

Danica D'Achiardi

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OBJECTIVE

To obtain a professional position in social work that will utilize acquired skills, education and experience.

EDUCATION

Rutgers University, Newark, NJ

Bachelor of Arts, Social Work (Minor: Criminal Justice)

Overall GPA: 3.25/4.00

Expected Graduation: May 2017

Middlesex County College, Edison NJ

Associate in Arts, Sociology

May 2015

- ☐ Member, Project Connections
- ☐ Member, ASLD Club

RELEVANT EXPERIENCE

Urban League of Essex County, Newark NJ

Social Work Intern

September 2016- Present

- Provide support and services for the youth of Newark NJ

Iselin Adult Daycare Center, Iselin, NJ

Social Work Intern

January 2016 – May 2016

- ☐ Provide support for the elderly population regarding social services

Woodbridge Township, Woodbridge, NJ

Summer Camp Counselor (Summer Seasonal)

August 2012 – August 2015

- ☐ Assisted children with behavioral issues from ages 5 to 18 years old; spectrum was from non-verbal children to children with ADHD by creating games to occupy them

EXPERIENCE

Xocolatz, Westfield, NJ

Server

November 2015 - Present

- ☐ Responsible for taking orders, answering the phone and assisting guests
- ☐ Handle cash and credit card transactions

Shannon Rose Irish Pub, Woodbridge NJ

Server

July 2014 – September 2015

- ☐ Handled room preparation for major events

Chicken Galore, Woodbridge, NJ

Cashier

September 2011 – July 2014

- ☐ Provided excellent service to guests on the phone and also in person
- ☐ Trained new staff in policies and procedures

VOLUNTEER EXPERIENCE

Challenger Cheer, Woodbridge, NJ

August 2006 – October 2011

- ☐ Provided support for a cheerleading team comprised of children with disabilities

World Challenge, Belize

June 2012

- ☐ Supported a small school in Belize in conjunction with a team to improve condition for the students
- ☐ Responsible for creating a budget for supplies and other amenities

Servers Test

Multiple Choice

- A 1) Food is served on what side with what hand?
 a) On the left side with the left hand
 b) On the left side with the right hand
 c) On the right side with the left hand
 d) On the right side with the right hand
- D 2) Drinks are served on what side with what hand?
 a) On the left side with the left hand
 b) On the left side with the right hand
 c) On the right side with the left hand
 d) On the right side with the right hand
- D 3) Food and drinks are removed on what side with what hand?
 a) On the left side with the left hand
 b) On the left side with the right hand
 c) On the right side with the left hand
 d) On the right side with the right hand
- A 4) What part of a glass should you handle at all times?
 a) The stem
 b) The widest part of the glass
 c) The top
- D 5) When you are setting a dining room how should you set up your tablecloths?
 a) Neatly and evenly across the tables
 b) The creases should all be going in the same directions
 c) The chairs should be centered and gently touching the table cloth
 d) All of the above
- D 6) If you bring the wrong entrée to a guest what should you do?
 a) Go back into the kitchen and patiently wait in line behind the rest of the servers until it's your turn
 b) Inform the guests that you will bring the correct entrée once everyone else in the dining room is served
 c) Try to convince the guests to eat what you brought them
 d) Go back into the kitchen to the front of the line and inform the expeditor that you need a different entrée

27/35
77%

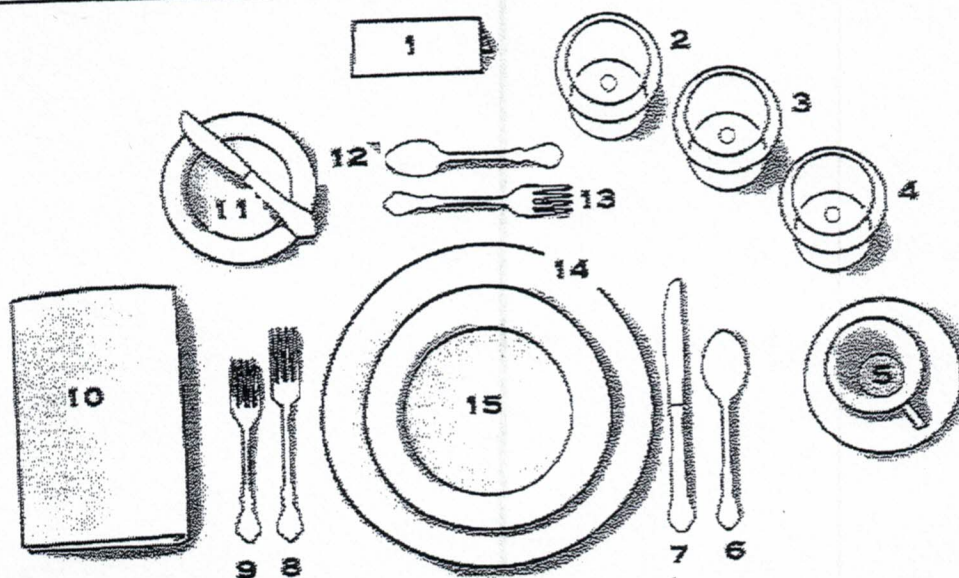
Match the Correct Vocabulary

- | | |
|--------------------------|---|
| <u>D</u> Scullery | A. Metal buffet device used to keep food warm by heating it over warmed water |
| <u>C</u> Queen Mary | B. Style of service where food is prepared or served individually at the dinner table to fit the customer's specific taste (i.e. providing dressing and pepper for salad or handing out bread to each patron) |
| <u>A</u> Chaffing Dish | C. Used to hold a large tray on the dining floor |
| <u>G</u> French Passing | D. Area for dirty dishware and glasses |
| <u>B</u> Russian Service | E. Large metal shelving unit for prepared food to be held or for dirty trays to be stored |
| <u>F</u> Corkscrew | F. Used to open bottles of wine |
| <u>E</u> Tray Jack | G. Style of dining in which the courses come out one at a time |

Name _____

Servers Test

Score / 35



Match the Number to the Correct Vocabulary

<u>10</u>	Napkin	<u>8</u>	Dinner Fork
<u>11</u>	Bread Plate and Knife	<u>5</u>	Tea or Coffee Cup and Saucer
<u>1</u>	Name Place Card	<u>7</u>	Dinner Knife
<u>12</u>	Teaspoon	<u>4</u>	Wine Glass (Red)
<u>13</u>	Dessert Fork	<u>9</u>	Salad Fork
<u>6</u>	Soup Spoon	<u>14</u>	Service Plate
<u>15</u>	Salad Plate	<u>3</u>	Wine Glass (White)
<u>2</u>	Water Glass		

Fill in the Blank

- The utensils are placed _____ inch (es) from the edge of the table.
- Coffee and Tea service should be accompanied by what extras? milk, cream, sugar
- Synchronized service is when: everything is done with a purpose
- What is generally indicated on the name placard other than the name? the name of the person
- The Protein on a plate is typically served at what hour on the clock? 6
- If a guest asks for a specialty dinner (i.e. Gluten-Free or Vegetarian) you should do what immediately?
Ask the chef or look at the menu or say to options.

Interview Note Sheet

Name: <u>Danica D'Adhuardi</u>	Interviewer: <u>Jo Birk</u>
Date: <u>01/11/17</u>	Rate of Pay: <u>\$13</u>
Position (s) Applied for: <u>Server</u>	Referred by: <u>Craigslist</u>

Test Scores					
Server	/35	% Bartender	/30		
Prep Cook	/15	% Barista	/10		
Grill Cook	/40	% Cashier	/10		
Dishwasher	/10	% Housekeeping	/16		

Seeking
Full-Time
<u>Part-Time</u>

Relevant Experience & Summary of Strengths

Currently a Student at Rutgers - Newark. Total of _____ in Food Service
 back to school on 01/17.
 Classes: M-W, Th @ after 2pm (Fri - Sun open)
 • Xocolatz - Westfield, NJ
 - server 1 year
 • Shannon Rose - Woodbridge
 - server 1 1/2 years (they closed)
 • 45 min max travel

P.O.S. Experience: Y / N details: Aloha

Transportation
<u>Car</u> Public Transit Carpool (Rider / Driver)

Regions Available to Work
North NJ South NJ <u>Central NJ</u> <u>Colonial</u> Jersey Shore

Certifications (if any)
TIPS Serv-Safe LEAD Other _____ Will Submit

Availability
Open AM only PM only Weekdays only <u>Weekends only</u>

Details:

Uniforms Owned
Bistro <u>Black Bistro</u> Tuxedo 1/2 Tuxedo Black Vest <u>Long Black Tie</u> Chef Coat Chef Pants Knives <u>Black Pants</u> <u>Non-Slip Shoes</u> Bow Tie Other: _____

Would you recommend this applicant for Acrobot Academy? _____ Convention Candidates? _____ Other Languages Spoken: _____