Terry Date: Nov. 2. 2016  
Home Telephone (832) 939-0526 Other Telephone ( ) N/A  
Present Address 5018 Willow Glen 77033  
Permanent Address, if different from present address: \_\_\_\_\_  
Email Address W.Terry@gmail.com

### EMPLOYMENT DESIRED

Position applying for: Dishwasher Salary desired: 12  
Are you currently registered with any staffing and/or employment agencies? If so, please list \_\_\_\_\_  
No

Are you applying for: Full-time work? Yes ☒ No ☐ Part-time work? Yes ☐ No ☐  
Temporary work, e.g., summer or holiday work? Yes ☒ No ☐ From: 08 To: 01

How did you find out about our open position? (Please check fill in proper name of source):

Referral ☐ Name of Referral \_\_\_\_\_ Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☒

Other Web Posting ☐ Other Source ☐

Could you work overtime, if necessary? Yes ☒ No ☐ If hired, on what date could you start working? Yes

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	6 Am	6	6	6	6	6	6
PM	10pm	10	10	10	10	10	10
Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: <u>No</u>							

### PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☐ No ☒ If yes, when? \_\_\_\_\_

Do you have friends or relatives working for Acrobat Outsourcing? Yes ☐ No ☒ If yes, please state name and relationship \_\_\_\_\_

If hired, would you have a reliable means of transportation to and from work?

Yes ☒ No ☐

If hired, can you present evidence of your legal right to live and work in this country?

Yes ☐ No ☒

State age if you are under 18 \_\_\_\_\_. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying?

Yes ☒ No ☐

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If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

## EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
<u>Jack Yates</u>	<u>Hou Tx</u>	<u>12</u>	<u>YES</u>
Do you have any special licenses, certificates or special training? If so please list under "Special".		<u>YES</u>	<u>NO</u>
Are you computer literate? If so, list software knowledge under "Special."		<u>YES</u>	<u>NO</u>
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		<u>YES</u>	<u>NO</u>
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		<u>YES</u>	<u>NO</u>
Special:			

## EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes No ☒ If so, may we contact your current employer? Yes No ☐

Name and Address of Employer The Cheesecake Factory <sup>SOS</sup> Westheimer  
Type of Business Restaurant Telephone No. (713) 840-0600 Supervisor's Name Don  
Your Position and Duties prep

Dates of Employment: From 13 To 16 Weekly Pay: Starting 11 Ending 14

Reason for Leaving: move on

Name and Address of Employer Champs Sports 5135 W. Alhambra St  
Type of Business BAR Telephone No. (713) 933-5335 Supervisor's Name Ron  
Your Position and Duties Dishwasher

Dates of Employment: From 15 To 16 Weekly Pay: Starting 10 Ending 10

Reason for Leaving: move on

Name and Address of Employer

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Type of Business Restaurant

Telephone No. (713) 405 2505

Supervisor's Name Jon

Your Position and Duties Dishwasher

Dates of Employment: From 13 To 14

Weekly Pay: Starting 10 Ending 10

Reason for Leaving: move on

Name and Address of Employer \_\_\_\_\_

Type of Business \_\_\_\_\_

Telephone No. (\_\_\_\_) \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

Your Position and Duties \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Weekly Pay: Starting \_\_\_\_\_ Ending \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Have you ever been fired from any previous place of employment? If so, please explain: NO

## MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military?  
If so, describe: \_\_\_\_\_

Yes \_\_\_\_\_ No ☒

## JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Bran Hill

Telephone No. (713) 306-4407

Address \_\_\_\_\_

Occupation: \_\_\_\_\_ Relationship: Freind

Number of Years Acquainted: 2

Name: Keith Sone

Telephone No. (936) 414-6867

Address \_\_\_\_\_

Occupation: \_\_\_\_\_ Relationship: Friend

Number of Years Acquainted: 3

Name: Leonard Grill

Telephone No. (832) 673-9087

Address \_\_\_\_\_

Occupation: \_\_\_\_\_ Relationship: \_\_\_\_\_

Number of Years Acquainted: \_\_\_\_\_

**Please Read Carefully, Initial Each Paragraph and Sign Below**

WET

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

WET

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

WET

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

WET

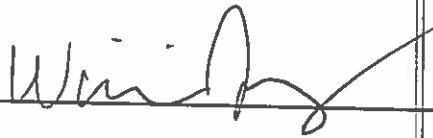
I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

WET

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature



Date

NOV. 2-16

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665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: William Terry  
Email: W.E.Terry  
Phone number: 832-939-0524

## Working Experience:

Company Name: Cheesecake  
Dates of Employment: 13-14x 15-16  
Job Responsibility:

- - Prep
- -
- -
- -

Company Name: True food Kitchen  
Dates of Employment: 13-15  
Job Responsibility:

- - Dishwasher
- - prep
- -
- -

Company Name: Champs sports bar  
Dates of Employment: 12-15  
Job Responsibility:

- - Dishwasher
- - Prep
- -
- -

## Skills

- - Twic card
- -
- -
- -

## Dishwasher Test

5/10

b ☒ 1) After washing your hands, which item should be used to dry them?

- a) Clean apron
- b) Sanitized wiping cloth
- c) Single use paper towel
- d) Common used cloth

c ☒ 2) While washing dishes by hand, which item should you wear?

- a) Cutting glove
- b) Oven Mitt
- c) Rubber glove
- d) Nothing

a ☒ 3) When should you wash your hands?

- a) Before you start work
- b) After handling non-food items (garbage, money, cleaning chemicals)
- c) After using the restroom
- d) All of the above

a ☒ 4) If you need to move a heavy load, you should PULL and not PUSH the object.

- a) True
- b) False

e ☒ 5) Which of the following could you be at risk for getting burned from?

- a) Steam from boiling pots
- b) Hot liquids (coffee, soup, tea)
- c) Hot equipment (ovens, pots, chaffing dishes)
- d) Harsh chemicals
- e) All of the above

a ☒ 6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.

- a) True
- b) False

a ☒ 7) What should you do if you spill liquids or see a liquid spill?

- a) Leave it for someone else to clean-up
- b) Wait until the end of your shift to clean it
- c) Flag the spill and clean it immediately
- d) Not sure

a ☒ 8) When handling hot items you should?

- a) Wear rubber gloves
- b) No need to wear anything
- c) Use an oven mitt or dry cloth towel
- d) Nothing

x 9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?

- a) Rinsing
- b) Scraping
- c) Washing
- d) Sanitizing

a ☒ 10) What is the proper method for cleaning and sanitizing stationary equipment?

- a) Spray with a strong cleaning solution and wipe with a sanitized cloth
- b) Spray with a sanitizing solution, then rinse with clean water and dry
- c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
- d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution

## Interview Note Sheet

### Applicant Information

Name: <u>William E. Terry</u>	Interviewer: <u>Celeny Diaz</u>
Date: <u>11/2/16</u>	Rate of Pay:
Position (s) Applied for: <u>Dishwasher</u>	Referred by: <u>Craiglist</u>

### Test Scores

Server	/35	%	Bartender	/35	%
Prep Cook	/20	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	<u>5</u> /10	%	Housekeeping	/16	%

### Seeking:

☒ Full-Time

☐ Part-Time

### Relevant Experience & Summary of Strengths

CheeseCake Factory - 1 yr      Total of 7 in Food Service/Hospitality

prep cook  
dishwasher

Champs Sports Bar  
dishwasher  
prep cook

True food Kitchen  
dishwasher  
prep cook

P.O.S. Experience: Y / N    details: \_\_\_\_\_

### Transportation

☒ Car

☐ Public Transit

☐ Carpool ( Rider / Driver )

### Regions Available to work:

SF City

SF North

SF Peninsula

East Bay

Outer East Bay

San Jose

South San Jose

SJ Peninsula

(Houston)

### Certifications (if any)

TIPS

Serv-Safe

LEAD

Other FHC

Will Submit

### Availability

☒ Open

☐ AM only

☐ PM only

☐ Weekdays only

☐ Weekends only

Details: \_\_\_\_\_

### Uniforms Owned:

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

☒ Black Pants

Non-Slip Shoes

Bow Tie

Other: \_\_\_\_\_

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken: