

Acrobat

outsourcing

Your Hospitality Staffing Professionals
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Myoshia Edwards
Email: MyoshiaE@gmail.com
Phone number: 832-730-8548

Working Experience:

Company Name: Neighborhood Centers Inc.
Dates of Employment: 08-16-02-17

Job Responsibility:

- Cooking & Preparing meals for Headstart and Earlie Headstar
- Children with disabilities using Dietary alerts temp
- logs and Practicing Hygene excellence

Company Name: Come Home Cafe
Dates of Employment: 03-14-07-16

Job Responsibility: Preparing and serving meals in a fast pace we
• Setting, making premium specialized sandwiches per

Company Name: Regal Staffing
Dates of Employment: 04-10-02-14

Job Responsibility:

- Performing a wide variety of Tasks and operations
- to prepare and cook foods in a hospital setti
- for staff and employees

Skills

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-
-
-

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Employment Application

816-501-9067

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Muoshia Edwards Date: 03-14-17
Home Telephone (832) 730 8598 Other Telephone ()
Present Address 11710 Briar Forest DR. 706 Houston TX 77077
Permanent Address, if different from present address: Same as above
Email Address Muoshia@gmail.com

EMPLOYMENT DESIRED

Position applying for: Line Cook Salary desired: 11.00
Are you currently registered with any staffing and/or employment agencies? If so, please list
No
Are you applying for: Full-time work? Yes ☒ No ☐ Part-time work? Yes ☐ No ☐
Temporary work, e.g., summer or holiday work? Yes ☐ No ☐ From: ☐ To: ☐
How did you find out about our open position? (Please check fill in proper name of source)
Referral ☐ Name of Referral ☐ Newspaper ☐ Job Fair ☐ Agency ☐ Company Website ☒
Other Web Posting ☐ Other Source ☐
Could you work overtime, if necessary? Yes ☒ No ☐ If hired, on what date could you start working? 3-17-16

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM		Open	Open	Open	6:00	6:00	Open
PM	1:00	Open	Open	Open	3:00	3:00	Open

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☐ No ☒ If yes, when? ☐
Do you have friends or relatives working for Acrobat Outsourcing? Yes ☐ No ☒ If yes, please state name and relationship ☐
If hired, would you have a reliable means of transportation to and from work? Yes ☒ No ☐
If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No ☐
State age if you are under 18 ☐ If you are under 18, hire is subject to verification that you are of minimum legal age to work.

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If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Willa K Ridge High	Houston Tx	12	YES
Do you have any special licenses, certificates or special training? If so please list under "Special".			
Are you computer literate? If so, list software knowledge under "Special."		<input checked="" type="radio"/> YES	<input type="radio"/> NO
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."		<input type="radio"/> YES	<input checked="" type="radio"/> NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."		<input checked="" type="radio"/> YES	<input checked="" type="radio"/> NO
Special: Food handlers Certificate Child Abuse and Neglect Certificate			

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more

Are you currently employed?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If so, may we contact your current employer?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Name and Address of Employer	Neighborhood Headstart Centers 4910 Raven Ridge Dr Houston Tx 77057		
Type of Business	School	Telephone No.	(832) 243-6431
Your Position and Duties	Preparing meals for headstart children and special needs children using dietary diets & temp logs to make sure food is at correct temp		
Dates of Employment	From 08-16 To 02-17	Weekly Pay: Starting	13.65 Ending 13.05
Reason for Leaving	Job was temporary for a person on Maternity leave		
Name and Address of Employer	Come Home Cafe 6776 Southwest Freeway Ste 100		
Type of Business	CAFE	Telephone No.	813-504-8018
Your Position and Duties	Looking Food per order in a fast pace work setting		
Dates of Employment	From 03-14 To 07-16	Weekly Pay: Starting	12.25 Ending 12.85
Reason for Leaving	No room for advancement		
Name and Address of Employer	Regal Staffing		

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Type of Business Staffing Agency Telephone No. () Supervisor's Name
Your Position and Duties Line cook / preparing a wide variety of tasks and operations to prepare cooked food in a hospital

Dates of Employment: From 04-10 To 02-14 Weekly Pay: Starting 11.75 Ending 13.50

Reason for Leaving: Temp service was shut down

Name and Address of Employer

Type of Business

Your Position and Duties

Telephone No. ()

Supervisor's Name

Dates of Employment: From To

Weekly Pay: Starting

Ending

Reason for Leaving:

Have you ever been fired from any previous place of employment? If so, please explain: No

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? If so, describe:

Yes No ☒

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Oshali Glass Telephone No. (832) 708-7686
Address: 1919 S. Kirkwood Rd #276 Houston TX 77077

Occupation: Server Relationship: Friend Number of Years Acquainted: 8
Name: Denise Hodge Telephone No. (713) 449-1242

Address: Social Worker Relationship: Friend Number of Years Acquainted: 5
Name: Lynn Zia Green Telephone No. (832) 656-3187

Address: 2600 Brook Glade Circle Apt 301 Houston TX 77082
Occupation: Mail Carrier Relationship: Friend Number of Years Acquainted: 9

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Please Read Carefully, Initial Each Paragraph and Sign Below

ME I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

ME I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

ME I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

ME
ME I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

ME Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

Nyashia E. Smith

Date

3-14-2017

Multiple Choice (1 point each)

- d 1) A gallon is equal to _____ ounces
a. 56
b. 145
c. 32
d. 128
- c 2) Mesclun are what type of vegetable?
a. Roots
b. Beans
c. Salad Greens
d. Spices
- b 3) What does the term braise mean?
a. Sear quickly on both sides
b. Slowly cook in covered pan with little liquid
c. Cook on high heat and quickly
d. Slowly cook in simmering water
- b 4) At what internal temperature must chicken be cooked so that it is safe to eat?
a. 155 degrees F
b. 165 degrees F
c. 175 degrees F
d. 185 degrees F
- a 5) How do you blanch vegetables?
a. Immerse for a short time in boiling water
b. Cook lightly in butter over med heat
c. Soak in cold water overnight
d. Rub with salt before cooking
- c 6) Which of the following ingredients would you pack before measuring?
a. Olive Oil
b. Salt
c. Brown Sugar
d. White Sugar
- a 7) What is Al Dente?
a. Firm but not hard
b. Soft to the touch
c. Very hard
d. Very soft
- c 8) Food should be left out no more than
a. 2 hours
b. 3 hours
c. 4 hours
d. 5 hours

Prep Cooks Test

- C 9) Which is the improper way to thaw frozen food?
- a. In the fridge
 - b. In a sink with cold water
 - c. On the counter
 - d. In the microwave
- a 10) Which of the following can you use to put out a grease fire?
- a. Baking Soda
 - b. Baking Powder
 - c. Flour
 - d. Water
- b 11) What is the temperature range of the danger zone?
- a. 25-135
 - b. 40-140
 - c. 50-160
 - d. 30-130
- d 12) Which of the following is listed from smallest to largest?
- a. Dice, chop, mince
 - b. Mince, chop, dice
 - c. Chop, dice, Mince
 - d. Mince, dice, chop
- C 13) Which direction should pan handles be turned while cooking on the stove?
- a. Over the fire at all times
 - b. Turned towards you for better control
 - c. Turned towards the right or left at all times
 - d. Over the countertop at all times
- C 14) When you poach something, you cook it with what?
- a. Noodles
 - b. Vegetables
 - c. Liquid
 - d. Oil
- B 15) Which spoon is used to remove fat from soups and stews?
- a. Basting Spoon
 - b. Ladle
 - c. Slotted Spoon
 - d. Portion Spoon
- B 16) Which of the following means to cook in a small amount of fat?
- a. Season
 - b. Sauté
 - c. Broil
 - d. Boil
 - e. Fry

Prep Cooks Test

a 17) What is a Julien cut?

- a. Food cut into long thin strips, matchstick
- b. Food cut into long thin strips then turned and cut into a 1/8" dice
- c. Food diced into finely chopped and uniform pieces
- d. Cutting and peeling into oblong seven sided football like shapes

a

18) To cook a food in a pan without browning over low heat until the item softens and releases moisture.

- a. Sweat
- b. Boil
- c. Roast
- d. Grill

Fill-In the Blank (1 point each)

19) _____ & _____ are the basic seasoning ingredients for all savory recipes.

20) _____: to cut into very small pieces when uniformity of size and shape is not important.