

Chef/ server

SERENA SACHAROFF

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SKILLS

- Customer service
- Type 35 wpm
- Conversational Spanish
- Ordering and scheduling
- Food prep
- 10-key — 7,000 kspm

WORK EXPERIENCE

Cook/barista/ Dishwasher	Mercury Café 1/2011—3/2014 *baking and food prep *cleaning *making coffee drinks and customer service	San Francisco, Ca
Host/server	Andalu 4/2010—5/2012 *customer service *answering phones/taking reservations *seating customers	San Francisco, Ca
Bartender/ Door person	The Lab 6/2010—4/2012 *serving drinks *cash handling	San Francisco, CA
Sous Chef/ Cashier	The Real Food Company 01/2005 — 03/2009 <ul style="list-style-type: none">• Scheduled shifts for kitchen staff• Food shipment ordering and preparation• Created seasonal menu items• Catering• Enforced health guidelines• Retail customer service• Cash handling• Stocking and inventory	San Francisco, CA

Construction Worker/ House Painter	<ul style="list-style-type: none"> Answered phones on a multiple line system. <p>RLS Construction 1/2001 — 5/2002</p> <ul style="list-style-type: none"> Residential painting Light construction including caulking, spackling, staining, etc. Payroll and scheduling. 	San Francisco, CA
Junior Docent	<p>DeYoung Museum 09/1993 — 06/1997</p> <ul style="list-style-type: none"> Lead tours for elementary school students Gave classroom presentations on art history Hung and arranged art for youth art festivals 	San Francisco, CA

VOLUNTEER WORK

Sous Chef /Server	<p>Food Not Bombs 04/2009 — Present</p> <ul style="list-style-type: none"> Planned menus around donated produce Prepared nutritious meals Served food to needy and homeless community Cleaned Coordinated volunteers and delegated tasks 	San Francisco, CA
Promotions	<p>Other Avenues Food Store 01/2006 — Present</p> <ul style="list-style-type: none"> Reached out to potential customers at street fairs Cooked and sold food Made phone calls persuading customers to renew their membership 	San Francisco, CA
Cooking Class Assistant	<p>Fruition 01/2007 — 03/2009</p> <ul style="list-style-type: none"> Instructed students in cooking techniques Cleaned dishes and kitchen Prepared ingredients for class 	San Francisco, CA

EDUCATION

Film Production	<p>UC Santa Cruz 09/1997 — 12/1999</p>	Santa Cruz, CA
General Studies	<p>San Francisco City College 01/2001 — 05/2003</p>	San Francisco, CA

REFERENCES AVAILABLE UPON REQUEST