

Acrobat

outsourcing
Your Hospitality Staffing Professionals

Employment Application

816-501-9067

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name William Russell Date: 3-20-17
Home Telephone (262) 210-2544 Other Telephone () Same
Present Address 1111 Houghton Rd # 2015
Permanent Address, if different from present address: Same
Email Address willremgrussell72@yahoo.com

EMPLOYMENT DESIRED

Position applying for: Machine operator / General Labor Salary desired: 12.00 to open
Are you currently registered with any staffing and/or employment agencies? If so, please list
No

Are you applying for: Full-time work? Yes ☒ No ☐ Part-time work? Yes ☐ No ☒
Temporary work, e.g., summer or holiday work? Yes ☐ No ☒ From: ☐ To: ☐

How did you find out about our open position? (Please check fill in proper name of source)

Referral ☐ Name of Referral ☐ Newspaper ☐ Job Fair ☒ Agency ☐ Company Website ☐

Other Web Posting ☐ Other Source ☐

Could you work overtime, if necessary? Yes ☒ No ☐ If hired, on what date could you start working? 3-21-17 / A.S.I.P.

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	open	open	open	open	open	open	same
PM	open	open	open	open	open	open	same

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:
No

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ☐ No ☒ If yes, when? ☐

Do you have friends or relatives working for Acrobat Outsourcing? Yes ☐ No ☒ If yes, please state name and relationship ☐

If hired, would you have a reliable means of transportation to and from work? Yes ☒ No ☐

If hired, can you present evidence of your legal right to live and work in this country? Yes ☒ No ☐

State age if you are under 18 ☐. If you are under 18, hire is subject to verification that you are of minimum legal age to work

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If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
William Herlick High School	Racine WI	12	yes
Do you have any special licenses, certificates or special training? If so, please list under "Special."			
Are you computer literate? If so, list software knowledge under "Special."			YES
Are you proficient with Point of Sales Systems? If, so please list which ones under "Special."			YES
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."			YES

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more

Are you currently employed? Yes ☒ No ☐ If so, may we contact your current employer? Yes ☒ No ☐

Name and Address of Employer Amazon Full Fullment 135 120th St Kenosha
Type of Business Factory Telephone No. (888) 892-7440 Supervisor's Name Jame Blanton
Your Position and Duties Packer and Scanner, Pallet and prepared product for shipment

Dates of Employment: From 11-2015 To 8-2016 Weekly Pay: Starting 12.00 Ending 12.00
Reason for Leaving No room for Advancement

Name and Address of Employer Andis Company 1800 Renaissance Blvd
Type of Business Factory Telephone No. (262) 884-2600 Supervisor's Name John V.
Your Position and Duties Machine Operator. Worked various machines such as Baker 1, Baker 2, Drill and Tap, Mills.

Dates of Employment: From 11-2009 To 5-2015 Weekly Pay: Starting 12.00 Ending 12.00
Reason for Leaving No room for Advancement

Name and Address of Employer General Auto Process

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Telephone No. (414) 423-5415

Supervisor's Name Phil

Type of Business Factory

Your Position and Duties Sand blaster Utilized and maintained various machines including the Mazach 10 and Laser Coder machine.

Dates of Employment: From 3-2008 To 1-2009

Weekly Pay: Starting 9.00 Ending 9.00

Reason for Leaving: Better paying job

Name and Address of Employer Goodwill Industries 5420 21st St

Type of Business Factory

Your Position and Duties Responsible for moving pallets

Telephone No. (262) 554-5432 Supervisor's Name Kathy Thomas

Dates of Employment: From 8-2006 To 2-2008

Weekly Pay: Starting 9.00 Ending 9.00

Reason for Leaving: Better paying job

Have you ever been fired from any previous place of employment? If so, please explain: NO

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? If so, describe: _____

Yes NO

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: David Stacy Telephone No. (262) 989-3511

Address: 1242 Highland

Occupation: Manager Relationship: Co worker

Number of Years Acquainted: 10

Name: Wondell Johnson

Address: 5641 Owe Ave

Occupation: Supervisor Relationship: Coworker

Telephone No. (262) 980-1118

Number of Years Acquainted: 8

Name: John Labert

Address: 1617 Villa St

Occupation: Supervisor Relationship: Coworker

Telephone No. (262) 744-2019

Number of Years Acquainted: 7

Please Read Carefully, Initial Each Paragraph and Sign Below

WR

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

WR

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

WR

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

WR

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

WR

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

William Russell

Date

3-20-17

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665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: William Russell
Email: Williamrussell72@yahoo.com
Phone number: 262-210-5441

Working Experience:

Company Name: Amazon Fulfillment

Dates of Employment: 11-2015 / 8-2016

Job Responsibility: Packer / scanner

- Packed and prepared product for shipment
-
-
-

Company Name: Andis Company

Dates of Employment: 11-2009 - 5-2015

Job Responsibility: Machine operator

- Worked various machines such as Baker 1, Baker C
- Drill and Tap, Mills and Speed Form
-
-

Company Name: General Auto Precision

Dates of Employment: 3-2008 - 1-2009

Job Responsibility: Sand blaster

- Utilized and maintained various machines including the Megarch 10
- and laser Code Machine
-
-

Skills

- Machine operator
- Forklift operator
- Punett Press operator
- Material Handler, bagger, Produce Clerk, Stocker, etc.

Cashier Test

Score / 15

- B 1) ✓ A roll of quarters is worth?
a) \$5.00
b) \$10.00
c) \$15.00
d) \$20.00
- A 2) ✓ A roll of dimes is worth?
a) \$5.00
b) \$4.00
c) \$3.00
d) \$2.00
- D 3) ✓ A roll of nickels is worth?
a) \$8.00
b) \$6.00
c) \$4.00
d) \$2.00
- A 4) ✗ A roll of pennies is worth?
a) \$1.00
b) \$0.75
c) \$0.50
d) \$0.25
- B 5) ✗ What does POS stand for?
a) Patience over standards
b) Percentage of sales
c) Point of sales
d) People over service
- 5.00 6) ✗ What is the current sales tax rate in your city _____?
- C 7) ✓ A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?
a) \$4.06
b) \$2.06
c) \$7.06
d) \$5.06
- D 8) ✓ A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?
a) \$19.50
b) \$14.50
c) \$9.50
d) \$4.50
- D 9) ✓ A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?
a) \$6.00
b) \$8.00
c) \$10.00
d) \$12.00
- A 10) ✓ A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?
a) \$78.50
b) \$58.50
c) \$38.50
d) \$28.50

Cashier Test

Score / 15

D

11) Counterfeit pens should be used on which three denominations?

- a) \$20, \$50, \$100
- ☒ b) \$10, \$20, \$50
- c) \$5, \$50, \$100
- d) \$10, \$20, \$50

C

12) How many times should you count change when giving it to the customer?

- a) one
- ☒ b) two
- c) three
- d) no need to count

Question & Answer:

13) What is the minimum age for legal alcohol purchases?

21

14) What are the acceptable forms of ID for alcohol purchases?

original (State Id)

15) How many \$20 bills are in a bank band?

2,000

William G. Russell
1111 Houghton Rd.
Katy Tx 77450
262-210-5441

Objective: To obtain a position utilizing my 15 years of positive work history in a factory and warehouse environment.

Experience: Amazon Fulfillment Kenosha, WI
Packer/Scanner 11-2015 to 8-2016

- Pulled and prepared product for shipment, ensured that the exact number and type of product is packed.
- Packed boxes by arranging, folding, and/or stacked items neatly.
- Ensured products were free from damage.
- Scanned items into Amazon database and properly labeled the boxes.
- Maintained daily production and packing record.

Andis Co Sturtevant, WI
Machine Operator 11-2009 to 5-2015

- Worked various machines such as Baker 1, Baker 2, Drill and Tap, Mills, and Speed Fam.
- Polished blades for hair clippers and replaced buffing wheels when worn down from polishing blades.
- Put blades on conveyor belt for the Harper Buff machine to polish.

General Automotive Precision Franklin WI
Sandblaster 3-2008 to 1-2009

- Utilized and maintained various machines including the Mazarch 10 and Laser Code Machine.
- Provided quality control and cleaned parts utilizing a tunnel washer.
- Responsible for sandblasting parts for planes, cars, and motorcycles for Aerospace and Harley Davidson Corporations.

Goodwill Industries Kenosha WI
Forklift Operator 8-2006 to 2-2008

- Responsible for moving pallets from a conveyer line.
- Placed full pallets of Ocean Spray juice on wrapper machine.
- Palletized Ocean Spray juice for shipment.

In-Sink-Erator Racine WI
Varnish Line Work 3-2005 to 7-2006

- Operated heavy machinery and handled materials to complete given job with accuracy.
- Inspected finished product to insure accuracy and mechanically sound.

Education: RAMAC Racine WI
Forklift Certification 2007

William Horlick High School Racine
High School Diploma 1991

References: Available upon request

Interview Note Sheet

Applicant Information

Name: William Russell

Interviewer: Griffin Long

Date: 3/21/2017

Rate of Pay:

Position (s) Applied for: Cook / Labor

Referred by: Craigslist

Test Scores

Server	/35	%	Bartender	/35	%
Prep Cook	/15	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:

Full-Time

Part-Time

Relevant Experience & Summary of Strengths

Total of 3 in Food Service/Hospitality

- General labor
- Prep cook
- Dishwasher

P.O.S. Experience: Y / N details: _____

Transportation

Car

Public Transit

Carpool (Rider / Driver)

Regions Available to work:

SF City

SF North

SF Peninsula

East Bay

Outer East Bay

San Jose

South San Jose

SJ Peninsula

Katy, Houston

Certifications (if any)

TIPS

Serv-Safe

LEAD

Other _____

Will Submit

Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details:

Uniforms Owned:

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: _____

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken: