

# Acrobat

outsourcing  
Your Hospitality Staffing Professionals

## Employment Application

816-501-9067

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

### PLEASE PRINT

Full Name Kevin McCoy Date: November 2, 2016  
Home Telephone ( 832 ) 973 1510 Other Telephone (      )       
Present Address 9303 Benning Dr  
Permanent Address, if different from present address:       
Email Address Kevinmccoy89@gmail.com

### EMPLOYMENT DESIRED

Position applying for: any Salary desired: open  
Are you currently registered with any staffing and/or employment agencies? If so, please list no  
Are you applying for: Full-time work? Yes ☒ No ☐ Part-time work? Yes ☒ No ☐  
Temporary work, e.g., summer or holiday work? Yes ☒ No ☐ From:      To:       
How did you find out about our open position? (Please check fill in proper name of source):  
Referral ☐ Name of Referral      Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☒  
Other Web Posting ☐ Other Source ☐  
Could you work overtime, if necessary? Yes ☒ No ☐ If hired, on what date could you start working? Asap

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	open	open	open	open	open	open	open
PM	open						open

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

December 30, 31, January 1st

### PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☐ No ☒ If yes, when?       
Do you have friends or relatives working for Acrobat Outsourcing? Yes ☐ No ☒ If yes, please state name and relationship       
If hired, would you have a reliable means of transportation to and from work? Yes ☒ No ☐  
If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No ☐  
State age if you are under 18     . If you are under 18, hire is subject to verification that you are of minimum legal age to work.  
Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No ☐

# Acrobat

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If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

## EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Eternity Christian	Lake Charles, LA	12	yes
Houston Community College	Houston, Texas		no
Do you have any special licenses, certificates or special training? If so please list under "Special".		<input checked="" type="radio"/> YES	NO
Are you computer literate? If so, list software knowledge under "Special."		<input checked="" type="radio"/> YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		<input checked="" type="radio"/> YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		<input checked="" type="radio"/> YES	NO
Special: Tabc, Foodhandlers, POS, microsoft, Forklift			

## EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes \_\_\_ No ☒ If so, may we contact your current employer? Yes \_\_\_ No ☒

Name and Address of Employer Shiftgig  
Type of Business Temp Telephone No. (713) 773 4448 Supervisor's Name Jessica Johnson  
Your Position and Duties line cook, prep cook, catering, dishwasher

Dates of Employment: From 8/15 To 10/16 Weekly Pay: Starting 14 Ending 14

Reason for Leaving: staff keep messing up my check

Name and Address of Employer AmF Boulder

Type of Business Hospitality Telephone No. ( ) Supervisor's Name Chandler  
Your Position and Duties Lead cook, bartender

Dates of Employment: From 9/15 To 4/16 Weekly Pay: Starting 11.75 Ending 13

Reason for Leaving: Audit

Name and Address of Employer Coca Cola

# Acrobat

outsourcing  
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Type of Business Warehouse

Telephone No. ( )

Supervisor's Name Cartez

Your Position and Duties Order picker

Dates of Employment: From 05/14 To 2/15

Weekly Pay: Starting 11.75 Ending 12.75

Reason for Leaving: school

Name and Address of Employer American Cruise Lines

Type of Business Cruise

Telephone No. ( )

Supervisor's Name Jeremy Sargent

Your Position and Duties Line Cook, Kettle manager

Dates of Employment: From 8/13 To 11/13

Weekly Pay: Starting \$750 wk Ending 950 wk

Reason for Leaving: \_\_\_\_\_

Have you ever been fired from any previous place of employment? If so, please explain: no

## MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military?  
If so, describe: \_\_\_\_\_

Yes \_\_\_\_\_ No ☒

## JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Loni Rae North

Telephone No. (802) 343 0543

Address 2423 Feather green trail Fresno Tx

Occupation: US Postal

Relationship: Friend

Number of Years Acquainted: 2

Name: Tony Mitchell

Telephone No. ( )

Address 11001 Fonder Rd

Occupation: Former Source Bergeron

Relationship: Friend

Number of Years Acquainted: 6

Name: Philp Aguilard

Telephone No. (346) 303 6019


Address \_\_\_\_\_


Occupation: Silver Eagle

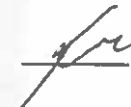
Relationship: Friend

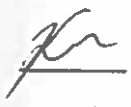
Number of Years Acquainted: 5


**Please Read Carefully, Initial Each Paragraph and Sign Below**

 I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

 I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

 I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

 I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

 Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

**Applicant's Signature**



**Date**

11/2/16

# Acrobat

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665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Kevin McCoy  
Email: Kevinmccoy89@gmail.com  
Phone number: 832 973 1510

## Working Experience:

Company Name: Shiftgig  
Dates of Employment: 08/2015 - present  
Job Responsibility:

- - Cook
- - Catering
- - Prep
- - Grill

Company Name: Arnold Boulmor  
Dates of Employment: 08/2015 - 07-2016  
Job Responsibility:

- - LEAD Cook
- - Bartender
- -
- -

Company Name: Coca-Cola  
Dates of Employment: June 2014 - Feb-15  
Job Responsibility:

- - build order
- - Voice pick
- -
- -

Skills 10 years cooking prep hospitality

- - inventory clerk
- - Fork lift pallet Jack
- - microsoft, pos,
- - catering



## Interview Note Sheet

Applicant Information	
Name: <u>Kevin McCoy</u>	Interviewer: <u>Griffin Long</u>
Date: <u>11/17/2016</u>	Rate of Pay:
Position (s) Applied for: <u>Bartender</u>	Referred by:

Test Scores					
Server	/35	%	Bartender	/35	%
Prep Cook	/20	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:
Full-Time
Part-Time

### Relevant Experience & Summary of Strengths

Total of 10 in Food Service/Hospitality

- Bartender
- Cook, Prep, Line, catering

P.O.S. Experience: Y / N details: \_\_\_\_\_

### Transportation

☒ Car     
 ☐ Public Transit     
 ☐ Carpool ( Rider / Driver )

### Regions Available to work:

SF City      SF North      SF Peninsula      East Bay      Outer-East Bay  
 San Jose      South San Jose      SJ Peninsula      Houston

### Certifications (if any)

TIPS      Serv-Safe      LEAD      Other ABC      Will Submit

### Availability

☒ Open     
 ☐ AM only     
 ☐ PM only     
 ☐ Weekdays only     
 ☐ Weekends only

Details:

### Uniforms Owned:

Bistro      Black Bistro      Tuxedo      1/2 Tuxedo      Black Vest      Long Black Tie  
 Chef Coat      Chef Pants      Knives      Black Pants      Non-Slip Shoes      Bow Tie      Other: \_\_\_\_\_

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken: