

Donetta Stuart

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Professional Experience

Upper Room Kansas City, Mo Youth Counselor, Activity planner,	February 2014 – Present
Jay's Chicken & Fish Kansas City, KS Cashier, customer service, food preparation, store maintenance	January 2012 – August 2013
Crystal Home Care Kansas City, MO Providing client assistance with daily living activities - meal preparation, hygiene, housekeeping, etc.	October 2009 – July 2011
Bethlehem Home Health Kansas City, MO Providing client assistance with daily living activities - meal preparation, hygiene, housekeeping, etc.	April 2008 – August 2009
Fish Town Kansas City, MO Cashier, customer service, food preparation, store maintenance	June 2004 – November 2007
Millennium Marketing Shawnee Mission, KS Collection representative, customer service, resolving customer account issues, handling inbound and outbound calls	March 2001 – July 2003
Lady Baltimore Kansas City, KS Customer service, data entry, resolving customer account issues, handling inbound and outbound calls.	October 1998 – January 2001

Education

	<u>Dates Attended</u>	<u>Major</u>	<u>Date Completed</u>
J.C. Harmon High School Kansas City, KS	1992 – 1996	General Education	Diploma received in 1996
Donnelly College Kansas City, KS	05/2004 – 06/2004	CNA	Certified in 06/2004
Penn Valley Community College 2011 – Present		Physical Therapy	AA to be completed in 2014

Special Qualifications

My job experience has given me extensive customer service skills. I work well with others including co-workers and customers. I am flexible when it comes to performing and learning new job responsibilities. My experience in home health services has exposed me to work with a variety of populations including the elderly and those with disabilities. I volunteer at my child's school, so I am also capable of working with children and adults.