

Lishanique Mason

August 1, 1997

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415-846-5059

Open Availability

EDUCATION

Canyon Springs High School , North Las Vegas, NV 89032

EXPERIENCE

Rainbow Girls, (Richmond, CA)

April 2011-May 2013

Waitress

- Assist guests by taking orders and ensuring customer satisfaction
- Manage cash register, take money, and create change

Summer Youth Academic Employment Program

June 2014 - July 2014

- Various Participating
- Social Group Work

McDonald's (Las Vegas, NV & San Francisco, CA)

July 2015 - May 2016

Crew Member

- Working Cash Register
- Delivering Fast Accurate Orders
- Friendly & Respectful Service

The Ramp Bar & Restaurant (San Francisco, CA)

April 2016 - June 2016

Host

- Greet Customers
- Seat them at available tables
- Assist with beverages / food running
- Cash register / closing checks
- Set up restaurant before opening
- Clean tables

Ambiance (San Francisco, CA)

June 2016 - November 2016

Sales Associate

- Greeting Customers With A Smile
- Assist with any questions
- Stock clothing , folding denim , & doing go backs

- Starting a fitting room for customers, adding suggestions
- Grabbing shoes for customers in a size they need
- Keep the store neat & clean

Bed Bath and Beyond (San Francisco , CA)

September 2016 - November 2016

Cashier / Bedding Associate

- Standing in front of register bay to keep lines from forming
- Make sure all EAS tags are deactivated
- Make sure customer's questions about bedding are answered correctly
- Make sure the bedding aisles are neat and clean
- Make sure the display beds are clean and not touching the floor

Bikram Hot Yoga Seacliff (San Francisco, CA)

November 2016 - February 2016

Receptionist

- Log Students into MindBody
- Make sure Students update payments for classes
- Do the accounting and make deposits
- Light cleaning
- Make sure have the supplies they need for the class
- Answers questions that the students have
- Answer all emails and the phone and call back voicemails

ACTIVITIES AND LEADERSHIP

Richmond Youth Center, (Richmond, CA) February 2013 - May 2013

- Met with other high school students and collaborated on how to make a Richmond a better place.
- Assisted students with homework so students can get a great education.
- Receptionist - Answer phone calls and fill out paperwork

International Studies Academy (San Francisco, CA)

Cheer Team & Dance Company

- Cheerful when it came to rallies

Practice new skills even when I struggled

Tech Academy (Richmond, CA)

- Programmed computers to work and function correctly.
- Learned the basics of the computer.

Computer Skills

- Operating systems: Microsoft Windows XP and Macintosh Leopard
- Programs: Proficient in Microsoft office suite (e.g., Word, PowerPoint, Excel) and Macintosh)
- Web Design: Trained in effective and functional design and coding
- Able to type 35-40 wpm

REFERENCES

Destini Davis

Young Community Developers, Inc.

Site Coordinator

(415)756-2283

Joan Robinson

The Ramp Bar & Restaurant

(415)621-2378

Oswaldo Rodriquez

Mcdonlad's

(415)845-8032