

# Karina Garcia

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## Summary

A motivated, enthusiastic, and high energy person, who can work under pressure in stressful and fast paced situations.

## Technical Capabilities

Photoshop, Microsoft Word, Excel

## Experience

### Chipotle

3/29/2015- Present

Service Manager 1/19/2016

Fast paced, maintaining time management, maintaining excellent guest service by ensuring safe and quality food, conducting and validating training, maintaining cleanliness and standards.

### Legend3D Inc.

12/01/2014-1/20/2015

Compositing, conversion for 3D, painting, 3D Setups, 3D Comps

### For Goodness Sake Inc.

11/17/2014-11/21/2014

Week contracted job with morphing in Nuke. For their upcoming website.

### Delve Studios

8/11/2014- 11/10/2014

Compositing, rotoscoping, clean up, match move shots and objects for a short film under the direction of Jesse Boots and Deb Santosa.

### Leaves (College Group Project)

3/2014-2014

Shaded, texture painting, lighting, and compositing shots and objects for a short film under the direction of Daniel McCoy, Joseph Daniels, and Brian Andrews.

### Egg (Student Project)

2/2013-2014

Designed one of the finalized characters, the flower, for a one minute short.

### Student Alliance (Student Club)

11/2011-7/2014

Volunteering and participating in school events, as well as demonstrating leadership skills..

## Employment History

### Chipotle

3/29/2015- Present

Service Manager 1/19/2016

Run shifts, maintaining excellent guest service by ensuring safe and quality food, conducting and validating training, supply orders.

Kitchen Manager 11/02/2015

Ensuring safe and quality food is prepared and served, maintaining the BOH, inventory, food orders, training, maintaining kitchen equipment.

Crew Member 3/29/2015

### Legend3D Inc.

12/01/2014-1/30/2015

Conversion of shows in to 3D, setting up 3D comps based in Nuke.

### For Goodness Sake Inc.

11/17/2014-11/21/2014

Animation by morphing in Nuke for their upcoming website.

### Ex'Pression College

2012-2014

Represented school and student body at open house functions during academic year activities.

### I.H.O.P.

5/2013-1/2014

Worked as a busser/dishwasher COMBO.

### California Great America Parkway

7/2011-10/2011

## Education



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Ex'Pression College for Digital Arts *Emeryville, CA*  
Bachelor of Applied Science, Animation and Visual Effects

2014

References upon request



## Cashier Test

Score / 15

- B 1) A roll of quarters is worth?  
a) \$5.00  
b) \$10.00  
c) \$15.00  
d) \$20.00
- A 2) A roll of dimes is worth?  
a) \$5.00  
b) \$4.00  
c) \$3.00  
d) \$2.00
- D 3) A roll of nickels is worth?  
a) \$8.00  
b) \$6.00  
c) \$4.00  
d) \$2.00
- C 4) A roll of pennies is worth?  
a) \$1.00  
b) \$0.75  
c) \$0.50  
d) \$0.25
- C 5) What does POS stand for?  
a) Patience over standards  
b) Percentage of sales  
c) Point of sales  
d) People over service
- 8.75% 5% 6) What is the current sales tax rate in your city \_\_\_\_\_?
- C 7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?  
a) \$4.06  
b) \$2.06  
c) \$7.06  
d) \$5.06
- B 8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?  
a) \$19.50  
b) \$14.50  
c) \$9.50  
d) \$4.50
- B 9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?  
a) \$6.00  
b) \$8.00  
c) \$10.00  
d) \$12.00
- A 10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?  
a) \$78.50  
b) \$58.50  
c) \$38.50  
d) \$28.50

$$11/15 = 73\%$$

$$\begin{array}{r} 1.25 \\ + 0.90 \\ + 0.79 \\ \hline 2.94 \end{array}$$

$$\begin{array}{r} 10.50 \\ + 10.50 \\ + 7.25 \\ + 7.25 \\ \hline 35.50 \end{array}$$

$$\begin{array}{r} 3.75 \\ + 4.25 \\ \hline 8.00 \end{array}$$

$$\begin{array}{r} 3.75 \\ + 3.75 \\ + 1.25 \\ + 1.25 \\ + 2.50 \\ + 2.50 \\ + 3.25 \\ + 3.25 \\ \hline 28.50 \end{array}$$

A   11) Counterfeit pens should be used on which three denominations?

- a) \$20, \$50, \$100
- b) \$10, \$20, \$50
- c) \$5, \$50, \$100
- d) \$10, \$20, \$50

  A   12) How many times should you count change when giving it to the customer?

- a) one
- ☒ b) two
- c) three
- d) no need to count

**Question & Answer:**

13) What is the minimum age for legal alcohol purchases?   21  

14) What are the acceptable forms of ID for alcohol purchases?   Drivers license; Passport  

15) How many \$20 bills are in a bank band?   100 bills or \$2,000.00

Name \_\_\_\_\_

**Servers Test**

Score / 35

**Multiple Choice**

17/35 = 49%

- B 1) Food is served on what side with what hand?  
 a) On the left side with the left hand  
 b) On the left side with the right hand  
 c) On the right side with the left hand  
 d) On the right side with the right hand
- B 2) Drinks are served on what side with what hand?  
 a) On the left side with the left hand  
 b) On the left side with the right hand  
 c) On the right side with the left hand  
 d) On the right side with the right hand
- A 3) Food and drinks are removed on what side with what hand?  
 a) On the left side with the left hand  
 b) On the left side with the right hand  
 c) On the right side with the left hand  
 d) On the right side with the right hand
- B 4) What part of a glass should you handle at all times?  
 a) The stem  
 b) The widest part of the glass  
 c) The top
- D 5) When you are setting a dining room how should you set up your tablecloths?  
 a) Neatly and evenly across the tables  
 b) The creases should all be going in the same directions  
 c) The chairs should be centered and gently touching the table cloth  
 d) All of the above
- D 6) If you bring the wrong entrée to a guest what should you do?  
 a) Go back into the kitchen and patiently wait in line behind the rest of the servers until it's your turn  
 b) Inform the guests that you will bring the correct entrée once everyone else in the dining room is served  
 c) Try to convince the guests to eat what you brought them  
 d) Go back into the kitchen to the front of the line and inform the expeditor that you need a different entrée

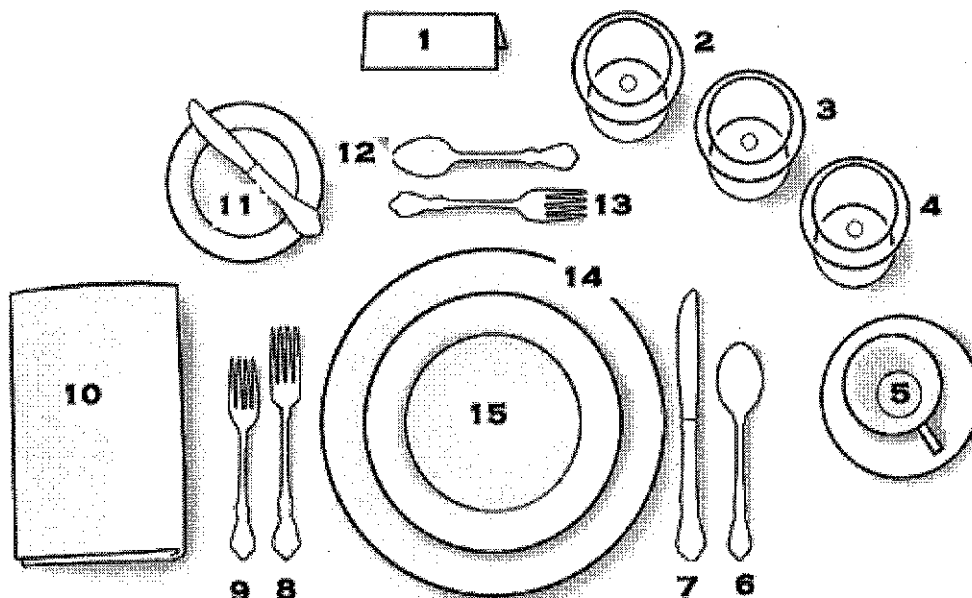
**Match the Correct Vocabulary**

- |          |                          |          |  |
|----------|--------------------------|----------|--|
| <u>D</u> | Scullery                 | <u>A</u> | Metal buffet device used to keep food warm by heating it over warmed water   |
| <u>E</u> | <u>G</u> Queen Mary      | <u>B</u> | Style of service where food is prepared or served individually at the dinner table to fit the customer's specific taste (i.e. providing dressing and pepper for salad or handing out bread to each patron) |
| <u>A</u> | <u>A</u> Chaffing Dish   | <u>C</u> | Used to hold a large tray on the dining floor  |
|          | <u>B</u> French Passing  | <u>D</u> | Area for dirty dishware and glasses  |
| <u>G</u> | <u>E</u> Russian Service | <u>E</u> | Large metal shelving unit for prepared food to be held or for dirty trays to be stored   |
|          | <u>F</u> Corkscrew       | <u>F</u> | Used to open bottles of wine   |
|          | <u>C</u> Tray Jack       | <u>G</u> | Style of dining in which the courses come out one at a time  |

Name \_\_\_\_\_

**Servers Test**

**Score / 35**



**Match the Number to the Correct Vocabulary**

- |           |                       |           |          |                              |
|-----------|-----------------------|-----------|----------|------------------------------|
| <u>10</u> | Napkin                | <u>8</u>  | <u>9</u> | Dinner Fork                  |
| <u>11</u> | Bread Plate and Knife | <u>5</u>  | <u>7</u> | Tea or Coffee Cup and Saucer |
| <u>1</u>  | Name Place Card       | <u>2</u>  | <u>3</u> | Dinner Knife                 |
| <u>12</u> | Teaspoon              | <u>9</u>  | <u>6</u> | Wine Glass (Red)             |
| <u>13</u> | Dessert Fork          | <u>14</u> | <u>4</u> | Salad Fork                   |
| <u>6</u>  | Soup Spoon            | <u>3</u>  |          | Service Plate                |
| <u>15</u> | Salad Plate           |           |          | Wine Glass (White)           |
| <u>4</u>  | <u>2</u>              |           |          |                              |
|           | Water Glass           |           |          |                              |

**Fill in the Blank**

1. The utensils are placed 3 1 inch (es) from the edge of the table.
2. Coffee and Tea service should be accompanied by what extras? N/A cream & sugar
3. Synchronized service is when: ~~N/A~~ all plates served at the same time
4. What is generally indicated on the name placard other than the name? meal choice
5. The Protein on a plate is typically served at what hour on the clock? 3 6
6. If a guest asks for a specialty dinner (i.e. Gluten-Free or Vegetarian) you should do what immediately?  
tell them which items are gluten-free/vegetarian  
inform the kitchen (chef or captain)



**Grill Cooks Test**

**Score / 40**

**Multiple Choice Test (1 point each)**

17/40 = 43%

- B 1) How much time should you take to wash your hands with soap?
- a) 1 minute
  - b) 20 seconds
  - c) Time does not matter, water temperature does
  - d) 5 minutes
- C 2) The recommended temperature for your refrigerator is...
- a) 45°F
  - b) 50°F
  - c) 40°F
  - d) 20°F
- R 3) Food handlers must always wash their hands
- a) Before starting work
  - b) Switching between handling raw and ready-to-eat food
  - c) After going to the restrooms
  - d) All of the above
- C 4) The most important reason for having food handlers wear hair restraints is to
- a) Prevent food from getting into food handlers' hair
  - b) Prevent food handlers from contaminating their hands by touching their hair
  - c) Keep the food handlers' hair in place
  - d) None of the above
- C 5) Which of these conditions requires immediate corrective action?
- a) Packaged food items are stored at least 6 inches above the floor
  - b) Ice is being used to cool beef stew in a shallow pan
  - c) Raw meats are stored on a shelf above ready-to-eat egg salad in the walk-in cooler
  - d) Raw fish is stored above raw chicken in the walk-in freezer
- C 6) Bacteria grow best in the temperature "danger zone" which includes temperatures between?
- a) 0°F and 100°F
  - b) 32°F and 220°F
  - c) 41°F and 135°F
  - d) 39°F and 178°F
- D 7) After cutting raw chicken, what should be done before the cutting board is used for slicing onions for salad?
- a) Clean the cutting board with a wet wiping cloth
  - b) Turn the board over and use the other side
  - c) Rinse the board with running water
  - d) Wash, rinse, and sanitize the board prior to slicing the onions
- B 8) Which of the following is NOT an approved method to thaw potentially hazardous foods?
- a) In a microwave oven
  - b) During the cooking process
  - c) Under cool running water
  - d) On a clean counter, at room temperature
- A 9) Wiping cloths stored submerged in a bucket of sanitizing solution are for:
- a) Wiping spills only
  - b) Washing hands if the hand sinks are too far away
  - c) Sanitizing the blade of utensils such as knives
  - d) Maintaining moisture on the wiping cloth

## Grill Cooks Test

- E 10) Food-handling gloves must be changed frequently and also:
- a) After handling garbage
  - b) After every break
  - c) After picking things up off the floor
  - d) Between handling raw and cooked foods
  - e) All of the above
- C 11) A Julienne is:
- a) to cut food into 1 inch X 1 inch cubes
  - b) A cooking method using high heat
  - c) To cut food into 1/8 X 1/8 slices
  - d) A rough cutting method producing oblong shapes
- B 12) A gallon is equal to \_\_\_\_\_ ounces
- a) 56
  - b) 145
  - c) 32
  - d) 128
- B 13) How many cups are in a quart?
- a) 2
  - b) 4
  - c) 6
  - d) 8
- D 14) A Chiffonade is:
- a) To slice an herb or leafy vegetable into thin ribbons
  - b) To de bone a fish
  - c) Another name for parchment paper
  - d) To cook food in liquid, or at just below the boiling point
- A 15) Potentially hazardous hot foods must be maintained at an internal temperature of \_\_\_\_\_ or higher to be safe
- a) 145° F
  - b) 135° F
  - c) 160° F
  - d) 180° F
- C 16) Which of the following explains the process of poaching?
- a) Poke poultry on the thickest part in order to make sure it's tender
  - b) To cook food in an oven that has reached 350° F
  - c) Cook gently in water that is hot but not boiling (160°-180°)
  - d) Submerge protein in boiling liquid to speed cooking time
- C 17) If a recipe calls for 16oz of mirepoix, how many ounces of onion, celery, and carrots do you need?
- a) 8 oz of celery, 4 oz of onion, 4 oz of carrot
  - b) 4 oz of celery, 8 oz of carrot, 4 oz of onion
  - c) 4 oz of celery, 8 oz of onion, 4 oz of carrot
  - d) 2 oz of celery, 10 oz of carrot, 2 oz of onion
- B 18) Which of the following best describes braising?
- a) To cook quickly in a pan on top of the stove until food is browned
  - b) Process through which natural sugars in food become browned and flavorful while cooking
  - c) Cooking method by which food is browned in fat, then cooked, tightly coved, in liquid at low heat
  - d) To plunge food into boiling water briefly, then into cold water to stop the cooking process

## Grill Cooks Test

- B 19) Which of the following best describes the process of Caramelization?
- a) To cook quickly in a pan on top of the stove until food is browned
  - b) Process through which natural sugars in food become browned and flavorful while cooking
  - c) Cooking method by which food is browned in fat, then cooked, tightly covered, in liquid at low heat
  - d) To plunge food into boiling water briefly, then into cold water to stop the cooking process

- C 20) What temperature should chicken be cooked to?
- a) 145°F
  - b) 155°F
  - c) 165°F
  - d) 175°F

- A 21) What temperature should ALL ground meat be cooked to?
- a) 145°F
  - b) 155°F
  - c) 165°F
  - d) 175°F

- A 22) What temperature should fish be cooked to?
- a) 145°F
  - b) 155°F
  - c) 165°F
  - d) 175°F

- 23) What is a roux and what is it used for? (2 points)

flour + fat; thicken sauces

- 24) What is the process of making clarified butter, and why is clarified butter used? (3 points)

heat butter, skim off impurities; higher smoke point

- 25) What are the 5 mother sauces? (5 points)

1. Bechamel
2. Veloute
3. Espagnole
4. Tomato
5. Hollandaise

- 26) What does it mean to season a grill and why is this process important? (3 points)

keeps food from sticking to grill

oil grill

- 27) What are the ingredients in Hollandaise sauce? (5 points)

egg yolk, butter, water, lemon juice,  
cayenne (tabasco)



## Prep Cooks Test

Score / 20

Multiple Choice (1 point each)

11/20 = 55%

- B 1) A gallon is equal to \_\_\_\_\_ ounces
- a. 56
  - b. 145
  - c. 32
  - d. 128
- D 2) Mesclun are what type of vegetable?
- a. Roots
  - b. Beans
  - c. Salad Greens
  - d. Spices
- A 3) What does the term braise mean?
- a. Sear quickly on both sides
  - b. Slowly cook in covered pan with little liquid
  - c. Cook on high heat and quickly
  - d. Slowly cook in simmering water
- B 4) At what internal temperature must chicken be cooked so that it is safe to eat?
- a. 155 degrees F
  - b. 165 degrees F
  - c. 175 degrees F
  - d. 185 degrees F
- A 5) How do you blanch vegetables?
- a. Immerse for a short time in boiling water
  - b. Cook lightly in butter over med heat
  - c. Soak in cold water overnight
  - d. Rub with salt before cooking
- C 6) Which of the following ingredients would you pack before measuring?
- a. Olive Oil
  - b. Salt
  - c. Brown Sugar
  - d. White Sugar
- A 7) What is Al Dente?
- a. Firm but not hard
  - b. Soft to the touch
  - c. Very hard
  - d. Very soft
- A 8) Food should be left out no more than
- a. 2 hours
  - b. 3 hours
  - c. 4 hours
  - d. 5 hours

24

## Prep Cooks Test

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- C 9) Which is the improper way to thaw frozen food?
- a. In the fridge
  - b. In a sink with cold water
  - c. On the counter
  - d. In the microwave
- C 10) Which of the following can you use to put out a grease fire?
- a. Baking Soda
  - b. Baking Powder
  - c. Flour
  - d. Water
- B 11) What is the temperature range of the danger zone?
- a. 25-135
  - b. 40-140
  - c. 50-160
  - d. 30-130
- D 12) Which of the following is listed from smallest to largest?
- a. Dice, chop, mince
  - b. Mince, chop, dice
  - c. Chop, dice, Mince
  - d. Mince, dice, chop
- C 13) Which direction should pan handles be turned while cooking on the stove?
- a. Over the fire at all times
  - b. Turned towards you for better control
  - c. Turned towards the right or left at all times
  - d. Over the countertop at all times
- C 14) When you poach something, you cook it with what?
- a. Noodles
  - b. Vegetables
  - c. Liquid
  - d. Oil
- C 15) Which spoon is used to remove fat from soups and stews
- a. Basting Spoon
  - b. Ladle
  - c. Slotted Spoon
  - d. Portion Spoon
- A 16) Which of the following means to cook in a small amount of fat?
- a. Season
  - b. Sauté
  - c. Broil
  - d. Boil
  - e. Fry
- 3

## Prep Cooks Test

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- B 17) What is a Julien cut?
- a. Food cut into long thin strips, matchstick
  - b. Food cut into long thin strips then turned and cut into a 1/8' dice
  - c. Food diced into finely chopped and uniform pieces
  - d. Cutting and peeling into oblong seven sided football like shapes
- A 18) To cook a food in a pan without browning over low heat until the item softens and releases moisture.
- a. Sweat
  - b. Boil
  - c. Roast
  - d. Grill

**Fill-in the Blank** (1 point each)

19) salt & pepper are the basic seasoning ingredients for all savory recipes.

20) mince  
chop: to cut into very small pieces when uniformity of size and shape is not important.

- 2

