

Michael R. Davis
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Previous Employment

September, 2016 - Present Securitas	Unarmed Security Guard
Duties include: providing excellent customer service, paying excessive attention to detail, monitoring building perimeter, multi-tasking between six computers systems, answering phone calls and following policies to ensure the safety of others.	
January, 2016 - Present Postmates	Courier
Duties include: providing excellent customer service, delivering an array of items to different customers in a timely manner.	
January, 2010 – March, 2016 DST System, Inc. /Boston Financial Data Services – Kansas City, MO	Application Analyst/Project Manager
Duties include: extensive experience using TA2000, AWD, 3270/RUMBA, CWS, Same-Day Cash Manager and INFODISC, Microsoft Office, processing of all core 6 work types and also adjustments, quality checking processed items, fund closing, client contact via phone and email, misc. other duties that include: special report handling, managing queues, delegating work and assisting with administrative work when needed.	
August, 2007 - March, 2010 Sears- Independence, MO	Cashier/Sales Associate
Duties include: providing excellent customer service, training new cashiers, meeting sales goals and processing returns.	
March, 2006 - July, 2007 KFC- Harrisonville, MO.	Cashier/Crew Trainer
Duties include: filling orders at both the front counter and drive-thru, maintaining a clean work environment, handling customer needs and training new associates.	
June, 2005 - March, 2006 Wal-Mart- Lee's Summit, MO.	Cashier
Duties include: processing sales and returns, providing excellent customer service and assisting other departments when needed.	

EDUCATION

January, 2006 - May, 2008
University Of Missouri – Kansas City
Kansas City, Mo.
Communications

September, 2001 -May, 2005
Holden High School
Holden, Mo.
Diploma