

Dominick L. Davis

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Objective:

Seeking a position dealing with the public

Summary of Qualifications:

Friendly, fast learner, energetic; able to work and deal with the public professionally

Work Experience:

Self-Employment, San Francisco, CA *Barber* 11/06 - Present
Cut and trim hair according to clients' instructions or current hairstyles, using clippers, combs, hand-held blow driers, and scissors; Drape and pin protective cloths around customers' shoulders; Question patrons regarding desired services and haircut styles; Clean and sterilize scissors, combs, clippers, and other instruments; Clean work stations and sweep floors.

The Garden Project, San Francisco, CA *Landscaper* 10/16 – 11/16
Gathered and removed litter; Used hand tools, such as shovels, rakes, pruning saws, hedge and brush trimmers; Operated mowers, electric clippers, sod cutters, or pruning saws; Watered trees and plants, using hoses and watering cans; Pruned and trimmed trees, shrubs and hedges.

Human Services Agency, San Francisco, CA *Purging Clerk* 03/16 – 09/16
Moved, lifted, and reorganized boxes; Purged files by removing unnecessary outdated documents from cases; Placed documents in confidential bins of varying sizes in various locations; Distributed supporting documents to clerical staff; Delivered materials to social workers and social work supervisors; Assigned cases to units and other tasks as needed

EVS, San Francisco, CA *Janitor* 12/14 – 5/15
Regularly achieved and exceeded personal sales goals; Helped create merchandise presentations and displays based on floor plans; Provided energetic, friendly, and knowledgeable customer service ; Welcome each customer into the store in a sincere manner; Operated POS system to itemize and complete customer purchase; Earn management trust by holding key holder responsibility of closing and opening store ; Communicated with vendors regarding back order, catalog, inventory and special order; Bagged, boxed or gift wrapped sold merchandised per customer request