

# Acrobat

outsourcing  
Your Hospitality Staffing Professionals

## Employment Application

816-501-9067

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

### PLEASE PRINT

Full Name Shane Fuller Date: 12-20-2016  
Home Telephone (832) 364-8026 Other Telephone ( )  
Present Address 2424 Sakowitz #6312 77020 Houston, Texas  
Permanent Address, if different from present address:  
Email Address shane fuller 2@gmail.com

### EMPLOYMENT DESIRED

Position applying for: Dishwasher - Any Salary desired: 13.50/Hour  
Are you currently registered with any staffing and/or employment agencies? If so, please list

Are you applying for: Full-time work? Yes ☒ No ☐ Part-time work? Yes ☒ No ☐  
Temporary work, e.g., summer or holiday work? Yes ☐ No ☒ From: To:  
How did you find out about our open position? (Please check fill in proper name of source):  
Referral ☒ Name of Referral Lakeith Hodge Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☐  
Other Web Posting ☐ Other Source ☐  
Could you work overtime, if necessary? Yes ☒ No ☐ If hired, on what date could you start working? 12-25-2016

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	Any	Any	Any	Any	Any	Any	Any
PM	Any	Any	Any	Any	Any	Any	Any

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

School starts in early February, so my availability will change

### PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☐ No ☒ If yes, when?  
Do you have friends or relatives working for Acrobat Outsourcing? Yes ☒ No ☐ If yes, please state name and relationship  
Lakeith Hodge is a friend of my mentor.  
If hired, would you have a reliable means of transportation to and from work? Yes ☒ No ☐  
If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No ☐  
State age if you are under 18 \_\_\_\_\_. If you are under 18, hire is subject to verification that you are of minimum legal age to work.  
Are you able to perform the essential functions of the job for which you are applying? Yes ☒ No ☐

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If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

## EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Westbrook	Beaumont, Texas	12th	Yes
HCC	Houston, Texas	16 - college credits	No
Do you have any special licenses, certificates or special training? If so please list under "Special."		<input checked="" type="radio"/> YES	NO
Are you computer literate? If so, list software knowledge under "Special."		<input checked="" type="radio"/> YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		<input checked="" type="radio"/> YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		<input checked="" type="radio"/> YES	NO
Special: Tabc, Beer 101, Food-handlers, powerpoint & word, excel minimum I have worked for 5 star restaurants and other fields			

## EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes \_\_\_ No ☒ If so, may we contact your current employer? Yes \_\_\_ No \_\_\_

Name and Address of Employer Murphys Deli

Type of Business Deli-catering Telephone No. ( ) Supervisor's Name Peter

Your Position and Duties I handled the cash register, cleaning, and cooking. I also did all deliveries by foot or bus.

Dates of Employment: From 2015 To 2016 Weekly Pay: Starting 8/hr. Ending 10/hr.

Reason for Leaving: School conflict

Name and Address of Employer Benihana's

Type of Business Japanese Cuisine Telephone No. ( ) Supervisor's Name

Your Position and Duties Server

Dates of Employment: From Jan 2015 To June 2015 Weekly Pay: Starting Ending

Reason for Leaving: Relocation

Name and Address of Employer

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Type of Business \_\_\_\_\_

Your Position and Duties \_\_\_\_\_

Telephone No. (\_\_\_\_) \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Weekly Pay: Starting \_\_\_\_\_ Ending \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Name and Address of Employer \_\_\_\_\_

Type of Business \_\_\_\_\_

Telephone No. (\_\_\_\_) \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

Your Position and Duties \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Weekly Pay: Starting \_\_\_\_\_ Ending \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Have you ever been fired from any previous place of employment? If so, please explain: \_\_\_\_\_

## MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military?  
If so, describe: \_\_\_\_\_

Yes \_\_\_\_\_ No ☒

## JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Lakeith Hodge

Telephone No. (832) 292-7963

Address \_\_\_\_\_

Occupation: chef

Relationship: \_\_\_\_\_

Number of Years Acquainted: \_\_\_\_\_

Name: Danna Martinez

Telephone No. (832) 312-6222

Address 18427 Bluewater Cove

Occupation: Owner

Relationship: Friend

Number of Years Acquainted: 24

Name: George Steed

Telephone No. (281) 502-5444

Address 5803 Harrisburg

Occupation: Manager

Relationship: Friend

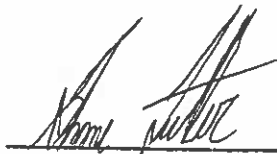
Number of Years Acquainted: \_\_\_\_\_

Please Read Carefully, Initial Each Paragraph and Sign Below

- SLF I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.
- SLF I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.
- SLF I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.
- SLF I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.
- SLF Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature



Date

12-22-2016

**Dishwasher Test**

C 1) After washing your hands, which item should be used to dry them?

- ~~a) Clean apron~~
- ~~b) Sanitized wiping cloth~~
- ☒ c) Single use paper towel
- ~~d) Common used cloth~~

C 2) While washing dishes by hand, which item should you wear?

- ~~a) Cutting glove~~
- ~~b) Oven Mitt~~
- ☒ c) Rubber glove
- ~~d) Nothing~~

D 3) When should you wash your hands?

- ~~a) Before you start work~~
- ~~b) After handling non-food items (garbage, money, cleaning chemicals)~~
- ~~c) After using the restroom~~
- ☒ d) All of the above

B 4) If you need to move a heavy load, you should PULL and not PUSH the object.

- ~~a) True~~
- ☒ b) False

E 5) Which of the following could you be at risk for getting burned from?

- ~~a) Steam from boiling pots~~
- ~~b) Hot liquids (coffee, soup, tea)~~
- ~~c) Hot equipment (ovens, pots, chaffing dishes)~~
- ~~d) Harsh chemicals~~
- ☒ e) All of the above

A 6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.

- ☒ a) True
- ~~b) False~~

C 7) What should you do if you spill liquids or see a liquid spill?

- ~~a) Leave it for someone else to clean-up~~
- ~~b) Wait until the end of your shift to clean it~~
- ☒ c) Flag the spill and clean it immediately
- ~~d) Not sure~~

C 8) When handling hot items you should?

- ~~a) Wear rubber gloves~~
- ~~b) No need to wear anything~~
- ☒ c) Use an oven mitt or dry cloth towel
- ~~d) Nothing~~

A 9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?

- ☒ a) Rinsing
- ~~b) Scraping~~
- ~~c) Washing~~
- ~~d) Sanitizing~~

C 10) What is the proper method for cleaning and sanitizing stationary equipment?

- ~~a) Spray with a strong cleaning solution and wipe with a sanitized cloth~~
- ~~b) Spray with a sanitizing solution, then rinse with clean water and dry~~
- ☒ c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
- ~~d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution~~

Certificate # 6693339

*Texas Alcoholic Beverage Commission*

**Seller Training Certification**

Shane Fuller

Trainee's Name

**has completed a TABC approved Seller  
Training Program.**



Expiration date: 12/15/2018

2 years from date of issue

*Andrea Clark*

Trainer Signature



Learn2Serve Texas Food Handler Training Program  
This document hereby certifies that

Shane Fuller

Has successfully completed the Learn2Serve  
Texas Food Handler Education or Training Program  
License # 9

Craig Douglas, Learn2Serve  
Authorized Signature  
[www.learn2serve.com](http://www.learn2serve.com)

Certificate Number: TX-161228  
Effective Date: 12/15/2016  
Credit Hours: 2

Learn2Serve.com  
13801 Burnet Rd., Suite 100  
Austin, TX 78727  
TXDSSH Accreditation License #9



learn<sup>2</sup>  
serve

# Beer 101

This document hereby certifies that

**Shane Fuller**

Has shown proficiency of the basics of beer and craft beer including:  
brewing process, beer ingredients, beer and food pairing and beer styles.

12/15/2016

Course Completion Date





## Interview Note Sheet

### Applicant Information

Name: Shane Fuller

Interviewer: Griffin Long

Date: 12/20/2016

Rate of Pay: 10

Position (s) Applied for: Cashier

Referred by:

### Test Scores

Server	/35	%	Bartender	/35	%
Prep Cook	/20	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

### Seeking:

Full-Time

Part-Time

### Relevant Experience & Summary of Strengths

Total of \_\_\_\_\_ in Food Service/Hospitality

- Cashier

- Server

P.O.S. Experience: Y / N details: \_\_\_\_\_

### Transportation

Car

Public Transit

Carpool ( Rider / Driver )

### Regions Available to work:

SF City

SF North

SF Peninsula

East Bay

Outer East Bay

San Jose

South San Jose

SJ Peninsula

Houston

### Certifications (if any)

TIPS

Serv-Safe

LEAD

Other Tabc

Will Submit

### Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details:

### Uniforms Owned:

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: \_\_\_\_\_

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:

Shane Fuller  
2424 Sakowitz #C312  
Houston, Texas 77020  
832.364.8026 Telephone  
[shanefuller21@gmail.com](mailto:shanefuller21@gmail.com)

**June 2015 – October 2016**

**Murphy's Deli**

Houston, Texas

***Supervisor***

Cashier, inventory, maintenance, deliveries, and all general operations.

**January 2015 – June 2015**

**Benihana**

***Server***

Waiter for high end Japanese Cuisine

**Education**

Houston Community College: Business and Accounting, 2015 - CURRENT

TABC Certified

Food Handler Certification

Beer 101 Certificate

\*References available upon request

Shane Fuller  
2424 Sakowitz #C312  
Houston, Texas 77020  
832-364.8026  
[Shanefuller21@gmail.com](mailto:Shanefuller21@gmail.com)

**PERSONAL REFERENCES:**

George Steed  
DoorWay Manager, Open Door Mission  
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