

3883 S. Harvard Blvd.  
Los Angeles, CA 90062  
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**Sherman Bradford**

**323-907-6325**

## **Summary of Qualifications**

- > Over 10 years' experience as a chauffeur and personal driver
- > Valid California Driver's License
- > Lengthy experience driving automatic and manual vehicles
- > Excellent customer service, hospitality and communication skills
- > Ability to establish and maintain excellent rapport with customers and experience working with diverse population
- > Able to handle stressful situations responsibly
- > Experienced driving in mild to harsh driving conditions
- > Flexible; work any shift, weekends and holidays
- > Solid knowledge of Los Angeles and surrounding counties

## **Career Highlights**

### **Chauffeur/Personal Driver**

- Performed vehicle safety checks before departure.
- Demonstrated ability to operate the vehicle following safety guidelines.
- Maintained neat and professional appearance with passengers.
- Ensured the safety of all passengers.
- Responded appropriately in the event of emergency.
- Picked up passengers and transported them safely and timely to their destination.
- Helped passengers with their bags and other luggage handling.
- Provided assistance in boarding and de-boarding and supplying information.

## **Other Related Accomplishments**

Over three years' experience delivering and picking up tools, aircraft/diesel parts, and blue prints to and from defense plants, contractors and subcontractors for an engineering company in Hawthorne, CA.

## **Work Experience**

**Forestry Clerk**, State of California, Norco, CA 04/2006-12/2011

**Chauffeur**, Versailles Limousine Service, Los Angeles, CA (4 years)

**Private Chauffeur**, Los Angeles, CA (7 years)

## **Education and Training**

**Psychology and English**, University of California Dominguez Hills, Carson, CA