

# SHIRLANN MARTINELLI

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## OBJECTIVE

Seeking Food Server position with a restaurant that will benefit from my 30 plus years of experience in food service with great customer interaction skills and upbeat demeanor

## SKILLS & ABILITIES

- Exceptional Customer Care
- Food safety understanding
- Inventory Control
- Experienced Supervisor
- Bilingual English/Spanish
- Catering/Special Events
- California Food Handler Card
- POS system operator

## Work Experience

### *Martinelli's New York Pizza*

2008-2017

Baja California Mexico

I started this owner-operated small beach pizzeria in Playas de Tijuana from the ground up. I created the menu and designed the logo, purchased equipment, learned how to speak Spanish, and maneuver through the intricacies of Mexican business laws. I hired and trained all my employees, as well as worked alongside them. I was responsible for all operational procedures, cost control, compliance and scheduling. I was one of the first business to open on the beachfront that now boasts an array of cafes and restaurants.

### *Holiday Inn Corporation*

2005-2008

Buffalo NY

Starting Position: Server/Ending Position: Floor Supervisor

As early morning shift opener, I delivered exceptional, friendly and fast service at contracted military breakfast through lunch. I also performed all server duties, served alcohol, occasionally tended bar, handled cash and was responsible for balancing out the drawer. I skillfully anticipated and addressed guests' service need, as well as trained new wait staff on guest service expectations, safety procedures, proper food handling and restaurant protocol.

### *Ronny's Take Out*

1997-2003

Lancaster NY

Starting Position: General Pizza Kitchen/Ending Position: Assistant Manager

As one of the initial employees of this small business and was part of its growth and success. I learned all about the pizza business from beginning to end. My duties included food preparation of all menu items, customer relations, cashing in and out, managing kitchen and overseeing delivery staff.

## Bartenders Test

Score / 35

### Multiple Choice (6 points)

- B 1) Carbonation \_\_\_\_\_ the rate of intoxication.
  - a) Slows down
  - b) Speeds up
  - c) Does nothing to
- B 2) What are the six most commonly used spirits?
  - a) Sweet and Sour, Triple Sec, Grenadine, Midori, Lime Juice and Cranberry Juice
  - b) Vodka, Whiskey, Gin, Bourbon, Rum and Tequila
  - c) Chardonnay, Cabernet Sauvignon, Champagne, Merlot, Sauvignon Blanc, Zinfandel
  - d) Kahlua, Vodka, Frangelico, Gin, Tequila, Spiced Rum
- B 3) You can accept an expired ID as long as all other information is correct.
  - a) True
  - b) False
- AB 4) If someone has had too much to drink, serving them coffee will help sober them up.
  - a) True
  - ☒ b) False
- D 5) What are the acceptable forms of ID for Alcohol Consumption?
  - a) State or Government Issued ID Card or Drivers License
  - b) Passport or Passport ID Card (as long as it lists the person's date of birth)
  - c) School ID or Birth Certificate
  - d) A & B
  - e) A, B & C
- B 6) If there is no shaker tin available to scoop ice for a drink, it is okay to use a glass.
  - a) True
  - b) False

### Vocabulary (9 points)

Match the word to its definition

- |                        |   |
|------------------------|---|
| <u>C</u> "Straight Up" | <input checked="" type="checkbox"/> a.) Used to crush fruits and herbs for craft cocktail making                                      |
| <u>E</u> Shaker Tin    | <input checked="" type="checkbox"/> b.) Used with the Shaker Tin to prevent solid material from entering a cocktail glass when poured |
| <u>I</u> "Neat"        | <input checked="" type="checkbox"/> c.) To serve chilled liquor in a chilled stemmed cocktail glass with no ice                       |
| <u>A</u> Muddler       | <input checked="" type="checkbox"/> d.) To pour 1/2 oz of a liquor on top.  |
| <u>B</u> Strainer      | <input checked="" type="checkbox"/> e.) Used to measure the alcohol and mixer for a drink   |
| <u>E</u> Jigger        | <input checked="" type="checkbox"/> f.) Used to mix cocktails along with a pint glass and ice   |
| <u>G</u> Bar Mat       | <input checked="" type="checkbox"/> g.) Used on the bar top to gather spills  |
| <u>D</u> "Float"       | <input checked="" type="checkbox"/> h.) Requesting a separate glass of another drink  |
| <u>H</u> "Back"        | <input checked="" type="checkbox"/> i.) Means to serve spirit room temperature in a rocks glass with no ice                           |



## Bartenders Test

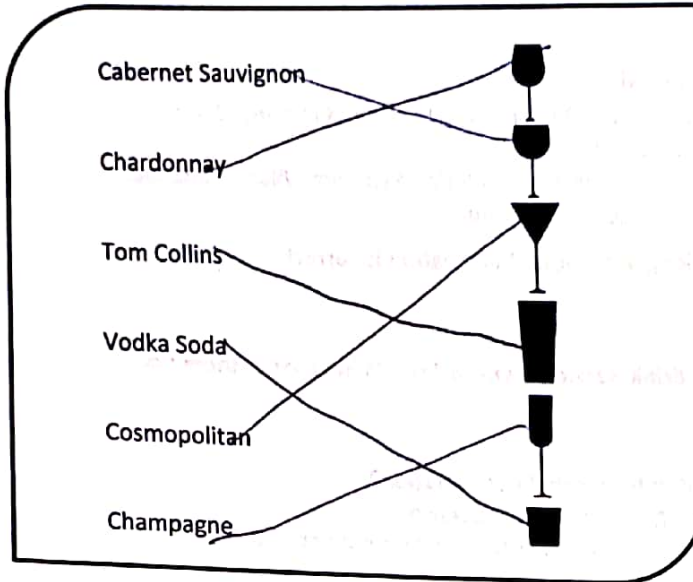
at  
outsourcing  
Staffing Professionals  
Score

### Multiple Choice

- 1) Food is served on w  
a) On the left side  
b) On the left side

### Glassware (6 points)

Match the correct glass to the drink



### Answer and Question (14 points)

Provide examples of 3 brand name "top shelf" spirits (3 points): Grey Goose Vodka, Di Sanantonio Amaretto, Patron Tequila

What are the ingredients in a Manhattan? Rye Whiskey, Sweet Vermouth, Cherry

What are the ingredients in a Cosmopolitan? Vodka, T. Sec, Cranberry - or orange liquor

What are the ingredients in a Long Island Iced Tea? Rum, Vodka, Tequila, Triple Sec, Splash Sour.

What makes a margarita a "Cadillac"? Grand Marnier

What is simple syrup? Sugar Water

Is it legal to pour liquor from one bottle into another? What is this called? (2 points)

No / Marrying

What should you do if you break a glass in the ice? Dissolve it - find the glass - Refill

When is it OK to have an alcoholic beverage while working? Never

What does it mean when a customer orders their cocktail "dirty"? Depending more Vermouth or citrus juice

What are the ingredients in a Margarita? Tequila, Triple Sec, Sour Mix, Lime, Cherry Juice

## Servers Test

Name Shirley Martinez  
Score / 35

### Multiple Choice

- B 1) Food is served on what side with what hand?  
 a) ☒ On the left side with the left hand  
 b) ☐ On the left side with the right hand  
 c) ☐ On the right side with the left hand  
 d) ☐ On the right side with the right hand
- B 2) Drinks are served on what side with what hand?  
 a) ☐ On the left side with the left hand  
 b) ☐ On the left side with the right hand  
 c) ☐ On the right side with the left hand  
 d) ☒ On the right side with the right hand
- A 3) Food and drinks are removed on what side with what hand?  
 a) ☐ On the left side with the left hand  
 b) ☐ On the left side with the right hand  
 c) ☐ On the right side with the left hand  
 d) ☒ On the right side with the right hand
- A 4) What part of a glass should you handle at all times?  
 a) ☐ The stem  
 b) ☐ The widest part of the glass  
 c) ☐ The top
- D 5) When you are setting a dining room how should you set up your tablecloths?  
 a) ☐ Neatly and evenly across the tables  
 b) ☐ The creases should all be going in the same directions  
 c) ☐ The chairs should be centered and gently touching the table cloth  
 d) ☐ All of the above
- 6) If you bring the wrong entrée to a guest what should you do?  
 a) ☐ Go back into the kitchen and patiently wait in line behind the rest of the servers until it's your turn  
 b) ☐ Inform the guests that you will bring the correct entrée once everyone else in the dining room is served  
 c) ☐ Try to convince the guests to eat what you brought them  
 d) ☒ Go back into the kitchen to the front of the line and inform the expeditor that you need a different entrée

### Match the Correct Vocabulary

D E Scullery

E Queen Mary

A Chaffing Dish

B French Passing

G Russian Service

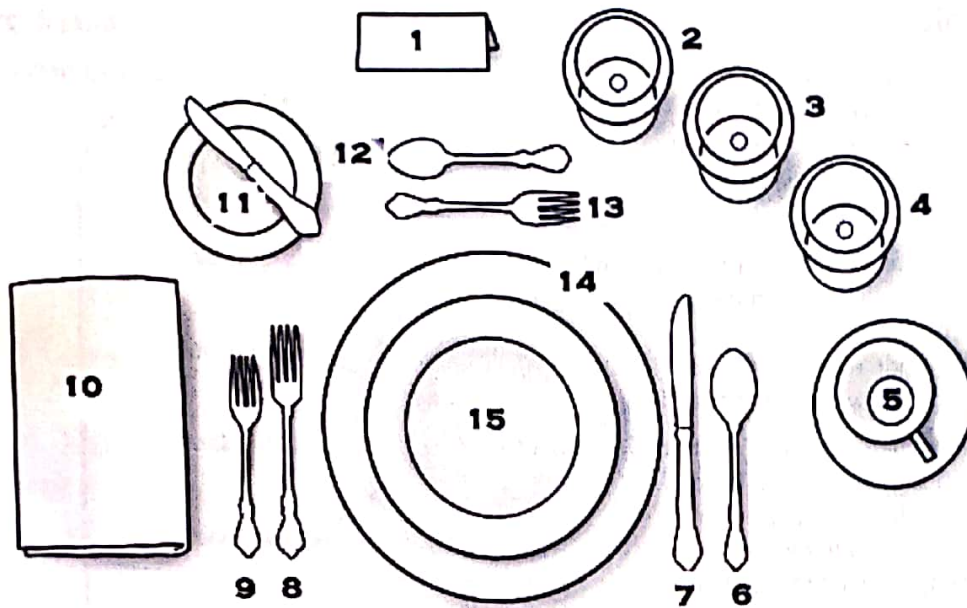
F Corkscrew

C Tray Jack

- A Metal buffet device used to keep food warm by heating it over warmed water
- B Style of service where food is prepared or served individually at the dinner table to fit the customer's specific taste (i.e. providing dressing and pepper for salad or handing out bread to each patron)
- C Used to hold a large tray on the dining floor
- D Area for dirty dishware and glasses
- E Large metal shelving unit for prepared food to be held or for dirty trays to be stored
- F Used to open bottles of wine
- G Style of dining in which the courses come out one at a time

Name \_\_\_\_\_ Score      / 35

**Servers Test**



**Match the Number to the Correct Vocabulary**

- |           |                       |           |                              |
|-----------|-----------------------|-----------|------------------------------|
| <u>10</u> | Napkin                | <u>8</u>  | Dinner Fork                  |
| <u>11</u> | Bread Plate and Knife | <u>5</u>  | Tea or Coffee Cup and Saucer |
| <u>1</u>  | Name Place Card       | <u>7</u>  | Dinner Knife                 |
| <u>12</u> | Teaspoon              | <u>2</u>  | Wine Glass (Red)             |
| <u>13</u> | Dessert Fork          | <u>9</u>  | Salad Fork                   |
| <u>6</u>  | Soup Spoon            | <u>14</u> | Service Plate                |
| <u>15</u> | Salad Plate           | <u>3</u>  | Wine Glass (White)           |
| <u>4</u>  | Water Glass           |           |                              |

**Fill in the Blank**

- The utensils are placed \_\_\_\_\_ 1 inch (es) from the edge of the table.
- Coffee and Tea service should be accompanied by what extras? Sugar, Cream, Lemon
- Synchronized service is when: all tables are served at once
- What is generally indicated on the name placard other than the name? Seat # meal
- The Protein on a plate is typically served at what hour on the clock? 5:00
- If a guest asks for a specialty dinner (i.e. Gluten-Free or Vegetarian) you should do what immediately? Put order in 15+