

Interview Note Sheet

Applicant Information	
Name: <u>Nasheedah Gasaway</u>	Interviewer: <u>Yaelin</u>
Date: <u>01/17/2017</u>	Rate of Pay: <u>\$9</u>
Position (s) Applied for: <u>Housekeeping</u>	Referred by: <u>Job Fair</u>

Test Scores					
Server	/35	%	Bartender	/30	%
Prep Cook	/15	%	Barista	/10	%
Grill Cook	/40	%	Cashier	/10	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:
<u>Full-Time</u>
Part-Time

Relevant Experience & Summary of Strengths

Total of _____ in Food Service

*She has cleaned
dealt money
stock*

P.O.S. Experience: Y / N details: _____

Transportation

Car Public Transit Carpool (Rider / Driver)

Regions Available to work:

Metro Area Polk County Indianola Warren County

Certifications (if any)

TIPS Serv-Safe LEAD Other _____ Will Submit

Availability

Open AM only PM only Weekdays only Weekends only

Details: 9am - 5:30pm

Uniforms Owned:

Bistro Black Bistro Tuxedo 1/2 Tuxedo Black Vest Long Black Tie
Chef Coat Chef Pants Knives Black Pants Non-Slip Shoes Bow Tie Other: _____

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:

Name _____

Housekeeping Test

Score 14 / 16

- E 1) During which of the following situation(s) should you wear gloves?
- a) When handling disinfectant solutions
 - b) When cleaning patient care areas
 - c) When handling soiled linens
 - d) When handling or disposing of waste
 - e) All of the above
- E 2) Which of the following should be cleaned daily?
- a) Chairs, lamps, and tables
 - b) Tabletops, beds, and handrails
 - c) Grab bars, lights, tops of doors and counters
 - d) Floors, sinks, toilets, and latrines
 - e) All of the above
- F 3) TRUE or FALSE: You do not need to use a separate cloth for cleaning bathrooms.
- a) True
 - b) False
- T 4) TRUE or FALSE: Dusting is most commonly used for cleaning walls, ceilings, doors, windows and furniture.
- a) True
 - b) False
- 5) Should the following be cleaned daily or weekly? Circle one.
- a) Floors Daily / Weekly
 - b) Toilets and latrines Daily / Weekly
 - c) Carpets in patient rooms Daily / Weekly
 - d) Carpets in offices Daily / Weekly
 - e) Soiled linens Daily / Weekly
- D 6) The best way to clean the floor is:
- a) Scrubbing
 - b) Dry sweeping and dusting
 - c) Sweeping, mopping and dusting
 - d) Wet mopping
- C 7) What should you do if you spill liquids or see a liquid spill?
- a) Leave it for someone else to clean-up
 - b) Wait until the end of your shift to clean it
 - c) Flag the spill and clean it immediately
 - d) Not sure
- A 8) The proper procedure for cleaning spills of blood and other body fluids is:
- a) Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
 - b) Find the janitor on-duty and ask him to clean it up
 - c) Grab whatever is closest and wipe up immediately, then mark "BIOHAZARD"
 - d) Nothing
- 9) The appropriate cleaning schedule for a hospital is:
- a) Weekly
 - b) No schedule needed
 - c) Developed according to need
 - d) Whatever you feel like
- 10) How do you use a three-compartment bucket?

11) Describe the difference between a disinfectant and a cleaning solution: (2 points)

*chemical disinfectant
soap water*

Acrobat

outsourcing

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First and Last Name: Rasheedah Garaway
Email: Rasheedah180@hotmail.com
Phone number: 515 336 1993

Working Experience:

Company Name: Dollar General
Dates of Employment: 2014 / 2016
Job Responsibility:

- - Cleaning
- - Organize
- - Stocking
- - Recovering

Company Name: Family Dollar
Dates of Employment: 2016 / 2017
Job Responsibility:

- - Cleaning
- - organize
- - Stocking
- - Recover

Company Name: Mayrite
Dates of Employment: _____
Job Responsibility:

- -
- -
- -
- -

Skills

- - Money mangment
- - Clean
- - Organize