

**Michael R. Davis**  
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## **Previous Employment**

September, 2016 - Present                      Unarmed Security Guard  
Securitas

Duties include: providing excellent customer service, paying excessive attention to deal, monitoring building perimeter, multi-tasking between six computers systems, answering phone calls and following policies to ensure the safety of others.

January, 2016 - Present                      Courier  
Postmates

Duties include: providing excellent customer service, delivering an array of items to different customers in a timely manner.

January, 2010 – March, 2016              Application Analyst/Project Manager

DST System, Inc. /Boston Financial Data Services – Kansas City, MO

Duties include: extensive experience using TA2000, AWD, 3270/RUMBA, CWS, Same-Day Cash Manager and INFODISC, Microsoft Office, processing of all core 6 work types and also adjustments, quality checking processed items, fund closing, client contact via phone and email, misc. other duties that include: special report handling, managing queues, delegating work and assisting with administrative work when needed.

August, 2007 - March, 2010              Cashier/Sales Associate

Sears- Independence, MO

Duties include: providing excellent customer service, training new cashiers, meeting sales goals and processing returns.

March, 2006 - July, 2007                  Cashier/Crew Trainer

KFC- Harrisonville, MO.

Duties include: filling orders at both the front counter and drive-thru, maintaining a clean work environment, handling customer needs and training new associates.

June, 2005 - March, 2006                  Cashier

Wal-Mart- Lee's Summit, MO.

Duties include: processing sales and returns, providing excellent customer service and assisting other departments when needed.

## **EDUCATION**

January, 2006 - May, 2008

University Of Missouri – Kansas City

Kansas City, Mo.

Communications

September, 2001 -May, 2005

Holden High School

Holden, Mo.

Diploma