

# Acrobat

outsourcing  
Your Hospitality Staffing Professionals

## Employment Application

816-501-9057

Acrobat Outsourcing is an equal opportunity employer dedicated to non-discrimination in all employment practices. Acrobat Outsourcing selects the best qualified individual for the job based on job-related qualifications regardless of race, age (40+), color, religion, gender, national origin, ancestry, marital status, sexual orientation, disability or any other status protected by applicable law.

### PLEASE PRINT

Full Name Devon Hauke

Date: 3/27/17

Home Telephone (   )

Other Telephone ( 291 ) 794-0603

Present Address 5014 Vassar 77021 Houston, TX

Permanent Address, if different from present address: \_\_\_\_\_

Email Address Devon.Hauke.91@gmail.com

### EMPLOYMENT DESIRED

Position applying for: Any

Salary desired: 9.00 - 10.00

Are you currently registered with any staffing and/or employment agencies? If so, please list:

Are you applying for: Full-time work? Yes ✓ No \_\_\_\_\_ Part-time work? Yes ✓ No \_\_\_\_\_

Temporary work, e.g., summer or holiday work? Yes ✓ No \_\_\_\_\_ From: 11/03 To: 11/30

How did you find out about our open position? (Please check/ fill in proper name of source)

Referral  Name of Referral \_\_\_\_\_ Newspaper  Job Fair  Agency  Company Website

Other Web Posting  Other Source

Could you work overtime, if necessary? Yes ✓ No \_\_\_\_\_ If hired, on what date could you start working? 3/27/17

Please keep in mind that schedules and shifts may vary depending on position and season. Additionally, the hours may vary from week to week, depending on the company needs. Please list only the times/days you're available to work below.

SPECIFY HOURS AVAILABLE	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
DAILY							
AM <u>11:00</u>	<u>11:00</u>	<u>11:00</u>	<u>11:00</u>	<u>11:00</u>	<u>11:00</u>	<u>11:00</u>	<u>11:00</u>
PM <u>11:00</u>	<u>11:00</u>	<u>11:00</u>	<u>11:00</u>	<u>11:00</u>	<u>11:00</u>	<u>11:00</u>	<u>11:00</u>

Do you have any vacations or extended leaves planned in the next 12 months? If so, please list dates:

### PERSONAL INFORMATION

Have you ever applied to or worked for Acrobat Outsourcing before? Yes ✓ No \_\_\_\_\_

If yes, when? \_\_\_\_\_

Do you have friends or relatives working for Acrobat Outsourcing? Yes ✓ No \_\_\_\_\_

If yes, please state name and relationship

If hired, would you have a reliable means of transportation to and from work?

Yes ✓ No \_\_\_\_\_

If hired, can you present evidence of your legal right to live and work in this country?

Yes ✓ No \_\_\_\_\_

State age if you are under 18 \_\_\_\_\_. If you are under 18, hire is subject to verification that you are of minimum legal age to work.

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If no, describe the functions that cannot be performed. (Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

## EDUCATION & SKILLS

NAME OF SCHOOL	CITY & STATE	GRADE OR DEGREE COMPLETED	DID YOU GRADUATE?
Windham	Home, RI	G-F-D	Yes
Do you have any special licenses, certificates or special training? If so please list under "Special".			
Are you computer literate? If so, list software knowledge under "Special".			
Are you proficient with Point of Sales Systems? If so please list which ones under "Special."			
Do you have any other experience, training, qualifications or special skills, which you feel make you especially suited for work at Acrobat Outsourcing? If so, please list under "Special."			

## EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for unemployment periods of three months or more

Are you currently employed? Yes  No

If so, may we contact your current employer? Yes  No

Name and Address of Employer Linda S Howell

Type of Business Food Service

Telephone No. ( ) N/A

Supervisor's Name Linda S. Howell

Your Position and Duties Room Runner (Food Service)

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Weekly Pay: Starting \_\_\_\_\_

Ending \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Name and Address of Employer \_\_\_\_\_

Type of Business \_\_\_\_\_

Telephone No. ( ) \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

Your Position and Duties \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Weekly Pay: Starting \_\_\_\_\_

Ending \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Name and Address of Employer \_\_\_\_\_

# Acrobat

Outsourcing

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Telephone No. (      )

Supervisor's Name

Type of Business

Your Position and Duties

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Weekly Pay: Starting

Ending

Reason for Leaving:

Name and Address of Employer

Type of Business

Your Position and Duties

Telephone No. (      )

Supervisor's Name

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Weekly Pay: Starting

Ending

Reason for Leaving:

Have you ever been fired from any previous place of employment? If so, please explain:

## MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? If so, describe:

Yes  No

## JOB RELATED REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name: Rey Hardy

Telephone No. (872) - 883-6507

Address \_\_\_\_\_

Number of Years Acquainted: 25

Occupation: Mechanic

Relationship: Hall Uncle

Telephone No. (      )

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

Relationship: \_\_\_\_\_

Number of Years Acquainted: \_\_\_\_\_

Telephone No. (      )

Relationship: \_\_\_\_\_

Number of Years Acquainted: \_\_\_\_\_

Telephone No. (      )



**Please Read Carefully, Initial Each Paragraph and Sign Below**

DH

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material facts on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

DH

I hereby authorize Acrobat Outsourcing to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

DH

I hereby authorize Acrobat Outsourcing and its authorized representatives to solicit information regarding my background, which may include but not be limited to, information about my employment, education, and/or criminal history, which may be in the files of any federal, state, or local criminal justice and law enforcement agency and general public records history.

DH

I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 form in this regard within three days of my hire date.

DH

Acrobat Outsourcing is an at-will employer. I understand that nothing contained in the application, or conveyed during any interview, which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, with or without cause, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

I hereby acknowledge that I have read and understand the above statements.

Applicant's Signature

A handwritten signature in blue ink, appearing to read "Barbara H." or a similar name.

Date

3/23/17

## *Devone Handy*

*5014 Ventura Lane, Houston TX., 77021 ~ (281) 794-0603*

*Devonehandy91@gmail.com*

### *Summary of Qualifications*

The State of Texas ~ Hondo, TX.

*Electrician*

- Repaired, maintained, and installed electrical systems and equipment.
- Located and determined electrical malfunctions using test instruments.
- Tested electrical equipment.
- Inspected circuits and wiring for adherence to codes and safety regulations.
- Operated motorized tractor.
- Cleaned and maintained electrical shop.
- Maintained electrical supply needs.

The State of Texas ~ Hondo, TX.

*Stock Clerk*

- Received, stored and issued equipment and supplies.
- Counted, sorted, and/or weighed incoming articles to verify receipt of items on requisitions or invoices.
- Examined stock to verify conformance to specifications.
- Properly stored articles according to identifying information.
- Filled orders and issued supplies from stock.
- Maintained perpetual inventory of stock.
- Marked identifying codes, figures or letters on articles.
- Determined method of shipment and proper packing materials.
- Maintained inventory and stock records, using computer terminal.

### *Education ~ GED*

**Cashier Test**

Score 10 / 15

A X

1) A roll of quarters is worth?

- a) \$5.00
- b) \$10.00
- c) \$15.00
- d) \$20.00

C X

2) A roll of dimes is worth?

- a) \$5.00
- b) \$4.00
- c) \$3.00
- d) \$2.00

O ✓

3) A roll of nickels is worth?

- a) \$8.00
- b) \$6.00
- c) \$4.00
- d) \$2.00

C ✓

4) A roll of pennies is worth?

- a) \$1.00
- b) \$0.75
- c) \$0.50
- d) \$0.25

bX

5) What does POS stand for?

- a) Patience over standards
- b) Percentage of sales
- c) Point of sales
- d) People over service

b ✓ 6) What is the current sales tax rate in your city 5% ?

C

7) A customer buys a bowl of soup for \$1.25, an apple \$0.90 and a soda is \$0.79. If you are given \$10.00 how much change should you give back?

- a) \$4.06
- b) \$2.06
- c) \$7.06
- d) \$5.06

H

8) A customer buys two shirts for 10.50 each and two ball caps for \$7.25 each. If you are given \$50.00 how much change should you give back?

- a) \$19.50
- b) \$14.50
- c) \$9.50
- d) \$4.50

D

9) A customer buys soda for \$3.75 and a hot dog for \$4.25. If you are given \$20.00 how much change should you give back?

- a) \$6.00
- b) \$8.00
- c) \$10.00
- d) \$12.00

A

10) A customer buys two hamburgers at \$3.75 each, two bags of chips at \$1.25 each, two cookies at \$2.50 each and two sodas at \$3.25 each. If you are given \$100.00 how much change should you give back?

- a) \$78.50
- b) \$58.50
- c) \$38.50
- d) \$28.50

**Cashier Test**

**Score** / 15

A 11) Counterfeit pens should be used on which three denominations?  
✓ a) \$20, \$50, \$100  
b) \$10, \$20, \$50  
c) \$5, \$50, \$100  
d) \$10, \$20, \$50

b 12) How many times should you count change when giving it to the customer?  
a) one  
b) two  
c) three  
d) no need to count

**Question & Answer:**

✓ 13) What is the minimum age for legal alcohol purchases? 21

✓ 14) What are the acceptable forms of ID for alcohol purchases? State

✓ 15) How many \$20 bills are in a bank band? NSA don't know

## Interview Note Sheet

### Applicant Information

Name:	Devon Timothy Hawry	Interviewer:	Camille Powell
Date:	3/23/17	Rate of Pay:	
Position (s) Applied for:	Food runner   Utility   Dishwasher	Referred by:	friend

Test Scores			
Server	/35	%	Bartender
Prep Cook	/20	%	Barista
Grill Cook	/40	%	Cashier
Dishwasher	/10	%	Housekeeping
			/35
			/15
			/15
			/16

Seeking:

Full-Time

Part-Time

### Relevant Experience & Summary of Strengths

Total of 10 months in Food Service/Hospitality

- Ambitious
- Going to School in the summer
- Interested in Acrobat Academy

P.O.S. Experience: Y / N details: \_\_\_\_\_

### Transportation

Car      Public Transit      Carpool ( Rider / Driver )

### Regions Available to work:

SF City	SF North	SF Peninsula	East Bay	Outer East Bay
San Jose	South San Jose		SJ Peninsula	SE

### Certifications (if any)

TiPS      Serv-Safe      LEAD      Other \_\_\_\_\_      Will Submit

### Availability:

Open      AM only      PM only      Weekdays only      Weekends only

Details: Has to get Approved to work before he starts

### Uniforms Owned:

Bistro	Black Bistro	Tuxedo	1/2 Tuxedo	Black Vest	Long Black Tie
Chef Coat	Chef Pants	Knives	<input checked="" type="radio"/> Black Pants	<input checked="" type="radio"/> Non-Slip Shoes	Bow Tie      Other: _____

Would you recommend this applicant for Acrobat Academy?

Convention Candidate?

Other Languages Spoken: