

Acrobat

outsourcing

Your Hospitality Staffing Professionals

665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Shanequa Owens
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Working Experience:

Company Name: Convergys
Dates of Employment: 05/22/10 - 12/18/12
Job Responsibility:

- Customer service inbound calls
- Direct TV trouble shooting
- Technical Support
- Data Entry

Company Name: Xerox
Dates of Employment: 01/19/13 - 08/23/14

Job Responsibility:

- CSR for U.S Cellular
- Trouble shooting phones
- Technical support with our products
- Data Entry

Company Name: Results
Dates of Employment: 11/05/14 - 11/23/14

Job Responsibility:

- Health Insurance Rep
- Inbound and Outbound
- Open Enrollment
- Surveys on Customers

Skills

- WPM 30-40
- Quick learner
- Problem Solver
- Computer skills are very good