

Maribel Alvarez

mirdybirdy9@gmail.com

(818) 290-0133

JOB OBJECTIVE

I am seeking an **Artistic** position with an organization which can benefit from my prior work experience. I offer proficient Customer Service and Customer Relations. I am very organized and precise with assignments and information. I am seeking a position where I can exercise independent judgment in completing assignments and tasks, while operating under general supervision thereby contributing to a positive work environment.

PROFESSIONAL SUMMARY

Adaptable professional with a record of many years of demonstrated success in providing visionary leadership in a multitude of environments. This includes maintaining workplace safety yet efficiency.

PROFESSIONAL WORK EXPERIENCE

Acrobat Austin, TX

04/2017- 05/2017

Server/Dishwasher

Food service, menu knowledge and efficiency. Adapting to changes while maintaining an upbeat attitude.

Dishwasher; Clean dishes, kitchen, food preparation equipment, or utensils. Wash dishes, glassware, flatware, pots, or pans, using **dishwashers** or by hand. Maintain kitchen work areas, equipment, or utensils in clean and orderly condition.

Tinsley Transfers Sun Valley, CA

01/2012 - 01/2015

Air-Brushing/Loader/Supervisor

Start the assembly line and assure it ran efficiently, while airbrushing halloween product.

Pizza Fusion Santa Monica, CA

12/2010 - 11/2011

Server/ Bartender

Food service at upscale, vegan and vegetarian restaurant. Duties include familiarizing guests with menu and daily specials, accurately recording food and drink orders, running multi-course meals, and tallying bills.

Menu knowledge: Memorize details of daily specials, seasonal menu items and options, as well as rotating craft beer options.

Up-selling: Direct customers to meal add-ons and specialty drinks of perceived value to increase sales.

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Dear Employer,

Please consider me a candidate with great interest and strong qualifications for a position within your company. My resume follows for your review.

I have the ability to adapt to all work environments in various labor intensive industries. Additionally, my background includes experience and proven abilities in Customer and Employee Relations, which I believe would enable me to be a significant asset to your organization.

Among my key strengths, attributes and qualifications are the following:

- ❖ Proficient and skilled in inventory and organization
- ❖ Ability to maintain the highest level of safety
- ❖ Physically able to walk, stand and lift for a full shift
- ❖ Proficient experience in employee supervision
- ❖ Ability to implement new procedures quickly and efficiently
- ❖ Result-oriented and consistent in meeting project deadlines and requirements
- ❖ Proactive and an analytical thinker
- ❖ Ability to effectively resolve diverse operational issues
- ❖ Ability to analyze the needs of a customer and effectively provide front line customer service
- ❖ Thoroughly enjoy hands-on work

Professional Work Summary:

Employee Supervision, adaptable and calm under stressful situations

You will find me to be a knowledgeable, proactive and diligent individual who seeks out challenges, exceeds expectations and excels at working with a wide range of personalities. I am confident that I possess the skills, abilities and motivation to be a valuable addition to your organization. I would like the opportunity to discuss how my skills and abilities can benefit your company. I look forward to the opportunity of a personal or telephone interview at your convenience. Feel free to contact me via e-mail or by phone at (818) 290-0133..

Thank you for your time and consideration. I look forward to your reply.

Respectfully,

Maribel Alvarez