

Clayton A. Dumont, Esq.

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Education

Lewis & Clark Law School – Portland, OR
Juris Doctorate, 05/2014

San Francisco State University – San Francisco, CA
Bachelor of Arts (Double Major) Philosophy and Criminal Justice Studies, 05/2011

Ygnacio Valley High School – Concord, CA
High School Diploma, 06/2007

Work Experience

Office Max, 08/2015 – 05/2016	Walnut Creek, CA
• Senior Sales Consultant, (Assisted in day to day management, and responsible for furniture department)	
Health Republic Insurance (through Boly-Welch), 12/2014 – 03/2015	Lake Oswego, OR
• Temporary Worker, (Data entry into Microsoft Excel and Word)	
L&C Low Income Legal Clinic, 04/2013 – 09/2013	Portland, OR
• Associate Counsel (Assisted clients with navigating common tenancy issues, including: eviction, payment plans, recommendations, and court proceedings)	
California Playgrounds, 02/2010 – 06/2011	Walnut Creek, CA
• Marketing Administrator, (Independently completed projects and managed other employees' projects)	
• Information Technology Administrator, (In charge of servers, computers, and all internal network functions)	
Rockcrest Publications, 07/2010 – 06/2011	Walnut Creek, CA
• Editor, (Shared responsibility for reviews of literary works, and final responsibility for all outgoing company correspondence)	

Skills

- Microsoft Office Proficient, including Excel, PowerPoint, Publisher, & Word,
- Superior Typing Skills, >90 words per minute
- Practiced Customer Service Skills, both on the phone and in-person
- Trained Crowd Manager – Expires February 2, 2019

Interests

- Hiking
- Backpacking
- Primitive survival skills

Dishwasher Test

Score / 10

C

1) After washing your hands, which item should be used to dry them?

- a) Clean apron
- b) Sanitized wiping cloth
- c) Single use paper towel
- d) Common used cloth

C

2) While washing dishes by hand, which item should you wear?

- a) Cutting glove
- b) Oven Mitt
- c) Rubber glove
- d) Nothing

D

3) When should you wash your hands?

- a) Before you start work
- b) After handling non-food items (garbage, money, cleaning chemicals)
- c) After using the restroom
- d) All of the above

B

4) If you need to move a heavy load, you should PULL and not PUSH the object.

- a) True
- b) False

E

5) Which of the following could you be at risk for getting burned from?

- a) Steam from boiling pots
- b) Hot liquids (coffee, soup, tea)
- c) Hot equipment (ovens, pots, chafing dishes)
- d) Harsh chemicals
- e) All of the above

A

6) All work-related injuries, accidents or illnesses should be reported immediately to the supervisor on duty.

- a) True
- b) False

C

7) What should you do if you spill liquids or see a liquid spill?

- a) Leave it for someone else to clean-up
- b) Wait until the end of your shift to clean it
- c) Flag the spill and clean it immediately
- d) Not sure

C

8) When handling hot items you should?

- a) Wear rubber gloves
- b) No need to wear anything
- c) Use an oven mitt or dry cloth towel
- d) Nothing

A

9) If you are using a three-compartment sink for cleaning and sanitizing, the second sink is used for?

- a) Rinsing
- b) Scraping
- c) Washing
- d) Sanitizing

A

10) What is the proper method for cleaning and sanitizing stationary equipment?

- a) Spray with a strong cleaning solution and wipe with a sanitized cloth
- b) Spray with a sanitizing solution, then rinse with clean water and dry
- c) Wash and rinse, then wipe or spray with a chemical-sanitizing solution
- d) Brush off loose soil with a clean cloth, then wipe with a sanitizing solution

Cashier Test

Score / 15

B

1) A roll of quarters is worth?

- \$5.00
- \$10.00
- \$15.00
- \$20.00

A

2) A roll of dimes is worth?

- \$5.00
- \$4.00
- \$3.00
- \$2.00

D

3) A roll of nickels is worth?

- \$8.00
- \$6.00
- \$4.00
- \$2.00

C

4) A roll of pennies is worth?

- \$1.00
- \$0.75
- \$0.50
- \$0.25

C

5) What does POS stand for?

- Patience over standards
- Percentage of sales
- Point of sales
- People over service

9.125

6) What is the current sales tax rate in your city _____?

C

7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?

$$\begin{array}{r}
 1.25 \\
 0.90 \\
 0.79 \\
 \hline
 2.94
 \end{array}$$

- \$4.06
- \$2.06
- \$7.06
- \$5.06

B

8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?

$$\begin{array}{r}
 21 \\
 14.50 \\
 \hline
 35.50
 \end{array}$$

- \$19.50
- \$14.50
- \$9.50
- \$4.50

D

9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?

$$\begin{array}{r}
 4.25 \\
 3.75 \\
 \hline
 8.00
 \end{array}$$

- \$6.00
- \$8.00
- \$10.00
- \$12.00

A

10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?

$$\begin{array}{r}
 7.50 \\
 2.50 \\
 5 \\
 6.50 \\
 \hline
 21.50
 \end{array}$$

- \$78.50
- \$58.50
- \$38.50
- \$28.50