

Mijay Newell

Victorville, CA

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Willing to relocate: Anywhere

Authorized to work in the US for any employer

WORK EXPERIENCE

Collections agent

Rw finance - Victorville, CA

My responsibilities are to make phone calls to customers , input information into the computer and handle payments

Security Officer

Securitas - Ontario, CA - November 2015 to June 2016

My responsibilities were to observe and report , I was to inspect trailers thoroughly ,perform foot patrols throughout the night and day, sign paper work and check drivers in.

Assistant

Bilhahs beauty - Chicago, IL - February 2014 to July 2014

My responsibilities were to report to the manager , clean the shop, and to perform any tasks I was given.

Picker/Packer

Converse - Ontario, CA

My responsibilities were to pick and package items , from clothing to shoes to backpacks etc using a Rf scanner gun/Gladiator and to input the item information into the computer.

EDUCATION

N/A in Business Management

Chaffey College - Rancho Cucamonga, CA

AWARDS

Child care

June 2013

ADDITIONAL INFORMATION

In addition to this resume I would like to add that I am a very hard worker , I'm very focused and determine to get the job done. I seek perfection at all times , I am also a very fast learner , i do have reliable transportation,being on time is not a problem for me. I don't have much work experience but I'm willing to learn and be put to the test!