

Employment Application

816-501-9067

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Alex Bursch Date: 2/10/17
 Home Telephone (925) 446-9523 Other Telephone () N/A
 Present Address 111 Taylor St, San Francisco, CA 94102
 Permanent Address, if different from present address: _____
 Email Address aebersch@gmail.com

EMPLOYMENT DESIRED

Position applying for: _____ Salary desired: _____
 Are you currently registered with any staffing and/or employment agencies? If so, please list
No
 Are you applying for: Full-time work? Yes X No _____ Part-time work? Yes X No _____
 Temporary work, e.g., summer or holiday work? Yes _____ No X From: _____ To: _____
 How did you find out about our open position? (Please check fill in proper name of source):
 Referral ☒ Name of Referral Kym Smith Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☐
 Other Web Posting ☐ Other Source ☐
 Could you work overtime, if necessary? Yes X No _____ If hired, on what date could you start working? 2/11/17

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM		Any	Any	Any	Any	Any	
PM							

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates: No

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes _____ No X If yes, when? _____
 Do you have friends or relatives working for Acrobat Outsourcing? Yes _____ No X If yes, please state name and relationship _____
 If hired, would you have a reliable means of transportation to and from work? Yes X No _____
 If hired, can you present evidence of your legal right to live and work in this country? Yes X No _____
 State age if you are under 18 _____. If you are under 18, hire is subject to verification that you are of minimum legal age to work.
 Are you able to perform the essential functions of the job for which you are applying? Yes X No _____

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Your Hospitality Staffing Professionals

If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.) _____

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
College Park High School	Pleasant Hill, CA	H.S. Diploma	Yes
U.C. Davis	Davis, CA	B.S. Animal Bio.	Yes
Do you have any special licenses, certificates or special training? If so please list under "Special".		YES	NO
Are you computer literate? If so, list software knowledge under "Special."		YES	NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		YES	NO
Special:			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes No If so, may we contact your current employer? Yes No

Name and Address of Employer Commercial Pool Systems, Martinez CA

Type of Business Distribution Telephone No. (925) 788-7665 Supervisor's Name Steve Dunn

Your Position and Duties Clerk - I performed customer service, created purchase orders, and performed printing, copying, and filing duties. I also created client reports

Dates of Employment: From 12/2011 To 2/2013 Weekly Pay: Starting ~\$300 Ending ~500

Reason for Leaving: incarceration

Name and Address of Employer Pittsburg Unified School District, Pittsburg CA

Type of Business School Telephone No. () Supervisor's Name Angela Stevenson

Your Position and Duties Teacher; Management of classroom, lesson plan, insure student success

Dates of Employment: From 8/2007 To 9/2011 Weekly Pay: Starting ~900 Ending ~1,100

Reason for Leaving: Arrest; resigned

Name and Address of Employer _____

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Your Hospitality Staffing Professionals

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____
Your Position and Duties _____

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____

Reason for Leaving: _____

Name and Address of Employer _____

Type of Business _____ Telephone No. (____) _____ Supervisor's Name _____
Your Position and Duties _____

Dates of Employment: From _____ To _____ Weekly Pay: Starting _____ Ending _____

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes _____ No ☒
If so, describe: _____

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Steve Dunn Telephone No. (925) 788-7665

Address _____

Occupation: _____ Relationship: former Employer Number of Years Acquainted: 30

Name: Jeremiah Perry Telephone No. (925) 348-1572

Address _____

Occupation: I.T. Cisco Systems Relationship: Friend Number of Years Acquainted: 20

Name: Amar Telephone No. (415) 674-6081

Address _____

Occupation: Volunteer Coordinator Relationship: Volunteer Coordinator Supervisor Number of Years Acquainted: < 1

Please Read Carefully, Initial Each Paragraph and Sign Below

AB

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

AB

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

AB

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

AB

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

AB

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

Alyse B. ...

Date

2/10/17