

FUNCTIONAL RESUME SAMPLE

Antoine Fontenot

Address

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SKILLS SUMMARY

Construction

- Performed general construction labor, including janitorial and maintenance work
- Proficient at using basic power tools including skillsaws, sawsalls, drills, rotohammers, and hand tools
- Loaded and unloaded supplies, materials and equipment
- Worked safely and well with crew members on residential and commercial projects
- Fastened timbers or lumber with glue, screws, pegs, or nails and installed hardware
- Performed tie spacing layout and measure, mark, drill or cut
- Cut lumber to specified dimensions
- Erected scaffolding, shoring, and braces
- Prepped areas for painting, including finish sanding, spackling, and taping off
- Painted using a roller and paintbrush, including two-toned painting of window sills and doors

Warehouse

- Operated most propane forklifts
- Loaded and unloaded supplies and materials from delivery trucks
- Re-stocked shelves, Cleaned dock, service areas and equipment
- Followed all safety rules and procedures
- Organized/cleaned warehouse and work area
- Monitored building security and safety
- Selected merchandise for shipment and stacked on pallet neatly by using a pallet jack or fork lift

WORK HISTORY

Construction Laborer/ Janitorial

15 years

- XYZ Construction Painting, Vallejo, CA
- ABC Janitorial, San Francisco, CA

Warehouse Worker

4 years

- XYZ Warehouse, Vacaville, CA
- ABC Enterprises, San Mateo, CA

EDUCATION

GED

Winfield School, Santa Rosa, CA