

Interview Note Sheet

Applicant Information					
Name: NaVila Walters			Interviewer: CM		
Date: 12-13-16			Rate of Pay: 10.00		
Position (s) Applied for: Usher			Referred by:		
Test Scores					
Server	/35	%	Bartender	/30	%
Prep Cook	/15	%	Barista	/10	%
Grill Cook	/40	%	Cashier	/10	%
Dishwasher	/10	%	Housekeepin	/16	%
Seeking:					
Full-Time					
Part-Time					
Relevant Experience & Summary of Strengths					
<i>Total of _____ in Food Service</i>					
<p><i>- Interested in going to Cincopia</i></p> <p><i>prep + served</i></p> <p><i>in home care</i></p> <p><i>day cares</i></p>					
P.O.S. Experience: Y / N details: _____					
Transportation					
<input checked="" type="checkbox"/> Car	Public Transit	Carpool (Rider / Driver)			
Regions Available to work:					
<input checked="" type="checkbox"/> Kansas City, KS	<input checked="" type="checkbox"/> Overland Park, KS	<input checked="" type="checkbox"/> Kahrss City, MO	<input checked="" type="checkbox"/> Independence, MO		
Certifications (if any)					
TiPS	Serv-Safe	LEAD	Other _____	Will Submit	
Availability					
<input checked="" type="checkbox"/> Open	AM only	PM only	Weekdays only	Weekends only	
Details:					
Uniforms Owned:					
Bistro	<input checked="" type="checkbox"/> Black Bistro	Tuxedo	1/2 Tuxedo	Black Vest	Long Black Tie
Chef Coat	Chef Pants	Knives	Black Pants	Non-Slip Shoes	Bow Tie
Would you recommend this applicant for Acrobat Academy?			Convention Candidate?		Other Languages Spoken: _____

Acrobat

outsourcing
Your Hospitality Staffing Professionals

Employment Application

816-501-9067

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Nakila Walters Date: 12/13/14
 Home Telephone (816) 695-4559 Other Telephone (816) 599-6094
 Present Address 2012 E 85th St Kansas City Mo 64132
 Permanent Address, if different from present address: _____
 Email Address Nakulaw@gmail.com

EMPLOYMENT DESIRED

Position applying for: Cinestopia / open Salary desired \$10.00

Are you currently registered with any staffing and/or employment agencies? If so, please list

No

Are you applying for: Full-time work? Yes No Part-time work? Yes No

Temporary work, e.g., summer or holiday work? Yes No From: _____ To: _____

How did you find out about our open position? (Please check fill in proper name of source): Text messages

Referral Name of Referral _____ Newspaper Job Fair Agency Company Website

Other Web Posting Other Source

Could you work overtime, if necessary? Yes No If hired, on what date could you start working? open

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AVAILABLE							
DAILY	<input checked="" type="checkbox"/>						
AM	<input checked="" type="checkbox"/>	<u>8 AM</u>					<input checked="" type="checkbox"/>
PM		<u>6 PM</u>					

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes No If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes No If yes, please state name and relationship _____

If hired, would you have a reliable means of transportation to and from work? Yes No

If hired, can you present evidence of your legal right to live and work in this country? Yes No

State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

Are you able to perform the essential functions of the job for which you are applying? Yes No

Acrobat

outsourcing

Your Hospitality Staffing Professionals

Type of Business home care Telephone No. (800) 460-0841 Supervisor's Name Abbi gale
Your Position and Duties home care provider

Dates of Employment: From 10/14 To 6/15 Weekly Pay: Starting \$9.75 Ending \$9.75

Reason for Leaving: unorganized

Name and Address of Employer _____

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____

Your Position and Duties _____

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes No X
If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Piera Ross Telephone No. (816) 433-3473

Address 10212 preso

Occupation: _____ Relationship: friend Number of Years Acquainted: 15

Name: Rashawna Burns Telephone No. (816) 259-7280

Address St Jo

Occupation: _____ Relationship: friend Number of Years Acquainted: 10

Name: Shanea Hill Telephone No. (816) 988-1808

Address _____

Occupation: _____ Relationship: friend Number of Years Acquainted: _____

Acrobat

outsourcing

Your Hospitality Staffing Professionals
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Nakila Walters
Email: Nakilaw@hotmail.com
Phone number: 816-695-4559

Working Experience:

Company Name: Jet.com
Dates of Employment: 5/16 - 10/14
Job Responsibility:

- Picking
- Packing
- Shipping
-

Company Name: Lakeview Village
Dates of Employment: 11/15 - 3/16
Job Responsibility:

- Laundry
- washing, drying
- folding, hanging
- delivery

Company Name: Ashley home care Services
Dates of Employment: 12/14 - 2/16
Job Responsibility:

- cooking, cleaning, bathing
- errands etc.
-
-

Skills

- very flexible
- great and fast learner
- hard worker
- reliable
- love working with others

Multiple Choice (1 point each)

- 1) A gallon is equal to _____ ounces
a. 56
b. 145
c. 32
d. 128
- 2) Mesclun are what type of vegetable?
a. Roots
b. Beans
c. Salad Greens
d. Spices
- 3) What does the term braise mean?
a. Sear quickly on both sides
b. Slowly cook in covered pan with little liquid
c. Cook on high heat and quickly
d. Slowly cook in simmering water
- 4) At what internal temperature must chicken be cooked so that it is safe to eat?
a. 155 degrees F
b. 165 degrees F
c. 175 degrees F
d. 185 degrees F
- 5) How do you blanche vegetables?
a. Immerse for a short time in boiling water
b. Cook lightly in butter over med heat
c. Soak in cold water overnight
d. Rub with salt before cooking
- 6) Which of the following ingredients would you pack before measuring?
a. Olive Oil
b. Salt
c. Brown Sugar
d. White Sugar
- 7) What is Al Dente?
a. Firm but not hard
b. Soft to the touch
c. Very hard
d. Very soft
- 8) Food should be left out no more than
a. 2 hours
b. 3 hours
c. 4 hours
d. 5 hours

Prep Cooks Test

17) What is a Julien cut?

- a. Food cut into long thin strips, matchstick
- b. Food cut into long thin strips then turned and cut into a 1/8" dice
- c. Food diced into finely chopped and uniform pieces
- d. Cutting and peeling into oblong seven sided football like shapes

18) To cook a food in a pan without browning over low heat until the item softens and releases moisture.

- a. Sweat
- b. Boil
- c. Roast
- d. Grill

Fill-in the Blank (1 point each)

19) salt & pepper are the basic seasoning ingredients for all savory recipes.

20) _____: to cut into very small pieces when uniformity of size and shape is not important.

Interview Note Sheet

Applicant Information

Name: <u>Anthony W.</u>	<u>Nakila Walters.</u> 7110	Interviewer: <u>Anthony W.</u>
Date:		Rate of Pay:
Position (s) Applied for: <u>HDCP</u> <u>Server</u>		Referred by: <u>Pracheal Mullins</u>

Test Scores:

Server	/35	%	Bartender	/35	%
Prep Cook	/15	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	12 /16	%

Seeking:

Full-Time

Part-Time

Relevant Experience & Summary of Strengths

Kids - Childcare - Homehealth

Total of _____ in Food Service/Hospitality

CASHIER - NO.

Cleaning Homes

Food - Prep - Recipes

P.O.S. Experience Y / N details: _____

Transportation:

Car

Public Transit

Carpool (Rider / Driver)

Regions Available to work:

Kansas City, KS Overland Park, Kansas Kansas City, MO Independence, MO

Certifications (if any):

TiPS

Serv-Safe

LEAD

Other

PA /

Will Submit

Availability:

Open

AM only

PM only

Weekdays only

Weekends only

Details:

Uniforms Owned:

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: _____

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:

Acrobat

outsourcing

Your Hospitality Staffing Professionals
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Nakila Watters
Email: NakilaWatters18@gmail.com
Phone number: 816-695-4559

Working Experience:

Company Name: Kiddsconnection

Dates of Employment: 8/10/17 - 3/15/19

Job Responsibility:

- cooking
- cleaning
- feeding
- changing infants
- collecting payments
- supervising over infant and toddlers rooms

Company Name: Beauty Bar

Dates of Employment: 4/19 - 7/19

Job Responsibility:

-
-
-
-

Company Name: Blessed Choice of care

Dates of Employment: 6/17 - 8/18

Job Responsibility:

- cooking
- cleaning
- bathing
- food pick up
- shopping
- med reminders

Skills

-
-
-
-

Anthony Williams

From: JotForm <noreply@jotform.com>
Sent: Monday, July 8, 2019 4:06 PM
To: Kansas City Team
Subject: Re: Employment Application Kansas City



Employment Application Kansas City

First Name Nakila
Last Name Walters
E-mail Address nakilawalters68@gmail.com
Phone 8166954559
Address 2212 e 85th st
Unit or Number na
City, State kansas city
Zip Code 64132

What region(s) are you applying to work within? Kansas City

Which position(s) are you applying for? Cook
Server
Bartender
Housekeeper

Are you applying for: Full-Time

When can you start? 07-09-2019

Can you work overtime? Yes

How did you hear about us? Google

What days/times can you work? Select all that apply:
Monday AM
Monday PM
Tuesday AM
Tuesday PM
Wednesday AM
Wednesday PM
Thursday AM
Thursday PM
Friday AM

Saturday AM
Sunday PM

Do you have any
planned vacations or
extended leave in the no
next 12 months? (If
no, leave blank)

Have you ever applied
to or worked for No
Acrobat before?

Do you have any
friends or relatives
working for Acrobat? If no
so, please let us know
who:

If hired, would you
have reliable means of Yes
transportation to and
from work?

If hired, can you
present evidence of
your legal right to live Yes
and work in this
country?

State age if under 18.
If you are under 18,
hire is subject to Missouri
verification that you
are of minimum age to
work.

Are you able to
perform the essential
functions of the job for Yes
which you are
applying?

Name of School southeast high school

City & State kansas city mo

Grade/Degree 12

Graduated? Yes

Do you have any
special licenses? (If so, No
label under "Special")

Are you computer
literate? (If so, label Yes

which programs under "Special")

Are you proficient with Point of Sale systems? No
(If so, label which under "Special")

Do you have any experience, training, qualifications or special skills? (If so, label under "Special") Yes

Special: Im very good at cooking,cleaning,serving,very reliable consist hard worker love working and meeting new people.

Are you currently employed? No

Can we contact your current employer? Yes

Name and Address of Employer kiddsconnection 7431 prospect

Type of Business childcare center

Phone Number 8169779931

Your Position & Duties cooking,cleaning,feeding, supervising toddlers and infants opening and closing

Date of Employment (from/to): 4/7/2018-3/2019

Reason for Leaving ready for change

Still Employed: No

Name and Address of Employer beauty brands 15509 w 99th st

Type of Business warehouse

Phone Number 9136458211

Your Position & Duties picking,package handler,labeling boxing,qc

Date of Employment (from/to): 4/2017-2/2018

Reason for Leaving job ended

Still Employed: No

First Name katrena

Last Name high

E-mail Address	nakilaw@hotmail.com
Phone	8163509164
Relationship:	co worker/friend
Years Acquainted:	9
First Name	yolanda
Last Name	dale
E-mail Address	kiddsconnection2017@gmail.com
Relationship:	boss
Years Acquainted:	10

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

(Checked box indicates acknowledgement)

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and

(Checked box indicates acknowledgement)

other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my (Checked box indicates acknowledgement) employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal (Checked box indicates acknowledgement)

authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

(Checked box indicates acknowledgement)

(Checked box indicates acknowledgement)

Applicant Digital

Signature (Type

Name):

Nakila i Walters

Date:

07-08-2019

You can [edit this submission](#) and [view all your submissions](#) easily.

Housekeeping Test

1. During which of the following situation(s) should you wear gloves?
 - a) When handling disinfectant solutions
 - b) When cleaning guest rooms
 - c) When handling soiled linen
 - d) When handling or disposing of waste
 - e) All of the above
2. Which of the following should be cleaned daily?
 - a) Chairs, lamps, and tables
 - b) Tabletops, bed, and handrails
 - c) Grab bars, light, tops of doors and counters
 - d) Floors, sinks, toilets, and latrines
 - e) All of the above
3. True or False? You do not need to use a separate cloth for cleaning bathrooms.
4. True or False? Dusting is most commonly used for cleaning walls, ceiling, doors, windows and furniture.
5. Should the following be cleaned daily or weekly? Circle one.
 - a) Floors Daily/ Weekly
 - b) Toilets and latrines Daily/ Weekly
 - c) Carpets in guest rooms Daily/ Weekly
 - d) Carpets in offices Daily/ Weekly
 - e) Soiled linen Daily/ Weekly
6. The best way to clean the floors:
 - a) Scrubbing
 - b) Dry sweeping and dusting
 - c) Sweeping, mopping and dusting
 - d) Wet mopping
7. What should do if you spill liquids or see a liquid spill?
 - a) Leave it for someone else to clean up
 - b) Wait until the end of your shift to clean it
 - c) Flag the spill and clean it up immediately
 - d) Not sure
8. The proper procedure for cleaning spills of blood and other body fluids is:
 - a) Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
 - b) Find the janitor on-duty and ask him to clean it up
 - c) Grab whatever is closest and wipe up immediately, then mark "Biohazard"
 - d) Nothing
9. What do you do if you encounter with bed bugs in a guest room?
I would notify my supervisor and proceed to do what ever action needs to be taken.
10. What do you do if you find Lost and Found items in a guest rooms?
I would return them to front desk

11. Describe the difference between a disinfectant and a cleaning solution?

*disinfectant is to kill ~~germs~~ bacteria and viruses
cleaning solution is to help reduce ~~germs~~*