

Interview Note Sheet

Applicant Information

Name: Kenya Brown	Interviewer: Jenny
Date: 03/10/2017	Rate of Pay: \$10.00
Position(s) Applied for: H/K	Referred by: phyers

Test Scores

Server	/35	%	Bartender	/35	%
Prep Cook	/15	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/15	%

Seeking:

Full-Time

Part-Time

Relevant Experience & Summary of Strengths

Cashier and H/K experience. Total of _____ in Food Service/Hospitality

P.O.S. Experience: Y / N details: _____

Transportation

Car

Public Transit

Carpool (Rider / Driver)

Regions Available to work:

Polk County

Des Moines

West Des Moines

Dallas County

Certifications (if any)

TiPS

Serv-Safe

LEAD

Other _____

Will Submit

Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details:

Uniforms Owned:

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: _____

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken:

Acrobat

outsourcing

Your Hospitality Staffing Professionals
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Kenya Brown

Email: _____

Phone number: 515-305-7796

Working Experience:

Company Name: Self Employed

Dates of Employment: 9-11-2009 - 2-1-17

Job Responsibility:

- - Licensed Hair Stylist
- -
- -
- -

Company Name: Gateway Market

Dates of Employment: 5/07 - 8/08

Job Responsibility:

- - Cashier Supervisor
- - Cash Handling - Scheduling Cleaning
- -
- -

Company Name: Dollar General

Dates of Employment: 04/05 - 05/07

Job Responsibility:

- - Open-Close Store
- - Balance Drawers
- - Scheduling
- - 3rd Key Supervisor

Skills

- - Receptionist
- - General Clerical
- -
- -

Housekeeping Test

Score 14/16

L 1) During which of the following situation(s) should you wear gloves?

- When handling disinfectant solutions
- When cleaning patient care areas
- When handling soiled linens
- When handling or disposing of waste
- All of the above

L 2) Which of the following should be cleaned daily?

- Chairs, lamps, and tables
- Tabletops, beds, and handrails
- Grab bars, lights, tops of doors and counters
- Floors, sinks, toilets, and latrines
- All of the above

I 3) TRUE or FALSE: You do not need to use a separate cloth for cleaning bathrooms.

- True
- False

— 4) TRUE or FALSE: Dusting is most commonly used for cleaning walls, ceilings, doors, windows and furniture.

- True
- False

— 5) Should the following be cleaned daily or weekly? Circle one.

a) Floors	<input checked="" type="radio"/> Daily	/	<input type="radio"/> Weekly
b) Toilets and latrines	<input checked="" type="radio"/> Daily	/	<input type="radio"/> Weekly
c) Carpets in patient rooms	<input type="radio"/> Daily	/	<input checked="" type="radio"/> Weekly
d) Carpets in offices	<input type="radio"/> Daily	/	<input checked="" type="radio"/> Weekly
e) Soiled linens	<input checked="" type="radio"/> Daily	/	<input type="radio"/> Weekly

d 6) The best way to clean the floor is:

- Scrubbing
- Dry sweeping and dusting
- Sweeping, mopping and dusting
- Wet mopping

C 7) What should you do if you spill liquids or see a liquid spill?

- Leave it for someone else to clean-up
- Wait until the end of your shift to clean it
- Flag the spill and clean it immediately
- Not sure

G 8) The proper procedure for cleaning spills of blood and other body fluids is:

- Wearing gloves, clean with cloth soaked in chlorine solution and follow up with disinfectant solution
- Find the janitor on-duty and ask him to clean it up
- Grab whatever is closest and wipe up immediately, then mark "BIOHAZARD"
- Nothing

C 9) The appropriate cleaning schedule for a hospital is:

- Weekly
- No schedule needed
- Developed according to need
- Whatever you feel like

10) How do you use a three-compartment bucket?

11) Describe the difference between a disinfectant and a cleaning solution: (2 points)

Disinfectant is chemical to destroy soiling and water wash off.