

Maxine Casillas
 1324 Kayford ave. S. El Monte, CA 91733
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 Home: (626) 444-6590 Cell: (626) 374-5198
 Birthdate: 9/18/1992
 Class C Drivers License

Work Experience:

- Nothing Bundt Cakes in West Covina (currently)
 - GSR: front working with guests, cashiering
 - Shift Leader
 - Froster
 - Crafter: decorate cakes and assemble crafts.
- City of Temple City: Parks and recreation: Recreation Aid (2011-2015)
 - Duties: Entertaining and supervising young children, homework assistance and teaching, creating fun games and activities. Attending to children's needs.
 - Special Events: Setting up for park concerts and movies, serving foods, face painting, games
- Yogurt-land: self serve frozen yogurt shop (2010-2011)
 - Duties: Cashier, preparing fruit and toppings, cleaning kitchen, bathroom and front of the store, disassembling machines, attending to customers
- Lucille's BBQ in West Covina: (2014-2015)
 - Duties: Cashier, serving, takeout, coordinating, greeter: providing the best customer service with the greatest southern hospitality.
 - Tasks: take orders, answer phones, serve food, maintaining a clean restaurant, train new employees, attending the customers needs, teamwork, collecting money, in charge of front desk duties.

Volunteer Work:

- Military care packages
- St. Thomas Aquinas Speech and Debate Coach
- Monday Night Missions
- Heal the Bay
- Can food drive
- Church: worked with youth kids, also helped with bake sales
- Babysitting: kids of parents friends or relatives

- R.O.P banking
- Ayso Soccer: Referee

Education:

- East Los Angeles College: 1301 Avenida Cesar Chavez, Monterey Park, CA 91754. Graduated: AA degree.
- Schurr High School: 820 N. Wilcox Avenue, Montebello, CA 90640 Year: 2007-2010. Graduated with a Diploma.
- California State Polytechnic University: Year: 2014-2016. BA: Psychology

Special Skills:

- Communication Skills:
- Language: English and Spanish
- Computer Skills: Microsoft Word, Power point, Excel.

Awards/Honors:

- Student of the Month: (2005-2009)
- Honors/AP Classes: (2005-2009)
- Honor roll: (2005-2008)
- Deans List for college (2011-2016)
- Certificates: Renaissance Awards (2005-2010) Teachers Award (2010)
- Maintained a GPA 3.5- 4.0

Hobbies:

- Running, kick boxing, traveling