

Acrobat

outsourcing
Your Hospitality Staffing Professionals

Employment Application

816-501-9067

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

PLEASE PRINT

Full Name Stephanie Johnson Date: 3/8/17
 Home Telephone (414) 426-6239 Other Telephone ()
 Present Address 111 houghton Rd
 Permanent Address, if different from present address:
 Email Address Kitty.Reg 12349 Gmail.com

EMPLOYMENT DESIRED

Position applying for: _____ Salary desired: Open

Are you currently registered with any staffing and/or employment agencies? If so, please list:

Are you applying for: Full-time work? Yes No Part-time work? Yes No

Temporary work, e.g., summer or holiday work? Yes No From: _____ To: _____

How did you find out about our open position? (Please check fill in proper name of source):

Referral Name of Referral WICIN Newspaper Job Fair Agency Company Website

Other Web Posting Other Source

Could you work overtime, if necessary? Yes No If hired, on what date could you start working? _____

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE DAILY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM	<u>Open</u>						
PM							

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes No If yes, when? _____

Do you have friends or relatives working for Acrobat Outsourcing? Yes No If yes, please state name and relationship _____

If hired, would you have a reliable means of transportation to and from work? Yes No

If hired, can you present evidence of your legal right to live and work in this country? Yes No

State age if you are under 18 _____. If you are under 18, hire is subject to verification. _____

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If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
M.W.C	Milwaukee, WI	yes	yes
Do you have any special licenses, certificates or special training? If so, please list under "Special".		YES	NO
Are you computer literate? If so, list software knowledge under "Special".		YES	NO
Are you proficient with Point of Sales Systems? If so, please list which ones under "Special".		YES	NO
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special".		YES	NO

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more.

Are you currently employed? Yes No If so, may we contact your current employer? Yes No

Name and Address of Employer Home helpers

Type of Business

Telephone No. (832) 646-2326 Supervisor's Name Adam

Your Position and Duties Caregiver / Assist the elderly with daily living.

Dates of Employment: From 1/16 To

Weekly Pay: Starting \$11.00 Ending 11.00

Reason for Leaving:

Name and Address of Employer Colonial OKS

Type of Business Nursing home

Telephone No. (281) 578-2222 Supervisor's Name Stacy

Your Position and Duties R.A. / Assist the elderly with daily living

Dates of Employment: From 2/16 To 1/17

Weekly Pay: Starting \$10.00 Ending 10.00

Reason for Leaving: Had a car accident hurt and

couldn't go in.

Name and Address of Employer 21st Street Provision

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Telephone No. (414) 847-2905

Supervisor's Name Mayra

Type of Business School

Your Position and Duties Head Cook

Cook meals for school age kids

Dates of Employment: From 3/14 To 11/6

Weekly Pay: Starting \$1.00

Ending 11.50

Reason for Leaving: Moved out of state

Name and Address of Employer

Type of Business

Telephone No. ()

Supervisor's Name

Your Position and Duties

Dates of Employment: From _____ To _____

Weekly Pay: Starting _____

Ending _____

Reason for Leaving: _____

Have you ever been fired from any previous place of employment? If so, please explain: No

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? If so, describe: _____

Yes No

JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Shawnay Edwards

Telephone No. (414) 526-7721

Address: _____

Occupation: C.N.A

Relationship: Friend

Number of Years Acquainted: 13

Name: William Russell

Telephone No. (260) 210-5441

Address: _____

Occupation: Warehouse

Relationship: Friend

Number of Years Acquainted: 4

Name: Rhonda Green

Telephone No. (832) 949-0427

Address: _____

Occupation: Food Service

Relationship: Co-worker

Number of Years Acquainted: 2



Please Read Carefully, Initial Each Paragraph and Sign Below

SJ

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

SJ

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

SJ

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

SJ

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

SJ

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

Date

3/21/17

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Your Hospitality Staffing Professionals
665 Third St., Suite 415 • San Francisco, CA 94107

First and Last Name: Stephanie Johnson

Email: kitty.Real.12349@gmail.com

Phone number: 414.426.6239

Working Experience:

Company Name: Home helpers

Dates of Employment: 11/16 -

Job Responsibility:

- Assit the Elderly with daily living
- Cook meals daily
- Take on appt.
- Clean home

Company Name: Colonial OAKS

Dates of Employment: 2/16 / 1/17

Job Responsibility:

- Assit the elderly with daily living
- Pass med.
- etc
-

Company Name: Talent Bridges

Dates of Employment: 3/14 / 1/16

Job Responsibility:

- Cook meals for school age kids
- prep meals for week
- Order Food
-

Skills

- Caregiver
- Machine operator
- Stocker, fine worker
- House keeper

B ✓

1) A roll of quarters is worth?

- \$5.00
- \$10.00
- \$15.00
- \$20.00

A ✓

2) A roll of dimes is worth?

- \$5.00
- \$4.00
- \$3.00
- \$2.00

d ✓

3) A roll of nickels is worth?

- \$8.00
- \$6.00
- \$4.00
- \$2.00

A ✗

4) A roll of pennies is worth?

- \$1.00
- \$0.75
- \$0.50
- \$0.25

C ✓

5) What does POS stand for?

- Patience over standards
- Percentage of sales
- Point of sales.
- People over service

✗

6) What is the current sales tax rate in your city _____?

C ✓

7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?

$$\begin{array}{r} 1.25 \\ + 0.90 \\ + 0.79 \\ \hline 2.94 \end{array}$$

- \$4.06
- \$2.06
- \$7.06
- \$5.06

b

8) A customer buys two shirts for \$10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?

$$\begin{array}{r} 21.00 \\ + 14.50 \\ \hline 35.50 \end{array}$$

- \$19.50
- \$14.50
- \$9.50
- \$4.50

d ✓

9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?

- \$6.00
- \$8.00
- \$10.00
- \$12.00

A ✓

10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?

- \$78.50
- \$58.50
- \$38.50
- \$28.50

Cashier Test

Score / 15

A ✓ 11) Counterfeit pens should be used on which three denominations?
a) \$20, \$50, \$100
b) \$10, \$20, \$50
c) \$5, \$50, \$100
d) \$10, \$20, \$50

b ✓ 12) How many times should you count change when giving it to the customer?
a) one
b) two
c) three
d) no need to count

Question & Answer:

13) What is the minimum age for legal alcohol purchases? 21

14) What are the acceptable forms of ID for alcohol purchases?

DL, state ID ✓

15) How many \$20 bills are in a bank band?

1,000

Interview Note Sheet

Applicant Information

Name: <u>Stephanie Johnson</u>	Interviewer: <u>Griffin Long</u>
Date: <u>3/2/12017</u>	Rate of Pay:
Position(s) Applied for: <u>Cook</u>	Referred by:

Test Scores

Server	/35	%	Bartender	/35	%
Prep Cook	/15	%	Barista	/15	%
Grill Cook	/40	%	Cashier	/15	%
Dishwasher	/10	%	Housekeeping	/16	%

Seeking:

Full-Time

Part-Time

Relevant Experience & Summary of Strengths

Total of 20 in Food Service/Hospitality

- Cook
- Dietary

P.O.S. Experience: Y / N details: _____

Transportation

Car

Public Transit

Carpool (Rider / Driver)

Regions Available to work:

SF City

SF North

SF Peninsula

East Bay

Outer East Bay

San Jose

South San Jose

SJ Peninsula

Houston

Certifications (if any)

TiPS

Serv-Safe

LEAD

Other _____

Will Submit

Availability

Open

AM only

PM only

Weekdays only

Weekends only

Details:

Uniforms Owned:

Bistro

Black Bistro

Tuxedo

1/2 Tuxedo

Black Vest

Long Black Tie

Chef Coat

Chef Pants

Knives

Black Pants

Non-Slip Shoes

Bow Tie

Other: _____

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken: