

Odessa Ogeletree  
odessaogelatree76@gmail.com  
(909) 269 - 9037

Exceptional personnel experienced in retail management with overall store skills for various positions to successfully service customers.

### Professional Experience

Honey Bears - Phoenix, Arizona

**Cashier/Customer Service/Housekeeper/Cook**

- Handling all cash transactions of the restaurant
- Performed a combination of light cleaning duties in up keeping the establishment
- Communicated orders properly, preparing food, presented it to the customers quickly and in a nice presentation

Dollar Tree - San Bernardino, California

**Cashier**

- Provided information for finding products and pricing throughout the store
- Greeted customers with welcoming customer service
- Manned POS System properly processing transactions, refunds, returns, and etc.

Wal-Mart - Phoenix, Arizona

**Stocking**

- Stocked shelves with newly received merchandise in an orderly fashion
- Properly marking merchandise with codes for identification

Diamond Staff - San Bernardino, California

**Stocking/Material Handler (Night)**

- Obtaining cleanliness and safety of the warehouse
- inventoried items ensuring good condition of all products before stocking
- Maintained consistency of products

### Certification

Food Handlers Card

### Volunteer

Halo Thrift Store - Phoenix, Arizona (3 years)

**Store Manager**